



Office of Human Resources
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**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
Unit Banking Agreement And
Record of Accumulation**

Faculty Member: _____ **Faculty Member G#:** _____

College: _____ **Division:** _____ **Discipline:** _____

Division Dean: _____ **Vice President:** _____

Date of Agreement: _____ **Semester/Year of Expected Use of Banked FLCs:** _____

Is leave a prelude to retirement: Yes No **If Yes, expected date of retirement:** _____

Date of required notification requesting use of banked FLCs (one year prior to use): _____

Semester/Year by which accumulated leave must be used: _____

Number of FLCs expected to bank: _____

Consideration for replacement(s): _____

Other Considerations: _____

