



**District Participatory Governance Council
Meeting Minutes
Monday, February 1, 2021, 2:15 p.m.**

Members Present:

Aaron McVean (Co-Chair), Jeramy Wallace (Co-Chair), Adrian Afif, Juanita Celaya, Karen Engel, Jacqueline Escobar, Fernando Estrada, Thomas Gower, Monica Malamud, Joe Morello, Joe Nguyen, Jade Shonette, Mwanaisha Sims, Arielle Smith, Diana Tedone, Val Tyler, Carlos Ungo and Jonathan Wax

Members Absent:

Grace Beltran, Tarana Chapple and Thomas Gower

Other Present:

Roxanne Brewer (Recorder)

1. Call to Order/Establish Quorum

Meeting was called to order at 2:19 p.m.

2. Statements from the Public on Non-Agenda Items

No statements from the public on non-agenda items.

Dr. McVean welcomed Monica Malamud (AFT) who will be replacing Joaquin Rivera as a Council member.

3. Action Items

A. Review and Approval of Minutes from the December 7, 2020 Meeting

It was moved by Mr. Wax and seconded by Ms. Engel to approve the minutes of the December 7, 2020 meeting, the motion passed unanimously.

B. Board Policies for Final Review

None

4. Information Items

A. Board Policies Requiring Additional Review

None

B. Board Policies for Second Review

If you have further recommendations, please send your feedback to the DPGC Co-Chairs and Ms. Brewer.

Combining BP 2.35 –Use of District Communications System and BP 2.36 – Policy on Use of Student E-Mail Addresses (*Reference handout: Draft Board Policy for Review – San Mateo County Community College District 12/1/2020 V3*)

Dr. McVean said that some Council members have sent him feedback regarding the new proposal of combining BP 2.35 & 2.36. Council members shared the following feedback during the meeting.

A question was asked around the reasoning for the changes. Dr. McVean said he felt the changes were brought forth in case the Chancellor, Presidents, or PIOs need to communicate on a topic that was not

mentioned in the current policies. The new combined policy would not limit the communication due to emergencies such as the pandemic.

Council Feedback:

- Separate out Union, Senate, and Associated Students Communications. (separate paragraph)
- Frequency of communication, clearly specify where this does not apply. (Ex: Union Communication & Academic Senate).
- Leave room for flexibility in the number of communications allowed instead of using a specific number. Why put a number on the number of communications if we have specified the descriptions of categories?
- A request was made to simplify the policy and separate out the policy information from the administrative procedures. Dr. McVean will request that this to be done before the March 2021 Council meeting.
- Opting Out/Unsubscribing – Currently limited.

This policy will be brought back to the Council for further review during the March 2021 Council Meeting.

BP 2.27 – Policy on Smoking

Dr. McVean said he incorporated into the draft of BP 2.27 – Policy on Smoking, the suggestions that were brought forth by the Council and constituents.

Council Feedback:

- (Specific to #8 of BP 2.27) - There is concern that the section is too vague when it comes to enforcement. What role does Public Safety have? Are any of the violations part of the Code of Conduct? There are concerns about enforcing a policy that is not your job.
- Concerns around staff/students going over to Cañada Vista to smoke, including College Vista and future housing. (It was clarified that residents are not allowed to smoke in their apartments and language is included in their lease agreements that the residents sign). Dr. McVean will talk with Mr. Bailey who works with the Housing Corporation Board.
- Long standing employees of the District that smoke and take their breaks outside to smoke. If they can't smoke anywhere and are unlikely to stop smoking, what is the impact? Is there a disproportionate on employees if they don't have anywhere else to smoke? (Employees & Students)
- Concerns around enforcement with the general public. We have Facility Use Contracts for renting specific locations on our campuses, may need Public Safety to help enforce.
- Smokers going into the local housing developments to smoke. Relations with our college neighbors are important.
- Look at the layout, keep the definitions together.
- Where do people report? Clarification on reporting; employee, community members, students, etc.
- Who will be responsible for Education and Training? (Health Centers, HR, New Employee Orientations, Signage, Information to employees, Training, Keenan Safe Colleges Module, EAP,etc.)

Dr. McVean asked Ms. Escobar to send a copy of the draft policy to Rika Yonemura-Fabian, faculty member leading the Only the Fog Grant Project.

Ms. Sims said she will be looking at the policies and procedures regarding language on protected categories, looking at them with an Anti-Racism lens.

This policy will be brought back to the Council for further review during the March 2021 Council Meeting.

C. Board Policies for First Review

Dr. McVean reviewed the redline changes in the following policies.

BP 6.05 - Academic Calendar

Council Feedback:

What is the role of the Membership of the Academic Calendar Committee and process of the Committee. Dr. McVean will work with Dr. Mitchell Vice President, Planning/Research/Institutional Effectiveness, to further clarify.

BP 8.66 - Solicitation of Funds

BP 8.74 - Exemptions and Waivers from Fees

Council Feedback:

#2b. – Concurrent/Dual Enrollment are not charged the fees.

#6 is specifically allowed by Ed Code, clarify Non-Resident Tuition Fee for International Students.

These policies will be brought back to the Council during the March 2021 Council Meeting.

D. Closing Remarks/Agenda Building

Dr. McVean wished everyone a Happy Black History Month.

Agenda Building – FY 21-22 Budget presented by Bernata Slater and Peter Fitzsimmons (March 2021)

E. Adjournment: 3:12 p.m.