

DOCUMENT 00 91 02

ADDENDUM No. 2

This document includes requirements that clarify or supersede portions of the Request for Proposal. This Addendum is a Contract Document.

1. Contract Documents

The following changes, additions and deletions shall be made to the following document(s); all other conditions shall remain the same.

- a. Replacement Section 00 11 19 Instructions to Design-Build Entities Version 2 dated January 5, 2009 (attached hereto) supersedes Version 1 of that same document. Changes incorporated into Version 2 include:
 - i. Postponement of proposal due date from 1:00 p.m. to 4:00 p.m. on January 9, 2009.
- b. Replacement Section 01 31 19 Reports, Surveys and Existing Conditions Version 2 dated January 5, 2009 (attached hereto) supersedes Version 1 of that same document. Changes incorporated into Version 2 include:
 - i. Addition of the CSM site utilization plan.
 - ii. Addition of the following reference drawings:
 1. CSM Telecommunications Manhole Configuration
 2. CSM Telecommunications Conduit Pathways Map
 3. CSM Telecommunications Manhole Schematic
 - iii. Addition of College of San Mateo Mockup Office Drawing, Room 155. This drawing shows the typical furniture configuration in offices in which the radiators are behind the door. In offices in which the radiators are along the same wall but closer to the window, the multimedia units will be located where the bookcases are shown, and the bookcases will be placed behind the door.
 - iv. Addition of OCIP Policy Manual as a reference document.
 - v. Addition of SMCCCD's unit price contract pricing worksheets. SMCCCD has entered into public works unit price contracts for painting, flooring, acoustic treatments and window treatments. These contracts are assignable to SMCCCD's general contractors. Design-build entities are welcome to utilize SMCCCD's unit price contracts for these scopes of work.
- c. Replacement Section 00 73 06 Supplemental General Conditions – SMCCCD Design Standards Version 2 dated January 5, 2009 (attached hereto) supersedes Version 1 of that same document. Changes incorporated into Version 2 include:
 - i. Updated list of SMCCCD Design Standards.
- d. Replacement Section 00 01 10 Table of Contents Version 3 dated January 5, 2009 (attached hereto) supersedes Version 2 of the same document. Table of Contents Version 3 includes reference to:
 - i. This new Section 00 91 02 Addendum No. 2 dated January 5, 2009.
 - ii. Replacement Section 00 11 19 Instructions to Design-Build Entities Version 2 dated January 5, 2009.
 - iii. Replacement Section 01 31 19 Reports, Surveys and Existing Conditions Version 2 dated January 5, 2009.
 - iv. Replacement Section 00 73 06 Supplemental General Conditions – SMCCCD Design Standards Version 2 dated January 5, 2009.

- e. The following contract documents have been posted to the CSM Buildings 12 15 17 34 Modernization Project, Project Documents page as Microsoft Word documents. This will allow Design-Builders to modify the documents that will be submitted as part of their proposals.
 - i. 00 41 00 Proposal Form
 - ii. 00 43 13 Bond Accompanying Proposal
 - iii. 00 43 25 Substitution Request Form
 - iv. 00 43 33 Schedule of Major Equipment and Materials
 - v. 00 45 00 Design-Build Entity Certifications
 - vi. 00 45 19 Non-Collusion Affidavit
 - vii. 00 73 06 Supplemental General Conditions Design Standards Checklist
 - viii. 00 73 17 Insurance OCIP Qualification Forms
 - ix. 01 35 27 Project Labor Agreement Assent Form

2. RFIs

The following requests for information were received. These questions and answers do not relate to any design-build team's specific approach or strategy, and as such they are being shared with everyone.

- a. *Do you have a plan of the underground (conduit) routing for the new fiber backbone to the buildings from your MPOE. Do you have the drawing(s) available to verify the routing, number of manholes and lengths?*

The CSM Telecommunications Manhole Configuration drawing, the CSM Telecommunications Conduit Pathways Map drawing, and the CSM Telecommunications Manhole Schematic drawing have been added as reference documents, listed in Section 01 31 19 Reports, Surveys and Existing Conditions Version 2 dated January 5, 2009, and posted to the CSM Buildings 12 15 17 34 Modernization Projects, Project Documents page.

- b. *Do you have a site utilization plan that identifies other contractors working on the campus?*

The CSM site utilization plan has been added as a reference document, listed in Section 01 31 19 Reports, Surveys and Existing Conditions Version 2 dated January 5, 2009, and posted to the CSM Buildings 12 15 17 34 Modernization Projects, Project Documents page.

- c. *Do you have a furniture mock up plan that identifies the furniture lay outs for the faculty offices in Buildings 15 and 17?*

The College of San Mateo Mockup Office Drawing, Room 155 general furniture mock up plan has been added as a reference document, listed in Section 01 31 19 Reports, Surveys and Existing Conditions Version 2 dated January 5, 2009, and posted to the CSM Buildings 12 15 17 34 Modernization Projects, Project Documents page. This plan may be useful in understanding the size and the relationship of the furniture in comparison to the room size. It is important for design-build entities to verify the placement of radiator units, electrical outlets, and data outlets for each room.

- d. *May we have a copy of the Owner Controlled Insurance Program (OCIP) Manual?*

The OCIP Policy Manual has been added as a reference document, listed in Section 01 31 19 Reports, Surveys and Existing Conditions Version 2 dated January 5, 2009, and posted to the CSM Buildings 12 15 17 34 Modernization Projects, Project Documents page.

END OF DOCUMENT

DOCUMENT 00 11 19

INSTRUCTIONS TO DESIGN-BUILD ENTITIES

The San Mateo County Community College District (“District”), will receive competitive sealed Proposals from Design-Build Entities for the following public work:

BID NUMBER 86597
BUILDINGS 12/15/17/34 MODERNIZATION PROJECT
COLLEGE OF SAN MATEO
SAN MATEO, CALIFORNIA

Design Build Entities who have been pre-qualified for this Project may submit proposals:

- BNBuilders Inc.
- Pankow Special Projects, L.P.
- Ralph Larsen and Son, Inc.

The pre-qualified alternate Design Build Entities for this Project, who will be invited to submit proposals in the event one of the teams listed above is not able to participate, are:

- Alternate #1: McCarthy Building Companies, Inc.
- Alternate #2: BCCI Construction Company

1. **RECEIPT OF PROPOSALS.** District will receive sealed Proposals at District’s Construction Planning Department office, 1700 West Hillsdale Blvd., Building 27 Room 112, San Mateo, California (see Document 00 21 14 Proposal Submittal Vicinity Map) on **January 9, 2009**. Proposals shall be due by **4:00 p.m.**, as determined by time and date stamp clock at the District’s Construction Planning Department office. All Proposal packages will be time-stamped to reflect their submittal time. District will reject all Proposals received after the specified time and will return such Proposals to Design-Build Entities unopened. Design-Build Entities must submit Proposals in accordance with this Document 00 11 19. Only the Design-Build Entities who pre-qualified pursuant to the process described in the document entitled College of San Mateo Buildings 12/15/17/34 Modernization Project, Design Build Entity Request for Qualifications, dated October 29, 2008, and any amendments, modifications or supplements thereto (the “Qualification Process”), are eligible to submit Proposals.

