



Skyline College
BOARD POLICY BP 2.27
ADMINISTRATIVE PROCEDURE AP
Smoke and Tobacco-Free District

Date

Adopted: 0/00/0000

Date Revised: 0/00/0000

Date Reviewed: 0/00/0000

References: California Penal Code 626.4; Education Code Sections 76030, 87660 et seq. 88001 e), h), 88013, 88016; California Government Code Section 7596, 7597, 7597.1 and 7598; Labor Code 6404.5; Health and Safety Code Section 104495; Title 8, Section 5148

San Mateo Community College District is committed to providing a safe and healthy environment for its students, employees, and visitors. In light of evidence that the use of tobacco and nicotine as well as exposure to secondhand smoke and aerosol (commonly referred to as “vapor”) from electronic smoking devices pose significant health and environmental hazards, the District has established a smoke, vapor and tobacco-free environment.

Smoking of any kind, including use of electronic devices, and all uses of tobacco are prohibited on all property and in all indoor and outdoor spaces owned, leased, licensed, or otherwise controlled by the District, and in all District-owned vehicles.

Definitions

“Smoking” means inhaling, exhaling, burning, or carrying any lighted, heated, or ignited cigar, cigarette, cigarillo, pipe, hookah, electronic device, or any other device that delivers nicotine or other substances to a person.

“Tobacco Product” means any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, snuff; and any electronic device that delivers nicotine or other substances to the person inhaling from the device, including, but not limited to, an electronic cigarette, electronic cigar, electronic pipe, or electronic hookah.

Provisions

The use of any form of tobacco, including electronic smoking devices, is prohibited on all District properties, grounds & buildings within the San Mateo Community College District, including parking lots and within personal vehicles on District property.

College Administrative Procedure

This policy and these regulations apply to employees, students, visitors, and other persons who enter any District property as described above.

Such products will also not be sold or distributed on District property.

No advertising or marketing of such products shall be permitted on District property or in publications produced by the District/College.

Notification and Education

The District has the responsibility of communicating this procedure to students and staff. This procedure shall be communicated to all students and employees and published in the Schedule of Classes, Catalog, handbooks, Web sites, and other appropriate locations on a continual basis.

Clear and consistent signage will be displayed at all entrances to the campuses and centers, as well as other conspicuous locations, to notify the public that smoking and tobacco/nicotine use is otherwise prohibited on the grounds and in buildings.

No cigarette urns will be placed on District property.

The District Student Health Center will support and assist efforts to stop smoking by providing literature and referrals to the California Smokers Helpline (1-800-NOBUTTS).

Enforcement

It is the responsibility of the administration to ensure compliance with this procedure. It is the responsibility of managers and supervisors to inform their employees of this procedure and it is the responsibility of all employees to inform the students.

Nicotine is an addictive product and it may take time for students, faculty, and staff that use tobacco to change habits of use. For these reasons, education will be the primary mode of enforcement during the first year of the policy. This can include educational materials, referrals to online cessation support groups/classes, and cessation resources. After the first year, the District retains the right to issue citations and fines per California Government Code section 7597.1.