



**District Participatory Governance Council Minutes
Monday, April 5, 2021, via Zoom**

Members Present:

Aaron McVean (Co-Chair), Jeramy Wallace (Co-Chair), Adrian Afif, Juanita Celaya, Tarana Chapple, Jacqueline Escobar, Fernando Estrada, Thomas Gower, Monica Malamud, Joe Morello, Joe Nguyen, Jade Shonette, Mwanaisha Sims, Arielle Smith, Diana Tedone, Carlos Ungo, Val Tyler, and Jonathan Wax

Members Absent:

Karen Engel

Others Present:

Roxanne Brewer (Recorder), Mitch Bailey (Vice Chancellor/Chief of Staff), Kate Browne (Professor/Academic Senate President 2021-2022 & DPGC Co-Chair), Bernata Slater (Chief Financial Officer), Peter Fitzsimmons (District Budget Officer), Rich Rojo (Interim Director of Public Affairs)

1. Call to Order/Establish Quorum

The meeting was called to order at 2:19 p.m. and quorum was met.

2. Statements from the Public on Non-Agenda Items

None

3. Action Items

A. Review and Approval of Minutes from the March 1, 2021 Meeting

It was moved by Ms. Malamud and seconded by Ms. Tedone to approve the minutes of the March 1, 2021 meeting, the motion passed unanimously.

B. Board Policies for Final Review

*The following policies were presented for approval; polling resulted in the majority of the members at the (a) level ("I support the recommendation completely"), the recommendation **will be forwarded** to the Board of Trustees for action.*

BP 6.05 - Academic Calendar

The following changes to BP 6.05 were suggested by Council members.

- In #2, change to read, *'The number of days that defined the academic year shall be 175 days of instruction, examinations, and flex days. The academic year does not include summer or other intersessions'.*
- In #4, change *'with'* to *'in'* consultation
- In #5, change *'with'* to *'will'* identify
- In #8, change *'made public'* to *'made public'*

BP 8.74 - Exemptions and Waivers from Fees

- Add dual enrollment throughout the policy as needed.

BP # (Not Assigned) - Combining BP 2.35 –Use of District Communications System and BP 2.36 – Policy on Use of Student E-Mail Addresses

- Will create a new policy number as BP 2.35.5 – Use of District Communications Systems

4. Information Items

A. FY 21-22 Budget Review

(Reference: PowerPoint presentation titled: 2021-22 Budget-In-Progress Updated 4/5/21)

Presented by: Bernata Slater, CFO & Peter Fitzsimmons, District Budget Officer

Ms. Slater, with support from Mr. Fitzsimmons, presented to the Council the updated Budget-In-Process for FY 2021-22. Ms. Slater answered clarifying questions regarding the 50% Law. Ms. Malamud appreciates the Districts efforts that are being made to meet the 50% Law; she put in context, that the recovery rate to get there is much slower than the seventeen years it took to get where we are at now.

B. BP 1.10 - Duties and Responsibilities of the Board

Mr. Bailey said that he was Co-Chair of DPGC a couple of years ago with Leigh Anne Shaw and he thought having this meeting in Zoom format was a good idea and that we might want to continue this format once we return after the pandemic.

Mr. Bailey reported to the Council that the Board of Trustees has been publicly discussing BP 1.10 – Duties and Responsibilities of the Board. Mr. Bailey reviewed the edits with the Council. This policy relates only to the Board and it will not be brought to the Council to review.

Mr. Bailey said the District will be engaging a consultant from the Community College League of California to review all of the District’s policies beginning on July 1, 2021. The consultant will review our policies to make sure we have language in our policies that are required by law and will also make other suggested changes as needed. Mr. Bailey will be the repository for this information and will work with Dr. McVean and the new Co-Chair, Kate Browne (FY 2021-2022) who will bring the updates to the Council for review. It was noted that some policies are reviewed annually and some are on a 6-year rotating schedule.

C. Board Policies for Second Review

BP # (Not Assigned) - Policies for the Hiring and Evaluation of Temporary Full Time Faculty

The Council discussed the Policy for the Hiring and Evaluation of Temporary Full Time Faculty. If you or your constituents have any questions, concerns, or suggested modifications, please send an e-mail to Dr. McVean and Mr. Wallace, copy Ms. Brewer.

Council feedback:

- What happens when this policy goes into effect, what will be the consequences if any of the colleges are not in compliance?
- Concerns regarding Ed Code and clarity around the rules
- Which positions will be continuing in this particular compacity?
- Who will manage/monitor this policy?
- Having the colleges respond appropriately when the policy goes into effect
- Timing/Implementation of this policy

- Ed Code says 'may' be given credit vs. 'will' receive credit is a difference from Ed Code and is a conscious choice by the Academic Senate.
- Grant funded positions are not clarified in this particular policy
- Involve HR regarding internal controls and employee classifications

Dr. McVean said that discussions around this policy have brought forth attention to the language within the policy. Violation of policy; whether done on purpose or not, is under the Board's purview. Mr. Wallace suggested that the Senate Presidents talk with their President and VPIs about these policies.

D. Board Policies Requiring Additional Review

BP 2.27 – Policy on Smoking

Dr. McVean said no additional changes since last month have been made to BP 2.27 – Policy on Smoking. Please make sure your talk with your constituents regarding this policy, we would like to move this policy forward during the Council's May meeting.

BP 8.66 - Solicitation of Funds

Dr. McVean is working with Mr. Bailey regarding clarification language on this policy.

E. Board Policies for First Review

None

5. Closing Remarks/Agenda Building

None

6. Adjournment: 4:22 p.m.