2. CONTACT INFORMATION.

Mailing and street address of District’s Construction Planning Department main office:

San Mateo County Community College District
Construction Planning Department
1700 W. Hillsdale Drive, Building 27, room 112
San Mateo, CA 94402

ATTN: Michele Rudovsky
Telephone: 650 378 7353
Fax: 650 358 6764
Email: rudovskym@smccd.edu

3. **PROCUREMENT OF BID DOCUMENTS.** Bidders may obtain copies of the Request for Proposal upon payment of a non-refundable fee to Elite Reprographics starting December 18, 2008 by calling 415.957.1234 or

through their internet website at <http://www.eliterepro.com/public.htm>. Request **Bid No. 86597 College of San Mateo Buildings 12/15/17/34 Modernization Project** documents for printing. Alternatively, Bidders may access bid documents through the District's project web site, http://www.smccd.edu/accounts/smccd/departments/facilities/CSM_B12151734Mod_01.shtml.

4. **DETERMINATION OF BEST VALUE.** If the Contract is to be awarded, District will award the Contract to the responsive Design-Build Entity whose proposal is determined in writing to provide the Best Value to the District. District shall provide its written decision and award within **sixty (60)** calendar days of Proposal submission. District's written decision shall support the award of the Contract by stating in detail the basis of the award. District will deliver Document 00 51 00 Notice of Award as provided herein. If Contract is to be awarded, the qualifying Design-Build Entity with the most points will be awarded the Contract as provided in this Document 00 11 19 (Instructions to Design-Build Entities).
5. **SCOPE AND NEEDS OF THE PROJECT.** The District is inviting design-build proposals from pre-qualified Design-Build Entities for this Project. The scope of work is described in 01 10 00 Summary of Work. The preliminary estimate of contract award for this commission is **\$4,150,000**. Of this amount, District anticipates that 4% would be allocated to Building 12 Swing, 34% would be allocated to Building 15 Modernization, 35% would be allocated to Building 17 Modernization, 12% would be allocated to Building 12 1st Floor tenant improvements, and 14% would be allocated to Building 34 tenant improvements. These percentages are not to be taken as absolutes, but could serve as guidance as Design-Build Entity develops its Proposal.
6. **REQUIRED DESIGN-BUILD ENTITY CERTIFICATIONS.** Design-Build Entities must submit with their Proposals Document 00 45 00 (Design-Build Entity Certifications). District will reject as non-responsive any Proposal submitted without the Design-Build Entity Certifications.
7. **UPDATING INFORMATION SUBMITTED IN PRE-QUALIFICATION PROCESS.** As indicated in Document 00 45 00 (Design-Build Entity Certifications), each Design-Build Entity shall either (a) certify that all information it submitted to District in connection with the Qualification process, and any modifications, amendments or supplements thereto remains true and correct in all respects as of the date of submitting Proposals, or (b) if there have been any changes, that such changes are reflected on Appendix 1 - Acceptable Safety Record and/or on Appendix 2 – Design-Build Entity Material Changes List, submitted as provided in Document 00 45 00.
8. **REQUIRED SECURITY.** Design-Build Entities must submit with their Proposals cash, a certified check or cashier's check from a responsible bank in the United States, or a corporate surety bond furnished by a surety authorized to do surety business in the State of California, of not less than ten percent of the amount specified in Document 00 41 00 (Proposal Form), payable to "San Mateo County Community College District". District will provide the required form of corporate surety bond, Document 00 43 13 (Bond Accompanying Proposal). District will reject as non-responsive any Proposal submitted without the necessary Proposal security. District may retain all Proposal securities and Proposal bonds until the later of [state number of days] days after Proposal opening and execution of the Contract and deposit of all necessary bonds and other items, at which time District shall return the Proposal securities and Proposal bonds of any non-defaulting Proposer.
9. **REQUIRED NON-COLLUSION AFFIDAVIT.** Design-Build Entities must submit with their Proposals Document 00 45 19 (Non-Collusion Affidavit). District may reject as non-responsive any Proposal submitted without the Non-collusion Affidavit. No Design-Build Entity may make or file or be interested in more than one Proposal for the same supplies, services or both.
10. **PRE-PROPOSAL CONFERENCES, CONFIDENTIAL MEETINGS, AND SITE VISITS.** District will conduct **one** mandatory Pre-Proposal Conference at 2:00 p.m. on December 18, 2008 at the SMCCCD District Office Board Room, 3401 CSM Drive, San Mateo, California. All parties are advised to arrive early to secure parking. In addition, District will schedule up to **three ninety-minute confidential meetings** with each Design-Build Entity during the proposal development period. These meetings are confidential, and are elective. The Design-Build Entity may elect not to participate in any of these confidential meetings. Each Design-Build Entity may freely visit the buildings during public access hours; if Design-Build Entity wishes to conduct site visits of non-public and otherwise locked areas of the buildings, District will coordinate up to **three two-hour site visits**

with each Design-Build Entity during the proposal development period. Every attempt will be made to preserve the confidentiality of the integrity of each Proposal, along with any competitive advantage(s) associated therewith. However, the District will transmit to all competing Design-Build Entities any Addenda as District in its discretion considers necessary in response to questions arising at the Proposal Conference or from these confidential meetings. Design-Build Entities shall not rely upon oral statements; nor shall oral statements be binding or legally effective.

11. **OTHER REQUIREMENTS PRIOR TO PROPOSING.** Submission of a Proposal signifies the Design-Build Entity's careful examination of Proposal Documents and complete understanding of the nature, extent and location of Work to be performed. Design-Build Entities must complete the tasks listed in Document 00 52 00 (Agreement), Article 5, as a condition to submitting a Proposal, and submission of Proposal shall constitute the Design-Build Entity's express representation to District that Design-Build Entity has fully completed these tasks.
12. **EXISTING CONDITIONS AND RELATED DATA.** Design-Build Entities may examine any available existing conditions information by giving District reasonable advance notice. Document 00 31 19 (Geotechnical Data and Existing Conditions) applies to all supplied existing drawings and geotechnical reports, and all other information supplied regarding existing conditions above ground or below ground. Document 00 21 26 (Hazardous Materials Surveys) applies to all supplied existing drawings, reports, surveys, and all other information supplied regarding existing Hazardous Materials conditions relating to the Project.
13. **ADDENDA.** Design-Build Entities must direct to District all questions about the meaning or intent of the Request for Proposal Documents. Design-Build Entities must submit their questions in writing. District will issue by formal written Addenda interpretations or clarifications it considers necessary in response to such questions. District will send by certified mail Addenda to Design-Build Entities recorded by District as having received the Proposal documents to the address supplied to District by the Design-Build Entity. District may not respond to questions received less than **seven (7)** days before the date for opening Proposals. Only questions answered by formal written Addenda shall be binding. Oral and other interpretations or clarifications will be without legal effect.
 - a. If District deems advisable, District may also issue Addenda to modify the Request for Proposal Documents.
 - b. Addenda shall be acknowledged in Proposal Form by number and shall be part of the Contract Documents. Design-Build Entities may obtain a complete listing of Addenda from District.
14. **SUBSTITUTIONS.** Design-Build Entities must base their Proposals on products and systems specified in the Contract Documents or listed by name in Addenda.
 - a. Design-Build Entities may submit requests for substitutions no later than 14 days before Proposal opening. District reserves the right not to act upon submittals of substitutions until after Proposal Opening. Submittals of substitutions shall contain sufficient information, as set forth in Document 00 43 25 (Substitution Request Form) and Specification Section 01 60 00 Product Requirements, to assess acceptability of product or system. Insufficient information shall be grounds for rejection of substitution.
 - b. Addenda shall list substitutions, if any, approved prior to due date for Proposals.
 - c. Design-Build Entities may submit requests for substitution after the date indicated above in accordance with requirements specified in Document 00 71 00 (General Conditions) and Specifications Section (01 60 00 Product Requirements). District may consider specifications final upon Contract award, however, and will consider substitutions following award in its sole discretion.
 - d. As further limitation on Bidder's privilege to substitute items, District has found that certain items are designated as District standards and certain items are designated to match existing items in use on a particular public improvement, either completed or in the course of completion, and/or are only available from one source. As to such items, District will not permit substitution. District will not permit substitutions for the following items:

