

SixTen and Associates

MANDATE REIMBURSEMENT SERVICES

PROGRAM: 758/95 COMMUNITY COLLEGE CONSTRUCTION CCC 1.0

CLAIM PREPARATION CONSIDERATIONS

First Year of Reimbursement: 01-2 02-3 03-4 04-5

Eligible Claimants: K-12 COE CCD

1. STAFF TIME: Where will the implementation effort (staff time) be significant?
Planning/Policy/Procedures District Leadership Finance Office
Schoolsites Program Directors Group Meetings vs. Individual Time
2. UNIT COST/TIME Are any of the mandate activities sufficiently repetitive to establish an average time and driven by workload (e.g. number of building inspections)?
Yes: _____
3. SOURCE DOCUMENTATION: What type of documentation can we expect?
Contracts Accounts Payable Board Policies
Sign-in sheets Statistics Other: _____
4. STANDARD REPORTS: Are there reports prepared for another purpose which may be helpful (e.g., SAB forms, inspection reports)?
Reports: _____
5. LEGAL/CONSULTING COSTS: Do the mandate activities generate the need for legal services, consultants, or consortiums (e.g., CASH)?
Contracted Services: _____
6. PROGRAM FUNDING: Is this mandate program partially or fully funded by state or federal general / categorical / grants?
Funding Sources: _____
7. FEDERAL MANDATES: Are there any relevant federal mandates?
Yes: _____
8. POLITICS: Are any of the mandated activities politically sensitive (e.g., hazardous materials, state construction funding, shared governance)?
Yes: _____