

Announcement for 2010 SMCCCD Contractor Pre-qualification

In November 2005, the voters of San Mateo County passed a \$468 million dollar bond Measure A. With the passage of this bond, the San Mateo County Community College District (hereinafter “District”) continues the Capital Improvement Program that broke ground in 2001. The second phase of the Capital Improvement Program is anticipated to run through 2011-12. The District is about half way through the construction activity from Measure A, but will continue to need a number of construction firms to support the remainder of the program.

NOTICE IS HEREBY GIVEN that the San Mateo County Community College District of San Mateo CA., acting through its Governing Board, is seeking to prequalify California State licensed contractors who wish to compete for the award of various construction contracts.

Trades contractors are strongly encouraged to participate in this pre-qualification effort, as the District often has needs for smaller projects and is able to contract directly with sub contractors under certain conditions. In calendar year 2010, the District anticipates that a variety of projects may bid, including, but not limited to the following:

SMCCCD Project List	
Cañada Electrical Distribution System Repairs	CSM North Gateway Project
Cañada Roadway Project	Skyline Electrical Distribution System Repairs
*and potentially other projects not listed	

Projects will be located at the District’s three campuses: Cañada College, College of San Mateo, and Skyline College. Only contractors that prequalify through this process will be eligible to bid on District projects for calendar year 2010, although the District reserves the right to prequalify a specific pool of contractors for specific work that may be required if the pool of prequalified contractors is not deemed sufficient by the District.

Prequalification submittals: To be considered for the District’s 2010 contractor pool, contractors must complete an online application. Contractors who were prequalified in 2009 can re-qualify with the District by updating their online application; the 2009 user ID and password will be reactivated. Contractors who wish to qualify with the District, but were not prequalified in 2009 may request access to the online application by sending an email with “Contractor Prequalification” in the subject line, to the District’s Construction Planning Department at plan@smccd.edu.

Requirements for Prequalification: The District’s evaluation is solely for the purpose of determining which contractors are deemed responsible and qualified. Prequalification of bidders will be reviewed and determined by the District based upon the submitted Prequalification application and any other information available to the District. The District may request a contractor to submit additional information pertinent to the Application. The District reserves the right to investigate other available sources in addition to any documents or information submitted by the Contractor.

The District will evaluate each application and the District will solely determine compliance and whether a bidder is responsive and responsible. Further, the District will determine a contractor’s quality, fitness and capacity to perform projects satisfactorily. The District’s decision on

Prequalification will be based on the evaluation of several factors including, but not limited to the following:

1. Construction Experience on Comparable Projects
2. Contractor's License
3. Work History
4. Litigation and Arbitration History
5. Disqualification from Previous Projects
6. Compliance with Statutory Requirements and Safety Record
7. Compliance with Prevailing Wage Requirements
8. Ability to execute the District's Standard Form of Construction Contract
9. Project Personnel
10. Insurance Requirements
11. Bonding Information
12. Financial Information

If a contractor does not meet the District's criteria, it may not be qualified. A contractor may not qualify for any one of the following reasons:

1. Omission of requested information
2. Falsification of information
3. Lack of valid contractor's license
4. Inability to secure surety and bonds
5. Inability to provide evidence of required insurance coverage
6. Inability to execute the District's Standard Form of Construction Contract
7. Lack of Declaration under penalty of perjury of Application by a duly authorized officer of the firm.
8. Lack of experience or excessive litigation history in constructing comparable projects

The District commits to a review and hearing if a contractor questions the validity of the District's decision.

Prequalification Conference: A non-mandatory prequalification conference is scheduled for Monday, October 5, promptly at 10:00 a.m. Interested parties will meet at the SMCCCD Board Room at 3401 CSM Drive San Mateo, CA 94402.

Prequalification Clinics: Two non-mandatory prequalification clinics have been scheduled on Tuesday October 13 and Thursday October 15 on the College of San Mateo campus, Building 26, Room 144. These clinics are designed to help contractors navigate and complete the online application and answer any questions about the prequalification process.

Prequalified Project Budget Amount: The District will determine the value of the District projects that a contractor can bid on based on the bidder's bonding capability.

Contract Requirements: Contractors are advised that the contractor qualified and selected for a specific project as the lowest responsible prequalified bidder shall be subject to and must fully comply with all of the requirements of the bidding documents including, but not limited to the District's standard form of construction contract, the provision of a Payment Bond and a Performance Bond. The bonds shall be in the form of surety bonds issued by a corporation licensed in the State of California and satisfactory to both the District and its agents. Sureties must be California State registered Class "A" Securities. In accordance with provisions of Public

Contract Code Section 22300, substitution of eligible and equivalent securities for any monies withheld to ensure performance under this contract will be permitted at the request and expense of the Contractor.

Prevailing Wage Requirements: Contractors are further informed that they will be subject to and must comply with all of the requirements under the California Labor Code to pay the general prevailing rate of per diem wages and for holiday and overtime work to all workers employed by the contractor. Copies of prevailing rates of per diem wages are available from the Department of Industrial Relations, State of California.

Labor Compliance Program: These projects may be required to conform to a Labor Compliance Program in accordance with the requirements of the Department of Industrial Relations, State of California.

Final Determination: Contractors will be advised of their pre-qualification status on January 4, 2009. If a contractor disagrees with the determination regarding their pre-qualification status, a written request for a hearing is required within 7 days from the receipt of the notice. Written requests should be submitted to Rick Bennett, Executive Director, Construction Planning -- bennettr@smccd.edu

Confidentiality: Responses to the Prequalification application and any financial information submitted for Prequalification evaluation are not public records and not open to public inspection. The District will maintain the confidentiality of these records to the extent permitted by law. In the event a third party requests these confidential records, the District will notify the affected contractor, and it shall be the contractor's responsibility to defend the District in any action to compel disclosure of the contractor's confidential information.

Application due date: Applications must be completed on or before 2 p.m. November 2, 2009.

The San Mateo County Community College District is an equal opportunity employer.

Patricia Miljanich, Vice President-Clerk
Board of Trustees
San Mateo County Community College District

Schedule for SMCCCD 2010 Contractor Prequalification

DATE	DESCRIPTION	TIME	LOCATION	ROOM	LINK
Monday, October 5 th	On-line Application Posted	2pm	SMCCCD Facilities Website	--	www.smccd.edu/accounts/smccd/departments/facilities/PreQualHowto.shtml
Monday October 5 th	Non-mandatory Prequalification Conference	10- 12pm	SMCC District Office 3401 CSM Drive San Mateo, CA 94402	Board Room	http://www.smccd.edu/accounts/smccd/aboutus/directions.shtml
Tuesday, October 13 th	Non-mandatory Prequalification Clinic	11am – 12pm	College of San Mateo 1700 W. Hillsdale Blvd. San Mateo, CA 94402	B26, Rm 144	http://www.collegeofsanmateo.edu/map/
Thursday, October 15 th	Non-mandatory Prequalification Clinic	2-3pm	College of San Mateo 1700 W. Hillsdale Blvd San Mateo, CA 94402	B26, Rm 144	http://www.collegeofsanmateo.edu/map/
Monday, November 2 nd	Prequalification Applications Due	2pm	Online Application on SMCCCD Facilities Website	--	www.smccd.edu/accounts/smccd/departments/facilities/PreQualHowto.shtml
Monday, January 4, 2009	Posting of 2010 Prequalified Contractors		SMCCCD Facilities Website	--	www.smccd.edu/accounts/smccd/departments/facilities/VendorInfo.shtml