1. Door Closers	LCN
2. Door lockset cores	Schlage
3. Panic door hardware	Von Duprin
4. Window shades	Mechoshades
5. Top set base	Burke
6. Carpet	Collins & Aikman
7. Resilient Flooring	Tarkett Linoleum
8. Suspended Acoustical Tile	USG
9. Ceramic Tile	Dal-Tile
10. Paint	Kelly Moore Paints
11. Controls	T.A.C. Controls
12. Fire Alarm	Siemens MXL fire alarm systems
13. Irrigation	Hunter
14. Toilet Partitions	Bobrick Sierra
15. Security	Group 4 Technologies AMAG

15. **WAGE RATES.** Design-Build Entities are required to comply with all applicable prevailing wage requirements and/or regulations. Copies of the general prevailing rates of per diem wages for each craft, classification, or type of worker needed to execute the Contract, as determined by Director of the State of California Department of Industrial Relations, are on file at District's main office and are deemed included in the Proposal Documents. Upon request, District will make available copies to any interested party. State prevailing wage requirements are published by the Director of the State of California Department of Industrial Relations and can be found online at www.dir.ca.gov/.
16. **EQUAL EMPLOYMENT OPPORTUNITY.** Contractor shall comply with all applicable federal, state, and local laws, rules, and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical conditions, disability, or any other reason.
17. **PROJECT STABILIZATION AGREEMENT.** The San Mateo County Community College District Board of Trustees has executed a Project Stabilization Agreement for this Project. All Design-Build Entities must comply with the requirements of this Stabilization Agreement, a copy of which may be reviewed on the District's website at <http://www.smccd.edu/accounts/smccd/departments/facilities/ProjectLaborStabilizationAgreement.pdf>
18. **OWNER CONTROLLED INSURANCE PROGRAM.** The San Mateo County Community College District may elect to implement an Owner Controlled Insurance Program ("OCIP") provided by the Statewide Educational Wrap Up Insurance Program Joint Powers Authority ("SEWUP") on this Project. This program will provide Worker's Compensation, General Liability, Excess Liability, Contractor's Pollution Liability, Builders Risk and excess OPPI insurance coverage for Design-Build Entity and all its subcontractors on the Project. Design-Build Entity and its subcontractor must meet certain minimum standards as more fully described in Document 00 73 17 (Owner Controlled Insurance Program) to participate on this Project and in this OCIP.
19. **OWNERSHIP OF DOCUMENTS.** All materials, including copyrights for original design work, submitted by Design-Build Entities in response to this Request for Proposal shall become the property of the District.
20. **PROPOSAL SUBMISSION.** Each Design-Build Entity shall submit its Proposal to the District at the address indicated in Paragraph 2. Each Design-Build Entity shall submit one original set and five (5) copy sets of the following items specifically tailored to the Project. In addition, electronic files (formatted as Adobe .pdf files) of all documents and materials submitted shall be included in the Proposal.

a. The Proposal must contain the following, fully completed (and where applicable, executed) documents:

- 1) Document 00 41 00 (Proposal Form).
- 2) Document 01 35 27 (Project Labor Agreement Assent Form)
- 3) Document 00 43 13 (Bond Accompanying Proposal)

- 4) Document 00 45 19 (Non-Collusion Affidavit), subscribed and sworn before a notary public.
- 5) Document 00 45 00 (Design-Build Entity Certifications), signed and completed (and including any attachments) as indicated therein.
- 6) Document 00 73 00 Exhibit 1 (SMCCCD Design Standards Review Checklist)
- 7) A letter from a surety duly licensed to do business in the State of California, having a financial rating from A. M. Best Company of A-IX or better, confirming that surety has agreed to provide Design-Build Entity with performance and payment bonds in accordance with the requirements set forth in the Contract Documents 00 61 00 (Construction Performance Bond) and 00 62 00 (Construction Labor and Material Payment Bond), with minimum penal sums in the amounts set forth therein.
- 8) Outline Specifications for CSI Divisions 2-60. All products and systems the Design-Build Entity intends to include in the Project should be listed in the Outline. The Outline Specifications provided by the Design-Build Entity may indicate, by reference to a specific section of the District's Design Standards and Construction Specifications, the intent to comply with those documents. The intent of this requirement is to clearly identify all products and systems that are part of the Proposal.
- 9) A narrative report by each design discipline describing its proposed design philosophy with a description of, and the rationale for, the proposed structural systems, mechanical systems, electrical, geotechnical, teledata, electronics and security systems, types of equipment, materials, finishes, site development and landscaping. The rationale shall include initial costs, lifecycle costs, and life expectancy and maintenance considerations. Clearly indicate when a proposed design solution, product or system has been in service fewer than ten (10) years, and if the design solution, product or system has never been approved by the permitting authority(ies).
- 10) Initial Design/Construction Schedule, including key milestones such as, but not limited to: (i) completion of each phase of design services (see Section 01 10 01 Summary of Work - Design Services), (ii) approvals of District, (iii) approvals of Division of State Architect ("DSA") and other applicable governmental entities, (iv) the start of each phase of construction, (v) substantial completion of each phase of construction.
- 11) Preliminary construction logistics plan indicating locations proposed for trailers, fences, materials storage areas, etc. Show progressive phases of the construction logistics plan.
- 12) Proposed staffing plan for the Project, including resumes, for at least the following proposed key personnel: Project Manager; Design Manager; Designers, Architects and Engineers; Construction Superintendent; Scheduler; Cost Estimator.
- 13) Information to facilitate the District's analysis of the Project's life-cycle costs over twenty-five (25) years, if Design-Build Entity does not intend to comply with the District's design standards as the basis of life cycle cost.
- 14) Design-Build Entity's approach to safety programs, including Subcontractor involvement.
- 15) Design-Build Entity's plan to assure availability of skilled workforce.
- 16) A plan for incorporation of the Board of Trustees' goals for the Capital Improvement Program, as described in Design-Build Entity's Statement of Qualifications.

- 17) Document 00 43 33 Schedule of Major Equipment and Materials, which is a listing of major equipment and materials the Design-Build Entity will include in the Project.
- 18) Schematic Floor Plans of the buildings to be renovated, drawn to scale and to sufficient detail to communicate the design solution.
 - a) Such other information as deemed relevant by the proposing Design-Build Entity.
- b. Design-Build Entities shall submit their Proposals and all deliverables in a manner that is structured to permit easy and definitive evaluation of each Factor identified in paragraph 22 below, Evaluation Factors.
- c. Proposals shall be deemed to include any written responses of a Design-Build Entity to any questions or requests for information of District made as part of the Proposal evaluation process after submission of the Proposal.

