



**District Participatory Governance Council (DPGC)  
Meeting Minutes  
Monday, December 7, 2020, 2:15 p.m.**

**Members Present:**

Aaron McVean (Co-Chair), Jeramy Wallace (Co-Chair), Adrian Afif, Grace Beltran, Juanita Celaya, Karen Engel, Jacqueline Escobar, Fernando Estrada, Thomas Gower, Joe Morello, Joaquin Rivera, Jade Shonette, Mwanaisha Sims, Arielle Smith, Diana Tedone, Val Tyler, and Jonathan Wax

**Members Absent:**

Tarana Chapple, Carlos Ungo, and Joe Nguyen

**Other Present:**

Roxanne Brewer (Recorder) and Rich Rojo (Director of Community Relations and Marketing)

**1. Call to Order/Establish Quorum**

The meeting was called to order at 2:20 p.m.

**2. Statements from the Public on Non-Agenda Items**

No statements were made on Non-Agenda Items.

**3. Action Items**

**A. Review and Approval of Minutes from the November 2, 2020 DPGC Meeting**

It was moved by Mr. Morello and seconded by Dr. Smith to approve the minutes from the November 2, 2020 meeting, the motion passed unanimously.

**B. Board Policies for Final Review**

*The following board policies were presented for approval; polling resulted in all members at the (a) level ("I support the recommendation completely") and the recommendations **will be forwarded** to the Board of Trustees for action.*

**BP 2.23 – Leaves of Absence and Catastrophic Leave Program**

**BP 4.40 – Continuation of Employment**

**BP 6.18 – Credit by Examination**

*The Council agreed to add the following text from Title V Policy in the policy, 'The governing board of each community college district shall incorporate policies pursuant to section 55052 on College Board Advanced Placement examinations and any other districtwide policies governing the award of credit for prior learning to create a comprehensive credit prior learning policy'.*

**BP 6.34 – KCSM-TV and KCSM-FM**

**BP 8.56 – In-District Conferences and Meetings**

**BP 8.66 – Solicitation of Funds**

**C. Establish work group for review and alignment of District Mission, Philosophy and Purpose, and Values as requested by the Board of Trustees**

Dr. McVean reported to the Council that during the October 28, 2020 Board of Trustees meeting, the Board asked Dr. McVean to bring back BP 1.01 – District Mission and BP-Philosophy and Purpose and review/alignment with the District’s other value statements. Dr. McVean asked for 3-4 members of the DPGC to join a Writing Team to assist in this task. Once that has been done, Dr. McVean will bring the policies back to the Board once everything has been updated.

The following Council members agreed to participate: Dr. McVean, Mr. Wallace, Ms. Engle, Mr. Wax, and Ms. Sims. Mr. Wallace suggested Jeremiah Sims, Director of Equity, to also be invited to the Writing Team. Dr. McVean said he will talk with Chancellor Claire and ask additional participants from the Anti-Racist Task Force. Ms. Sims reported that she is the Facilitator for the Anti-Racist Task Force. Dr. McVean would like to start working on this project after the beginning of the New Year in an effort to present back to the Board in the spring of 2021.

#### **4. Information Items**

##### **A. Board Policies Requiring Additional Review**

###### **BP 1.01 – District Mission**

###### **BP 6.01 – Philosophy and Purpose**

*On 10/28/20 the Board asked that these policies align with other Mission Statements and Philosophy and Purpose Statements across the District, bring back to the Board after updated.*

###### **BP 2.27 – Policy on Smoking**

Dr. McVean received a lot of feedback on BP 2.27 and is still working on incorporating the feedback into the policy. He asked the Council if they wanted to share some of the ideas that were discussed among the constituency groups.

Mr. Morello said that there are some concerns around the enforcement; if BP 2.27 is going to be a policy, it will also be going into the Student Code of Conduct. Mr. Morello said that there seems to be disconnect between the policy and ramifications for not following the policy or the ramifications will be based on an educational component. The concern is a lack of uniformity in enforcement. Community members who come on campus will also need to comply with the policy. Another suggestion was to communicate about the policy before it goes into effect.

If approved this spring, an advertising campaign would need to be planned before students return in the fall of 2021.

Dr. McVean will bring back a revised BP 2.27 during the February 1, 2021 DPGC meeting.

###### **BP 2.35 – Use of District Communications System**

###### **BP 2.36 – Policy on Use of Student E-Mail Addresses**

*(Reference handout: Draft Board Policy for Review – San Mateo County Community College District 12/1/2020 V3).*

Dr. McVean reported that the Marketing Departments are interested in combining BP 2.35 and 2.36 into a single policy.

Mr. Rojo shared with the Council a draft of combining the policies and explained the various changes suggested. The idea was to take a step back and think about what should be the

vision for communication, rules, and best practices instead of focusing on the various platforms and look at what is good communication. Mr. Rojo encouraged the Council and their constituents read through the draft policy and feel free to e-mail him any suggestions.

Council Feedback:

- Add governance organizations and union communications
- Mass Mailings – Take in consideration KCSM (Foundation is a 501(c)3 and SMAC is an auxiliary organization)
- It seems like a lot of language for a policy.
- Some groups are over 200 people, flexibility will be important, more of a guideline.
- Many groups are identified programs
- Core Values: Free expression of ideas and free expression of thoughts
- Considerations for International Studies

**B. Board Policies for Second Review**

None

**C. Board Policies for First Review**

None

**5. Closing Remarks/Agenda Building**

Dr. McVean and Mr. Wallace wished everyone well wishes throughout the holiday season and to stay healthy and safe.

**6. Adjournment**

The meeting was adjourned at 3:34 p.m.