

### 8.33 Auxiliary ~~Operations~~ Services

#### 1. Bookstores

- a. Under the direction of the ~~Associate Executive Vice~~ Chancellor, uniform District operating procedures, including those relating to fiscal practices, shall be established for all bookstores in accordance with Education Code provisions for auxiliary organizations. A single quarterly financial summary, covering the operations of all three bookstores shall be presented to the Board.
- b. College bookstores will be self-supporting, with funds from operations covering all direct and indirect costs, including repairs, maintenance, equipment, utilities, telephone, administrative and support services and an annual assessment for rental for the space occupied by the stores. This rental assessment will be utilized to provide improvements in delivery systems to students based on annually established priorities approved by the Board.
- c. College bookstores shall be operated on a not-for-profit basis, primarily as a service for students, faculty and staff. Any capital growth occurring at the bookstores beyond their requirements for inventory, operating fund, and reserve for capital outlay shall be devoted to service improvements.

#### 2. Vending Services

- ~~a. Forty five (45) percent of all funds derived from vending machines shall be utilized for operational or service improvements in the cafeterias.~~
- ~~b. Fifty five (55) percent of each College's funds derived from vending machines shall be deposited to the credit of the Associated Students' accounts at each College.~~
  - a. Vending revenue will be reviewed annually by the District Auxiliary Services Advisory Committee, which shall recommend its uses and allocation to the Executive Vice Chancellor.

#### 3. Cafeterias

- a. The cafeterias may be operated by an outside management firm and will operate on a **not-for-profit basis**, primarily as a service to students, faculty, and staff.
- b. A single quarterly financial summary, covering the operations of all three cafeterias shall be presented to the Board.

#### 4. Fitness Center

- a. Fitness centers may be operated by an outside management firm as directed by the San Mateo County Community College District and College administration and will operate on a **not-for-profit basis**, primarily as a service to students, faculty, staff and the community. **Any capital growth occurring at the fitness centers beyond their requirements for inventory, operating fund, and reserve for capital outlay shall be devoted to service improvements.**
- b. A single quarterly financial summary covering the operations of the fitness center(s) shall be presented to the Board.

### 8.33 Auxiliary Services (continued)

- ~~e. The College of San Mateo Fitness Center/pool area is a joint use facility shared by the academic program and the San Mateo Athletic Club (SMAC). Scheduling space is accomplished by direct collaboration between the Kinesiology, Athletics and Dance Division and SMAC.~~
- c. The Health and Wellness Center/Pool is a joint use facility shared by the academic programs at College of San Mateo and the San Mateo Athletic Club (SMAC). Scheduling is determined by the Kinesiology, Athletics, and Dance Division Dean and the Vice President of Instruction in consultation with the Vice Chancellor of Auxiliary Services and SMAC. The ultimate goal is that each program benefit the other and that both be successful.

**References:** Education Code Section 72670, Statutes of 1976; Education Code Section 88003.1

(Revised ~~5/98xx/xx~~)