21. PROPOSAL RECEIPT AND EVALUATION

- a. District shall date and time stamp Proposals on receipt. Proposals will not be opened publicly, but may become public as described in Paragraph 29 below.
- b. District will open the Proposals, and perform a preliminary review to identify any patently defective Proposals. District action on defective Proposals may include refusal to evaluate such Proposals and elimination of Design-Build Entities submitting such Proposals from the evaluation process. District reserves all rights to take any action consistent with the requirements of this Document 00 11 19 (Instructions to Design-Build Entities), including, without limitation, requesting additional information after receipt and opening of Proposals and waiving any inconsequential defects.
- c. All Proposals from Design-Build Entities which remain after the preliminary review shall be evaluated by one or more District Review Panels, which will be comprised of individuals selected by the District. The Review Panel(s) will review the Proposals and award points using the methodology described in this Document 00 11 19.
- d. Within approximately ten (10) days after the submittal of Proposals, each Design-Build team will be allowed approximately two (2) hours (plus an additional one hour for set-up time if desired) to provide an interview/presentation to the District, for the purpose of presenting the Design-Build Entity's Proposal, and describing its competitive superiority for the work of the Contract. The date, time and location will be established and announced at a later date. District reserves the right to establish additional procedures for the interview/presentations, and will notify all Design-Build entities if District exercises this right.
- e. In evaluating Proposals, District will consider the information provided in the Design-Build Entity's Proposal, the Design-Build Entity's compliance with the prescribed requirements, and such other data as may be requested in this Document 00 11 19 (Instructions to Design-Build Entities), Design-Build Entity's interview/presentation, or any other items provided prior to the Notice of Award. District's evaluation of Proposals will follow the methodology described in Paragraph 22 Evaluation Factors.
- f. District may conduct such investigations as District deems necessary to assist in the evaluation of any Proposal and to establish the Design-Build Entity's responsibility, qualifications and financial ability, proposed subcontractors, suppliers and other persons and organizations to perform and furnish the Work in accordance with the Contract Documents and Design-Build Entity's proposed price to District's satisfaction within the prescribed time. District shall have the right to communicate directly with Design-Build Entity's Surety regarding Design-Build Entity's bonds.
- g. District will resolve discrepancies between (1) the multiplication of units of Work and unit prices in favor of the unit prices; (2) the indicated sum of any column of figures and the correct sum thereof in favor of the correct sum; and (3) written words and figures, or words and numerals, in favor of the words.

22. EVALUATION FACTORS

- a. If the Contract is to be awarded, District will award the Contract to the responsive Design-Build Entity whose Proposal is determined to provide the Best Value to the District. District shall provide its written decision and Notice of Award within **sixty (60) days** of receipt of Proposals. District’s written decision shall support the Award of the Contract by stating in detail the basis of the Award. District will deliver Document 00 51 00 (Notice of Award) as provided herein. Best Value will be assigned to the Proposal that scores the greatest number of points in accordance with the methodology described herein.
- b. The District will evaluate each Proposal based upon the following factors, with the maximum number of points allocated to each factor as indicated in the Points Matrix below.

FACTORS	Maximum Points
1. Price and Cost Management Plan	20
2. Technical Expertise	10
3. Life Cycle Costs over 25 Years	10
4. Skilled Labor Force Availability	10
5. Acceptable Safety Record	10
6. Design Management Plan	10
7. Construction Management Plan	10
8. Schedule	10
9. Legal and Other Program Requirements	5
10. Risk Management Plan	5

TOTAL (Maximum) 100 points

- c. Evaluation Factor Description
 - 1) **Price and Cost Management.** Each Design-Build Entity that agrees, in Document 00 41 00 Proposal Form, to design and construct the Project as described in these documents, and satisfy all other Design-Build Entity obligations under the Contract Documents, shall receive a maximum number of ten (10) points for this criterion. The District is not interested in identifying the “lowest bidder”, but rather intends to identify the Design-Build Entity whose Proposal offers the best value for the proposed price. Another maximum of seven (7) points can be achieved from the price certainty offered in the Design-Build Entity’s proposal, specific to confidence in the proposed price and the anticipation of cost changes as design and construction progresses. An additional maximum of three (3) points can be achieved from the value offered in voluntary alternates included in the Design-Build Entity’s proposal. In the event of a tie for any rank, the tied Proposals will each receive the highest score they otherwise would have received in the absence of the other Proposal. This is to ensure that neither Design-Build Entity is prejudiced by a tie.
 - 2) **Technical Expertise.** The Design-Build Entity whose team, as described, is determined by District to offer the best fit and approach for the project, when compared with the other Design-Build Entities, shall receive the maximum score of ten (10) points under this paragraph. Design-Build Entities judged to have lesser technical expertise will be assigned a score of less than ten (10) points, in descending order of their perceived Technical Expertise as judged by the District. In the event of a tie for any rank, the tied Proposals will each receive the highest score they otherwise would have received in the absence of the other Proposal. This is to ensure that neither Design-Build Entity is prejudiced by a tie. The term “team fit and approach” shall broadly encompass the totality of a Design-Build Entity’s proposed structure of organizational chart, knowledge/skill/ability/experience of key personnel, Owner/Designer/Contractor interaction strategies, and similar aspects brought about by the individuals proposed on the project and their approach to the work.
 - 19) **Life Cycle Costs Over Twenty-five Years.** The District is interested in renovated facilities whose sustainable design results in a low life cycle cost as calculated over a twenty-five (25) year period. Embedded in the District’s design standards are the values of durability, maintainability, aesthetic timelessness, ergonomics, first and life cost considerations, environmental sustainability, flexibility, and cultural suitability. The

District's design standards represent the basis of design for life cycle cost. Through its submission of Document 00 73 00 Exhibit 1 (SMCCCD Design Standards Review Checklist), Design-Build Entity affirms its intention to comply with the basis of design with regard to life cycle cost. If Design-Build Entity does not intend to comply with this basis of life cycle cost, Design-Build Entity shall submit a life cycle cost narrative with its Proposal, explaining why its approach is superior. The Proposals will be ranked First, Second, or Third – with the rank of First assigned to the Proposal estimated to have the least expensive life cycle costs over twenty-five (25) years; the rank of Second assigned to the Proposal that is deemed to have the next least expensive life cycle costs; and Third assigned to the Proposal having the most expensive life cycle costs. The Design-Build Entity whose Proposal is ranked First will be awarded the maximum score of ten (10) points under this paragraph. The Proposals ranking Second and Third will receive lesser scores. In the event of a tie for any rank, the tied Proposals will each receive the highest score they otherwise would have received in the absence of the other Proposal. This is to ensure that no Design-Build Entity is prejudiced by a tie.

