



**District Participatory Governance Council Minutes**  
**Monday, October 4, 2021, via Zoom**

**Members Present:**

Aaron McVean (Co-Chair), Kate Browne (Co-Chair), Ron Andrade, Lindsey Ayotte, Juanita Celaya, Jesenia Diaz, David Eck, Karen Engel, Lauren Ford, Ashely Garcia, Monica Malamud, Andrea Morales, Anthony Tran, Val Tyler and Andrea Vizenor

**Members Absent:**

Joseph Puckett

**Others Present:**

Roxanne Brewer (Recorder), Mike Claire (Chancellor), and Mitch Bailey (Vice Chancellor/Chief of Staff)

**1. Action Item**

**A. Brown Act Resolution**

*Motion was made by Mr. Eck and seconded by Dr. Engel to approve the Brown Act Resolution.*

Ms. Browne read through the resolution and Dr. McVean and Mr. Mitchell further clarified the reason for having this resolution. Until further notice, before each DPGC meeting, this action item will be brought forth to the Council.

*The resolution was approved by consensus voting. The polling resulted in all of the members at the (a) level ("I support the recommendation completely").*

**2. Call to Order/Establish Quorum**

The meeting was called to order at 2:18 p.m. and quorum was met.

**3. Statements from the Public on Non-Agenda Items**

None

**4. Welcoming Remarks from Chancellor Claire**

Chancellor Claire welcomed the members to DPGC and expressed his appreciation for all of the work that everyone is doing and serving on DPGC. He felt that the work that DPGC does is critical.

**5. Introduction of Members**

Each Council member introduced themselves and shared with the Council which constituency they represented.

**6. Opening Remarks from Co-Chairs and Review of District Participatory Governance (DPGC) Roles and Responsibilities**

The Council read through BP 2.08 - District Participatory Governance Process and Dr. McVean clarified the roles and responsibilities of the Council.

**A. Review BP 2.08 – District Participatory Governance Process**

**The Council consensus voting method – thumbs-up/thumbs-down**

- 3 – I support the recommendation completely**
- 2 – I support the recommendation with reservations**
- 1 – I cannot support the recommendation**

A recommendation will be forwarded to the Chancellor when 60% of members present are at any one level. Any member of DPGC can submit a brief rationale for his or her vote which will accompany the recommendation to the Chancellor and the Board of Trustees.

**B. Review of Board Policy Review Matrix**

Mr. Bailey said that the Council will be very busy this year because the District has consulted with the Community College League of California to do a top to bottom review of all of the Districts policies. The League is a great resource for policy language. Dr. Jane Wright is the Policy Director for the League and she will review our policy language in terms of what is legally required, recommended, and best practices. Mr. Bailey said that we will make sure that the policies are personal, welcoming, anti-racist and equitable; he said that before a policy is taken to the Board, it is important that all of these areas are weighed in.

Order of review:

Chapter 1 (Board related policies)  
Personnel  
Academic and Student Policies  
Other

If the Council has a specific policy that needs to be reviewed immediately, the Council can alert Mr. Bailey.

Dr. McVean said the review was requested by our Board and as necessary, policy experts will be invited to the DPGC meetings to discuss and educate the Council on any policy and/or suggested policy changes.

When available, a calendar will be provided to the Council.

Ms. Browne requested that we have at least a 2-meeting discussion on a policy in an effort for Council members to have time to take out to the constituency groups to discuss and bring back any feedback. She said as a student or employee, they feel the effect of the policy indirectly because it is put in the language through a procedure. Ms. Browne is welcoming the legal advice from Dr. Wright and is interested in making sure that we are participatory around the clarity. If it is a policy, that is fine; if it is a procedure, the Council needs to be able to explain where students or employees goes next.

**7. Action Items**

- A. Review and Approval of Minutes from April 5, 2021 Meeting**
- B. Review and Approval of Minutes from the May 3, 2021 Meeting**

*A motion was made by Ms. Malamud and seconded by Ms. Celaya to approve the April 5, 2021 and May 3, 2021 meeting minutes. Discussion was held and it was recommended to correct the approval language on the May 3, 2021 meeting minutes.*

## **8. Information Items**

### **A. Board Policies for First Review**

#### **Draft - Preamble, Vision, Mission, Values (BP 1.01 – District Mission)**

Dr. McVean explained the work that has been started on BP 1.01 – District Mission. The Board asked that BP 1.01 to be align with other mission statements across the District and to bring the policy back to the Board after updated. About that same time, the work of the Anitracism Council had just begun. Dr. McVean shared a new Draft - Preamble, Vision, Mission, Values which is a complete rewrite. He proposed that the Council members take this information back to their constituent members for any feedback. During the November 1, 2021 Council meeting, members from the Antiracism Council will be invited to participate in further conversations.

#### **BP 8.XX – Undocumented Student Fee Waiver**

Dr. McVean reviewed BP 8.XX – Undocumented Student Fee Waiver. After review, it was decided that Dr. McVean would clarify Education Code and equivalency and resend an updated policy to the Council to take back to their constituents for feedback.

Dr. McVean offered to attend any constituent group meeting to help clarify if necessary.

### **B. Board Policies for Second Review**

None

### **C. Board Policies Requiring Additional Review**

None

## **9. Closing Remarks/Agenda Building**

Ms. Browne said timing on getting the feedback from the constituencies is important.

Mr. Eck asked what information on Return-to-Work is embedded in policy and procedure. Dr. McVean said that the policies for vaccination are already in effect and there was work being done on the procedures. Dr. McVean said that we could bring the policy and procedure to the November 1, 2021 meeting. We do not approve the procedures but we can bring them to the Council for review.

## **10. Adjournment – 3:56 p.m.**