

B U L L E T I N
Facilities Planning & Operations

Date: **October 19, 2011**

Subject: **CUSTODIAL TRAINING PROGRAM SCHEDULE**

From: José D. Nuñez, Vice Chancellor of Facilities

Attendance by all Custodians and Supervisors of Custodial Operations is mandatory.

Training times and locations are determined by the Supervisor of Custodial and Grounds Operations at each campus unless indicated otherwise.

FY2011-12 CUSTODIAL TRAINING PROGRAM		
TRAINING DESCRIPTION	DATE	LOCATION
AUTOSCRUBBER: Usage & Applications	Jul-11	Campus Specific
STRIP & WAX: Procedures & Safety	Aug-11	Campus Specific
INDOOR ENVIRONMENTAL QUALITY	Sep-11	Campus Specific
CARPETS: Cleaning & Maintenance	Oct-11	Campus Specific
HAZARDOUS COMMUNICATIONS	Nov-11	Campus Specific
FLOORS: High-Speed Machine Maintenance	Dec-11	Campus Specific
BLOODBORNE PATHOGENS	Jan-12	Campus Specific
GRAFFITI: Proper Remover Usage	Feb-12	Campus Specific
WORK TECHNIQUES: Proper Lifting, Ladder Safety, Slips,	Mar-12	Campus Specific
BIOHAZARDS: Clean-up & Disposal Methods	Apr-12	Campus Specific
CHEMICALS: Safe Usage & Cleaning Techniques	May-12	Campus Specific
DUSTING: Techniques and Vacuum Applications	Jun-12	Campus Specific

Note:

Facilities Managers, Engineers, Groundskeepers and Administrative Support Staff are invited to attend any or all of these training modules.