- 3) **Skilled Labor Force Availability.** Each Design-Build Entity that satisfies the requirements for “skilled labor force availability” as defined in California Education Code Section 81703(c)(2)(F) shall receive a maximum of ten (10) points. Each Design-Build Entity should describe in its Proposal a commitment to furthering the following goals of the District’s governing Board of Trustees: 1) maximizing opportunities for local, small and emerging businesses to compete fairly for work associated with this Project; 2) maximizing opportunities for local workers to be employed on the Project; and 3) maximizing support of the District’s Skilled Trades Preparation Program. The Proposals will be ranked First, Second, or Third. The Design-Build Entity whose Proposal is ranked First will be awarded the maximum score of ten (10) points under this paragraph. The Proposals ranking Second and Third will receive lesser scores. In the event of a tie for any rank, the tied Proposals will each receive the highest score they otherwise would have received in the absence of the other Proposal. This is to ensure that neither Design-Build Entity is prejudiced by a tie.
- 4) **Acceptable Safety Record.** Each Design-Build Entity whose “safety record” is determined to be “acceptable” as provided by California Education Code Section 81703(c)(2)(G) shall receive a maximum of five (5) points. An additional maximum of five (5) points can be earned by submitting a superior Project Safety Plan, evidencing an exceptionally comprehensive Injury & Illness Prevention Plan, and having a low Experience Modification Factor rating. The Proposals will be ranked First, Second, or Third. The Design-Build Entity whose Proposal is ranked First will be awarded the maximum score of ten (10) points under this paragraph. The Proposals ranking Second and Third will receive lesser scores. In the event of a tie for any rank, the tied Proposals will each receive the highest score they otherwise would have received in the absence of the other Proposal. This is to ensure that neither Design-Build Entity is prejudiced by a tie.
- 5) **Design Management Plan.** The District will evaluate and judge the quality of the design management plan proposed by each Design-Build Entity. District will award points ranging from zero (0) to ten (10) to each Proposal in accordance with the District’s judgment of the effectiveness of the design management plan reflected in each Proposal. In the event of a tie for any rank, the tied Proposals will each receive the highest score they otherwise would have received in the absence of the other Proposal. This is to ensure that neither Design-Build Entity is prejudiced by a tie. The term “design management” shall broadly encompass the totality of a Design-Build Entity’s proposed design management, including the strategy for designing within budget and schedule and in conformance with the District’s design standards; the elements of a Proposal in which a Design-Build Entity proposes to employ novel (yet reliable) or otherwise innovative design solutions; advanced technologies; and clean, efficient and sustainable materials, methods, processes, and systems. A material, process, or system is not necessarily “innovative” under this paragraph merely because it is new or recently developed. An “innovative” material, process, or system should be provably superior to available alternatives because it surpasses the alternatives with regard to efficiency, sustainability, safety, cost savings, or other relevant factors that would tangibly benefit the District.
- 6) **Construction Management Plan.** The District will award up to ten (10) points to Proposals that evidence superiority in the Design-Build Entity’s proposed logistics plan, quality assurance/quality control plan, construction administration, and other aspects of construction phase management. The Proposals will be ranked First, Second, or Third. The Design-Build Entity whose Proposal is

- ranked First will be awarded the maximum score of ten (10) points under this paragraph. The Proposals ranking Second and Third will receive lesser scores. In the event of a tie for any rank, the tied Proposals will each receive the highest score they otherwise would have received in the absence of the other Proposal. This is to ensure that neither Design-Build Entity is prejudiced by a tie.
- 7) **Schedule.** The District has established specific Schedule Requirements relating to this Project. These Schedule Requirements have been communicated to the Design-Build Entities in the Request for Qualifications and in the Request for Proposals. The District will evaluate each Proposal in light of these Schedule Requirements, and will assign a numerical score to each Proposal ranging from zero (0) to ten (10) points in accordance with each Proposal's responsiveness to these Program Requirements. In the event of a tie for any rank, the tied Proposals will each receive the highest score they otherwise would have received in the absence of the other Proposal. This is to ensure that neither Design-Build Entity is prejudiced by a tie.
 - 8) **Legal and Other Program Requirements.** The District has established specific Legal and Other Program Requirements relating to this Project (for example, conformance with the District's Project Labor Stabilization Agreement). These Requirements have been communicated to the Design-Build Entities in the form of the Request for Proposals. The District will evaluate each Proposal in light of these Program Requirements, and will assign a numerical score to each Proposal ranging from zero (0) to five (5) points in accordance with each Proposal's responsiveness to these Program Requirements. In the event of a tie for any rank, the tied Proposals will each receive the highest score they otherwise would have received in the absence of the other Proposal. This is to ensure that neither Design-Build Entity is prejudiced by a tie.
 - 9) **Risk Management Plan.** The District will award up to five (5) points to Proposals that evidence superiority in Design-Build Entity's identification and mitigation of risks associated with the project. The Proposals will be ranked First, Second, or Third. The Design-Build Entity whose Proposal is ranked First will be awarded the maximum score of five (5) points under this paragraph. The Proposals ranking Second and Third will receive lesser scores. In the event of a tie for any rank, the tied Proposals will each receive the highest score they otherwise would have received in the absence of the other Proposal. This is to ensure that neither Design-Build Entity is prejudiced by a tie
- d. **Tie Breaker.** In the event of a tie in the total number of points awarded to Design-Build Entities, the Proposal that, in the District's sole discretion is determined to provide a superior design and construction solution with regard to sustainability, efficiency, and environmentally-friendly materials, systems and processes as compared to the other Proposal(s) receiving a tied score, shall be considered to provide the Best Value to the District.
23. **RIGHT TO REJECT PROPOSALS.** District may reject any and all Proposals and waive any informalities or minor irregularities in the Proposals at its sole discretion. District also reserves the right, in its discretion, to reject any or all Proposals and to re-issue a new Request for Proposal for the Project. District reserves the right to reject any or all nonconforming, non-responsive, unbalanced or conditional Proposals, request other proposals and to reject the Proposal of any Design-Build Entity if District believes that it would not be in the best interest of the District to make an award to that Design-Build Entity, whether because the Proposal is not responsive or the Design-Build Entity is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by District. District also reserves the right to waive informalities, inconsequential deviations or minor irregularities not involving price, time or changes in the Work, to the fullest extent permitted by law. For purposes of this paragraph, an unbalanced Proposal is one having nominal prices for some work items and enhanced prices for other work items.
24. **NOTICE OF INTENT TO AWARD.** Upon completion of District's evaluation of all Proposals, including without limitation all required action by the District's Board of Trustees, District shall rank the responsive Design-Build Entities based on the paragraph 21 evaluation factors, from most advantageous to least advantageous to the District. District shall publicly announce its intent to award the Contract for the Project by issuing Document 00 51 00 (Notice of Award), and by posting Document 00 51 01 on District's website and by electronically mailing it to the Design-Build Entities who submitted Proposals for this Project, along with all parties who requested that the District provide such notice. Document 00 51 01 will be deemed properly delivered at the time it is posted on the District's website.

25. **PROPOSAL PROTEST.** Any Proposal Protest must be submitted in writing to the District's main office (Attention James Keller, Executive Vice Chancellor, 3401 CSM Drive, San Mateo, California 94402) before 5:00 p.m., no later than the sixth calendar day following posting of Document 00 51 01 (Notice of Intent to Award). Any Proposal Protest received after the deadline as described herein shall be deemed null and void.
- a. The initial Protest document must contain a complete statement of the basis for the Protest.
 - b. The Protest must refer to the specific portion of the document that forms the basis for the Protest, and must describe in detail the specific errors allegedly committed by the District in evaluating the protesting Design-Build Entity's Proposal (or with regard to any other Design-Build Entity's Proposal).
 - c. The Protest must contain the name, address and telephone number of the person or entity representing the protesting party.
 - d. The party filing the Protest must transmit a copy of the initial Protest document and any attached documentation concurrently to all other parties having a potential direct financial interest that may be adversely affected by the outcome of the Protest. Such parties shall include all other Design-Build Entities that appear to have a reasonable prospect of receiving an award depending upon the outcome of the Protest.
 - d. The procedure and time limits set forth in this paragraph are mandatory and are the Design-Build Entity's sole and exclusive remedy in the event of Proposal Protest. The Design-Build Entity's failure to promptly comply with these procedures shall constitute a waiver of any and all rights to further pursue the Proposal Protest, including without limitation filing a Government Code Claim or instituting legal proceedings. A Design-Build Entity may not rely on a Protest submitted by another Design-Build Entity, but must timely pursue its own Protest.
26. **ANNOUNCEMENT OF AWARD.** Upon completion of District's evaluation of all Proposals, including without limitation all required action by the District's Board of Trustees, District shall rank the responsive Design-Build Entities based on the paragraph 22 evaluation factors, from most advantageous to least advantageous to the District. District shall publicly announce the award of the Contract for the Project by issuing Document 00 51 00 (Notice of Award), and by posting Document 00 51 00 on District's web site and by electronically mailing it to all parties who requested that the District provide such notice. The Notice of Award shall include all of the following: (1) the Design-Build Entity to whom the award is made; (2) the successful Design-Build Entity's price proposal and its overall combined rating on the Request for Proposal evaluation factors; (3) the successful Design-Build Entity's ranking in relation to all other responsive Design-Build Entities and their respective price proposals; (4) a summary of District's rationale for the contract award; and (5) any other item the District may elect.
27. **POST-NOTICE OF AWARD REQUIREMENTS.**
- a. After Notice of Award, the successful Design-Build Entity must submit the following documents to District no later than 5:00 p.m. on the tenth (10th) calendar day following receipt of the Notice of Award. Execution of the Contract is dependent upon approval of these documents:
 - 1) Document 00 52 00 (Agreement): To be executed by the successful Design-Build Entity. Submit three (3) copies, each bearing all required original signatures.
 - 2) Document 00 61 00 (Construction Performance Bond): To be executed by successful Design-Build Entity and surety, in the amount set forth in Document 00 61 00 (Construction Performance Bond).
 - 3) Document 00 62 00 (Construction Labor and Material Payment Bond): To be executed by successful Design-Build Entity and surety, in the amount set forth in Document 00 62 00 (Construction Payment Bond).
 - 4) Document 00 65 36 (Guaranty): To be executed by successful Design-Build Entity, in the form set forth in Document 00 65 36 (Guaranty).

