

To be completed by the faculty evaluator:

College: _____ Division: _____

Academic year of evaluation: _____

Semester: _____

Name of evaluatee: _____

Name of course instructor if partnered with librarian: _____

Number of students attending/enrolled (if asynchronous):

Please evaluate the library instruction session. Using the choices below, write the letter of your answer next to each statement. Thank you.

Question	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	N/A
Comments (Optional)						

I. CONTENT	DROPDOWN MENU OPTIONS	Comments or Examples of Behavior
<p>1. The librarian tailored their instruction and/or instructional materials (i.e. librarian curated videos, modules, quizzes, supplemental material, etc.) to address the research requirements for students in this class. The lessons, whether synchronous or asynchronous, are incorporated well into the course.</p>		
<p>2. The librarian encourages students to talk to librarians for additional help, explains how to use library services, and presents the library as a welcoming place of learning for all students.</p>		
<p>3. The librarian has designed a logical format and flow to the instruction session that supports learning the subject matter.</p>		
<p>4. The librarian chose appropriate and relevant information sources and tools (i.e., topic or subject specific databases and/or resources).</p>		

<p>5. The librarian demonstrated concepts that will assist students in framing or approaching academic research that meets the requirements in this class.</p>		6
<p>6. The librarian uses instructional method(s) effectively, enabling students to engage with the material.</p>		
<p>7. The librarian uses inclusive methods and resources. Exploring the power structures inherent in the research tools, question traditional notions of granting authority and recognize the value of diverse ideas and worldviews; (ex., Open access, social construct of information, etc.)</p>		

<p>8. The librarian fosters an inclusive learning and working community free from discrimination and promotes tolerance and equity. For example, using land acknowledgement; materials that are reflective of different voices, experiences, communities;, examples used</p>		
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<p>9. The activities students engaged in during the observed class period were commensurate with their varying abilities. That is, the activities (which may include lectures) seem to meet the majority of the students where they are and guide them to the next level and empower students.</p>		
<p>10. The librarian applies universal design principles in all aspects of instruction and instruction materials to ensure that content is accessible to all.</p>		
<p>11. The librarian invites student participation and/or provides opportunity for active learning (group work, problem-solving, discussion, dialogue, debate). The hands-on or active learning activities were appropriate and effective.</p>		
<p>12. The librarian validates students' experiences by engaging in empathetic listening and asking questions openly and constructively.</p>		

<p>13. The librarian demonstrates learning activities that reflect diverse ideas and perspectives and students are challenged to analyze how diversity fosters learning.</p>		
<p>14. The librarian acknowledges human biases and provides information about how to develop self-awareness of our own biases and expands our worldview by exploring diverse ideas.</p>		
<p>15. The librarian utilizes images and representations that reflect broad diversity and do not reinforce stereotypes.</p>		
<p>16. The librarian presents information that is empowering, accessible, and connected with students' lived experiences.</p>		

OVERALL PERFORMANCE RATING

- A. Exceeds Expectations
- B. Meets Expectations
- C. Needs Improvement (Refer to Appendix G.)
- D. Unsatisfactory (Refer to Appendix G.)
- E. Not Enough Information/Not Applicable

Evaluator Comments

I have met with the evaluatee and discussed the evaluatee's library instruction session observation.

Signed: _____ Date: _____

Evaluatee Comments

I have met with the evaluator and discussed the library instruction session observation.

Signed: _____ Date: _____