- 5) Insurance forms, documents, certificates and endorsements required by Document 00 73 16 (Insurance).
 - 6) Any other item specified in Document 00 51 00 (Notice of Award).
- b. District shall have the right to confirm the performance bond by communicating directly with the performance bond surety proposed by the selected Design-Build Entity. Sureties must be satisfactory to District. Corporate sureties on these bonds, and on bonds accompanying Proposals must be duly licensed to do business in the State of California and must have an A.M. Best Company financial rating of A-IX or better.
28. **FAILURE TO EXECUTE AND DELIVER DOCUMENTS.** If the Design-Build Entity to whom the Contract is awarded fails or neglects to execute and deliver all required Contract Documents and file all required bonds, insurance certificates and other documents within ten (10) calendar days after such Award, District may, in its sole discretion, deposit the Design-Build Entity's surety bond, cashier's check or certified check for collection, and retain the proceeds as liquidated damages for Design-Build Entity's failure to enter into the Contract Documents. The Design-Build Entity agrees that calculating the damages District may suffer as a result of the Design-Build Entity's failure to execute and deliver all required Contract Documents and other required documents would be extremely difficult and impractical and that the amount of the Design-Build Entity's required Proposal security shall be the agreed and presumed amount of District's damages.
29. **PUBLIC RECORDS ACT REQUESTS.**
- a. Per the Public Records Act, District will make available to the public Design-Build Entity's Proposals (to the extent opened), all correspondence and written questions submitted during the Proposal period, all Proposal submissions opened in accordance with the procedures of this Document 00 11 19, and all subsequent Proposal evaluation information. Any submissions not opened will remain sealed and eventually be returned to the submitter. Except as otherwise required by law, District will not disclose trade secrets or proprietary financial information submitted that has been designated confidential by Design-Build Entity. Any such trade secrets or proprietary financial information that a Design-Build Entity believes should be exempted from disclosure shall be specifically identified and marked as such. Blanket-type identification by designating whole pages or sections shall not be permitted and shall be invalid. The specific information must be clearly identified as such.
 - b. Upon a request for records regarding a Proposal, District will notify Design-Build Entity involved within ten Days from receipt of the request of a specific time when the records will be made available for inspection. If the Design-Build Entity timely identifies any "proprietary, trade secret, or confidential commercial or financial" information that Design-Build Entity determines is not subject to public disclosure, and requests District to refuse to comply with the records request, Design-Build Entity shall take all appropriate legal action and defend District's refusal to produce the information in all forums; otherwise, District will make such information available to the extent required by applicable law, without restriction.
 - c. All materials included with and Information disclosed in the Proposal and the attendant submissions are the property of District unless Design-Build Entity makes specific reference to data that is considered proprietary. Subject to the requirements in the Public Records Act, reasonable efforts will be made to prevent the disclosure of information except on a need-to-know basis during the evaluation process.
30. **CONFORMED PROJECT MANUAL.** Following Award of Contract, District may prepare a conformed Project Manual reflecting Addenda issued during bidding, which will, failing objection, constitute the approved Project Manual.
31. **DEFINITIONS.** Except as set forth herein, all abbreviations and definition of terms used in these Instructions are set forth in Document 00 71 00 (General Conditions) or Specifications Section 01 42 00 (References and Definitions).

END OF DOCUMENT

DOCUMENT 00 31 19

REPORTS, SURVEYS AND EXISTING CONDITIONS**1. REPORT AND INFORMATION**

- 1.1 **Existence of Reports and utility surveys:** San Mateo County Community College District, its consultants, and prior contractors may have collected documents providing a general description of the Site and conditions of the Work. These documents may consist of geotechnical reports for and around the Site, contracts, contract specifications, tenant improvement contracts, as-built drawings, utility drawings, and information regarding Underground Facilities. These reports, documents and other information are not part of the Contract Documents and do not show new work to be constructed, rather, show existing conditions that Contractor will have to address as part of its construction planning and operations.
- 1.2 **Inspection of Reports:** Design-Build Entities may inspect geotechnical reports and information regarding existing conditions at the Site. These documents are available for review at http://www.smccd.edu/accounts/smccd/departments/facilities/CSM_B12151734Mod_01.shtml. These reports, documents and other information are not part of the Contract Documents. Nevertheless, by submitting a Proposal, Design-Build Entity accepts full responsibility for reviewing, knowing and understanding the contents of all of these materials.
- 1.3 **Inclusion in Project Manual:** Geotechnical reports may be included in the Project Manual and information regarding existing conditions may also be included in the Project Manual, but neither shall be considered part of the Contract Documents, but rather “for information only.”
- 1.4 **Available Documentation:** The following documentation is available for review through District for this project:
- a. College of San Mateo Building 15 construction record drawings
 - b. College of San Mateo Building 17 construction record drawings
 - c. College of San Mateo Building 12 construction record drawings
 - d. College of San Mateo Building 12 fire alarm modification drawings
 - e. College of San Mateo Building 34 construction record drawings
 - f. College of San Mateo Building 34 structural study for Field Act upgrade
 - g. College of San Mateo Buildings 12, 15 and 17 Architectural Barrier Report (December 22, 2008)
 - h. College of San Mateo Site Utilization Plan
 - i. College of San Mateo Telecommunications Manhole Configuration
 - j. College of San Mateo Telecommunications Conduit Pathways
 - k. College of San Mateo Telecommunications Manhole Schematic
 - l. College of San Mateo Mock Up Office, 15-155
 - m. SMCCCD OCIP Policy Manual
 - n. SMCCCD’s Unit Priced Contract Pricing Worksheets

2. USE OF INFORMATION ON EXISTING CONDITIONS AND REQUIRED PRE-PROPOSAL INVESTIGATIONS

- 2.1 Design-Build Entity’s attention is directed to Document 00 71 00 (General Conditions) including but not limited to, its Article 2 “Proposal Period Investigations and Subcontractors” and Article 14 “Modifications of Contract Documents” [Paragraph G “Differing Site Conditions” and Paragraph H “Change Orders Related to Underground Conditions”].

3. ACCESS TO SITE FOR INVESTIGATIONS

- 3.1 During the Pre-Proposal Site Visit(s), District will provide each Design-Build Entity access to the Site to conduct such examinations, investigations, explorations, tests, and studies, as each Design-Build Entity deems necessary for submission of a Proposal. Design-Build Entities must fill all holes and clean up and restore the Site to its former conditions upon completion of such explorations, investigations, tests, and studies. Such investigations may be performed only under the provisions of Document 00200 (Request for

Proposals) and Document 00700 (General Conditions) including, but not limited to, proof of insurance and obligation to indemnify against claims arising from such investigation work. Each Design-Build Entity shall supply all equipment required to perform any investigations as each Design-Build Entity deems necessary. District has the right to limit the number of pieces of machinery operating at one time due to safety concerns.

END OF DOCUMENT

DOCUMENT 00 73 06

SUPPLEMENTAL GENERAL CONDITIONS – SMCCCD DESIGN STANDARDS

1. SUMMARY

This document includes requirements that supplement the paragraphs of Document 00 71 00 (General Conditions).

2. SMCCCD DESIGN STANDARDS CHECKLIST

The District has developed Design Standards and Construction Specifications. The District provides this information to establish design and construction consistency, operational efficiency and maintainability, while ensuring first class teaching and learning facilities. The design standards represent the District's opinion of best value for expenditure and are aligned with the District's long range goals.

The Design Standards and Construction Specifications can be found at [SMCCCD Design Standards \(http://www.smccd.edu/accounts/smccd/departments/facilities/DesignStandards.shtml \)](http://www.smccd.edu/accounts/smccd/departments/facilities/DesignStandards.shtml)

Design-Build Entity shall submit with its Proposal Exhibit 1, Design Standards Review Checklist, of this Document 00 73 06 Supplemental Conditions – SMCCCD Design Standards, to verify that Design-Build Entity has reviewed and understands District's Design Standards and Construction Specifications. The Checklist allows the Design-Build Entity to state whether it will conform or not to those standards.

End of Document

[Exhibit 1 to 00 73 06 Supplemental Conditions, Design Standards Review Checklist, attached]

Exhibit 1 to 00 73 06 Supplemental General Conditions - SMCCCD Design Standards (to be submitted with Design-Build Entity's Proposal)						
SMCCCD Design Standards & Construction Specifications Review Checklist						
DIVISION NO.	SECTION NO.	SECTION TITLE	VERSION	DBE has read this Section	DBE plans to conform to this Section	DBE does not plan to conform to this Section
A SMART PERSON WOULD START HERE						
		A Smart Person Would Start Here	V.2.2007.10.27			
BIG PICTURE DESIGN STANDARD TOPICS						
		Acoustical Design Standard	V.1.2007.07.05			
		Building, Room, Stairway and Elevator Numbering Protocol Design Standard	V.1.2008.03.17			
		Drawing Design Standard	V.1.2008.12.27			
		Emergency Vehicle Access & Fire Protection Considerations Design Standard	V.3.2008.11.16			
		Physical Access Controls & Security Management System Design Standard	V.3.2009.01.03			
		Restrooms Design Standard	V.2.2008.05.14			
		Space Design Standard - Administrative Areas	V.2.2008.04.20			
		Space Design Standard - Circulation and Public Spaces	V.1.2008.12.27			
		Space Design Standard - Instructional Areas	V.3.2008.05.04			
		Space Design Standard - Space Allocation Guideline	V.2.2008.06.17			
		Space Design Standard - Utility Rooms, Custodial & Maintenance Closets	V.1.2008.12.27			
		Structural Design Guidelines Design Standard	V.1.2007.06.28			
		Sustainability Design Standard	V.1.2007.10.27			
		Telecommunications Infrastructure Design Standard	V.4.2009.01.03			
		The Inspired Design Standard	V.1.2008.12.27			
		The Uglier Design Standard	V.2.2008.03.17			
DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS						
DIVISION 01 – GENERAL REQUIREMENTS						
	01 91 00	Commissioning Design Standard	V.1.2007.02.25			
	01 91 13	Commissioning Requirements Construction Specification	V.1.2007.10.27			
DIVISION 02 – EXISTING CONDITIONS						
DIVISION 03 – CONCRETE						
DIVISION 05 – METALS						
DIVISION 06 – WOOD, PLASTICS AND COMPOSITES						
DIVISION 07 – THERMAL AND MOISTURE PROTECTION						
	07 00 00	Roofing Design Standard	V.1.2008.12.27			
DIVISION 08 – OPENINGS						
	08 11 13	Hollow Metal and Wood Doors	V.2.2008.12.01			
	08 14 16					
	08 16 13	FRP Flush Doors	V.1.2008.03.23			
	08 16 13	FRP Doors Design Standard	V.3.2008.06.24			
DIVISION 09 – FINISHES						
	09 30 13	Ceramic Tile Design Standard	V.3.2008.12.20			
	09 51 23	Acoustical Panel Ceiling Design Standard	V.1.2007.07.26			
	09 65 00	Resilient Flooring Design Standard	V.3.2008.11.30			
	09 68 00	Carpeting Design Standard	V.1.2007.10.10			
	09 68 00	Carpeting Construction Specification	V.1.2008.12.27			
	09 91 13	Exterior Painting Design Standard	V.2.2008.11.30			
	09 91 23	Interior Painting Design Standard	V.2.2008.03.07			
DIVISION 10 – SPECIALTIES						
	10 00 00	Miscellaneous Specialties	V.1.2007.08.26			
	10 11 00	Visual Display Surfaces Design Standard	V.1.2008.12.27			
	10 11 16	Markerboard Design Standard	V.1.2008.12.27			
	10 11 23	Tackboard Design Standard	V.1.2008.12.27			
	10 14 16	Interior Signage Design Standard	V.1.2008.12.27			
	10 21 13	Toilet Compartments Construction Specification	V.2.2007.06.26			
	10 26 00	Wall Protection Design Standard	V.1.2007.10.10			
	10 56 29	Storage Racks	V.1.2008.12.27			
	10 75 00	Flagpoles Design Standard	V.1.2007.10.27			
DIVISION 11 – EQUIPMENT						
	11 12 16	Parking Permit Dispensers	V.1.2008.12.27			

	11 21 23	Vending Machines	V.1.2007.10.27		
	11 82 13	Solid Waste Bins	V.1.2008.12.27		
	11 82 23	Recycling Equipment	V.1.2008.12.27		
DIVISION 12 – FURNISHINGS					
	12 20 00	Window Treatments Design Standard	V.1.2007.07.25		
	12 20 00	Window Treatments Construction Specification	V.1.2007.10.27		
	12 30 00	Casework Design Standard	V.1.2008.03.09		
	12 36 00	Countertops Design Standard	V.1.2007.10.27		
	12 46 33	Waste Receptacles	V.1.2007.10.27		
	12 48 13	Entrance Floor Mats Design Standard	V.1.2007.07.05		
	12 50 00	Cañada College Furniture Finishes Design Standard	V.1.2007.10.27		
	12 50 00	College of San Mateo Furniture Finishes Design Standard	V.2.2008.08.07		
	12 50 00	Skyline College Furniture Finishes Design Standard	V.2.2008.08.07		
	12 56 00	Institutional Furniture	V.1.2008.05.07		
	12 93 13	Bicycle Racks Design Standard	V.1.2007.07.05		
	12 93 23	(Exterior) Trash and Litter Receptacles Design Standard	V.1.2007.10.14		
	12 93 43	Outdoor Furniture & Site Seating Design Standard	V.2.2008.01.16		
DIVISION 13 – SPECIAL CONSTRUCTION					
DIVISION 14 – CONVEYING EQUIPMENT					
	14 20 00	Elevators Design Standard	V.4.2008.12.01		
DIVISION 21 – FIRE SUPPRESSION					
	21 00 00	Basic Fire Protection Design Standard	V.1.2007.07.02		
DIVISION 22 – PLUMBING					
	22 00 00	Basic Plumbing Systems Design Standard	V.3.2008.03.29		
	22 05 12	Plumbing Pipe and Fittings Design Standard	V.2.2008.03.29		
	22 05 13	Common Motor Requirements for Plumbing Equipment Design Standard	V.1.2007.07.02		
	22 05 23	General Duty Valves for Plumbing Piping Design Standard	V.1.2007.07.02		
	22 05 29	Hangers and Supports for Plumbing Piping and Equipment Design Standard	V.1.2007.07.02		
	22 05 48	Vibration and Seismic Controls for Plumbing Piping and Equipment Design Standard	V.1.2007.07.02		
	22 05 53	Identification for Plumbing Piping and Equipment Design Standard	V.1.2007.07.02		
	22 07 00	Plumbing Systems Insulation Design Standard	V.1.2007.07.02		
	22 11 13	General Plumbing Piping Systems Design Standard	V.1.2007.07.02		
	22 30 00	Plumbing Equipment Design Standard	V.1.2007.07.02		
	22 40 00	Plumbing Fixtures Design Standard	V.1.2007.07.02		
	22 47 13	Drinking Fountains Design Standard	V.1.2007.07.02		
DIVISION 23 – HEATING, VENTILATING, AND AIR-CONDITIONING (HVAC)					
	23 00 00	Basic HVAC System Design Standard	V.2.2008.10.28		
	23 05 10	HVAC Piping Design Standard	V.2.2008.07.08		
	23 05 13	Common Motor Requirements for HVAC Equipment Design Standard	V.1.2007.07.02		
	23 05 19	HVAC Metering and Monitoring Design Standard	V.2.2008.05.19		
	23 05 23	General Duty Valves for HVAC Design Standard	V.1.2007.07.02		
	23 05 29	Hangers and Supports for HVAC Piping and Equipment Design Standard	V.1.2007.07.02		
	23 05 48	Vibration and Seismic Controls for HVAC Piping and Equipment Design Standard	V.1.2007.07.02		
	23 05 53	Identification for HVAC Piping, Ductwork and Equipment Design Standard	V.1.2007.07.02		
	23 05 93	Testing, Adjusting and Balancing Design Standard	V.1.2007.07.02		
	23 07 00	HVAC Insulation Design Standard	V.1.2007.07.02		
	23 09 13	Variable Frequency Drives Design Standard	V.1.2007.07.02		
	23 11 23	Facility Natural Gas Systems Design Standard	V.1.2007.07.02		
	23 21 05	Hydronic Piping Systems Design Standard	V.1.2007.07.02		
	23 21 10	Heating Water Systems Design Standard	V.1.2007.07.02		
	23 21 15	Chilled Water Systems Design Standard	V.1.2007.07.02		
	23 21 20	Hydronic Pumps Design Standard	V.1.2007.07.02		
	23 31 00	Ductwork Design Standard	V.1.2007.07.02		
	23 33 00	Ductwork Accessories Design Standard	V.1.2007.07.02		
	23 34 00	Fans Design Standard	V.1.2007.07.02		
	23 36 00	Air Terminal Units Design Standard	V.1.2007.07.02		
	23 37 00	Air Outlets and Inlets Design Standard	V.1.2007.07.02		
	23 52 00	Heating Boilers and Accessories Design Standard	V.1.2007.07.02		
	23 62 00	Refrigeration Design Standard	V.1.2007.07.02		
	23 74 00	Packaged Air Conditioning Units Design Standard	V.1.2007.07.02		
	23 75 00	Air Handling Units Design Standard	V.1.2007.07.02		
	23 81 46	Water-to-Air Heat Pumps Design Standard	V.1.2007.07.02		
	23 83 15	Hydronic Floor Heating and Cooling System Design Standard	V.1.2007.07.02		
DIVISION 25 – INTEGRATED AUTOMATION					
	25 55 00	Integrated Automation Facility Controls (Building Management System) Design Standard	V.1.2008.02.21		

	25 55 00	Building Management and Control System Construction Specification	V.2.2008.02.21		
DIVISION 26 – ELECTRICAL					
	26 00 00	Basic Electrical Requirements Design Standard	V.2.2007.10.27		
	26 05 13	Medium Voltage Cables Design Standard	V.1.2007.07.03		
	26 05 19	Wires, Cables and Connectors Design Standard	V.1.2007.07.03		
	26 05 26	Grounding Design Standard	V.1.2007.07.03		
	26 05 33	Raceways Design Standard	V.1.2007.07.03		
	26 05 34	Boxes Design Standard	V.1.2007.07.03		
	26 05 48	Supporting Devices Design Standard	V.1.2007.07.03		
	26 05 53	Electrical Identification Design Standard	V.1.2007.07.03		
	26 08 05	Electrical Acceptance Testing Design Standard	V.1.2007.07.03		
	26 09 21	Occupancy Sensors Design Standard	V.1.2007.07.03		
	26 09 23	Daylighting Controls Design Standard	V.1.2007.07.03		
	26 12 00	Liquid Type Transformers Design Standard	V.1.2007.07.03		
	26 22 00	Dry-Type Transformers Design Standard	V.1.2007.07.03		
	26 24 00	Switchboard Design Standard and Distribution Panelboards Design Standard	V.1.2007.07.03		
	26 24 19	Motor Controls Design Standard	V.1.2007.07.03		
	26 27 13	Electricity Metering and Monitoring Design Standard	V.2.2008.05.19		
	26 27 26	Wiring Devices Design Standard	V.1.2007.10.27		
	26 28 00	Overcurrent Protective Devices Design Standard	V.1.2007.07.03		
	26 28 19	Circuit and Motor Disconnects Design Standard	V.1.2007.07.03		
	26 50 00	Lighting Design Standard	V.1.2007.10.27		
DIVISION 27 – COMMUNICATIONS					
	27 00 00	Telecommunications Basic Requirements Construction Specification	V.2.2007.06.26		
	27 05 26	Telecommunications Bonding Construction Specification	V.2.2007.06.26		
	27 05 28	Telecommunications Building Pathways Construction Specification	V.2.2007.06.26		
	27 08 00	Telecommunications Testing Construction Specification	V.2.2007.06.26		
	27 11 00	Telecommunications Rooms Construction Specification	V.2.2007.06.26		
	27 13 10	Telecommunications Backbone ISP Cabling Construction Specification	V.2.2007.06.26		
	27 13 14	Telecommunications Backbone OSP Twisted-Pair Cabling Construction Specification	V.2.2007.06.26		
	27 13 24	Telecommunications Backbone OSP Fiber Cabling Construction Specification	V.2.2007.06.26		
	27 15 13	Telecommunications Horizontal Cabling Construction Specification	V.2.2007.06.26		
	27 53 13	Central Clock System Design Standard	V.2.2009.01.03		
DIVISION 28 – ELECTRONIC SAFETY AND SECURITY					
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