

## 7.07 Non-resident Student Tuition Fees

### 1. Tuition Fees

- a. A tuition fee shall be charged each non-resident student. Each student shall pay tuition for the number of units in which enrolled ~~unless specifically required otherwise by law.~~  
~~b. Annual computation of the tuition fee shall be the responsibility of the Associate Chancellor. Normally, the rates for the following fiscal year shall be submitted to the Board for approval at the first regular meeting in December.~~
- b. The Board shall establish fees in compliance with California Education Code, Title 5 and the California Community College Attendance Accounting Manual.
- c. The Chancellor or designee shall establish procedures regarding collection, waiver, and refunds of non-resident tuition.
- d. Collection of tuition fees at each College shall be the responsibility of the Cashier's Office.

### 2. The Chancellor is authorized to implement a capital outlay component to the nonresident tuition to be charged only to persons who are both citizens and residents of foreign countries. The Board finds and declares that this fee does not exceed the amount expended by the District for capital outlay in the preceding year divided by the total FTES in the preceding fiscal year.

- a. Students who would otherwise be charged this fee shall be exempt if they demonstrate that they are a victim of persecution or discrimination in the country of which they are a citizen and resident, or if they demonstrate economic hardship.
- b. Students shall be deemed victims of persecution or discrimination if they present evidence that they are citizens and residents of a foreign country and that they have been admitted to the United States under federal regulations permitting such persons to remain in the United States.
- c. Students shall be deemed to have demonstrated economic hardship if they present evidence that they are citizens and residents of a foreign country and that they are receiving Temporary Assistance for Needy Families Program, Supplemental Income/State Supplementary benefits, or general assistance.

### 3. Payment of Fees

- a. The non-resident ~~tuition~~ fee for the number of units for which the student is ~~registering~~ is due and payable in full at the time of registration. If it is determined by the ~~Dean of Admissions and Records, or the designee of the responsible Vice President Vice President of Student Services~~ or designee that, for reasons beyond his/her control, a student is not able to make full payment of the fee at the time of registration, the following deferred payment schedule may be utilized:
  - i. One-third of the total tuition shall be paid at the time of registration.
  - ii. The balance shall be paid prior to November for Fall semester, prior to April for Spring semester, and two weeks after the date of registration for Summer Session.
  - iii. A student who has a tuition fee balance from a previous semester or session shall not be allowed to complete registration for any other semester or session.

### 4. Residence Classification

Residence classification shall be made for each student at the time the application is accepted for admission and whenever a student has not been in attendance for more than one semester. The ~~Dean of~~

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~~Admissions and Records, or the designee of the responsible Vice President~~ Vice President of Student Services, or ~~the~~ designee, shall be responsible for notifying each student who has been classified a non-resident not later than fourteen (14) calendar days after the beginning of the semester/session for which the student has applied or fourteen (14) calendar days after the student's application is received, whichever is later.

- a. A non-resident student who was incorrectly classified as a resident and who is attending a class or classes is required to pay the non-resident tuition fee upon notification of the error. Failure to make proper payment may result in cancellation of the student's registration. Notification shall consist of written notice from the College to the student. The student shall have the right to appeal the residency determination in accordance with Rules and Regulations, [7.73](#).

5. Admission by Misinformation

- a. A non-resident student who has been admitted to a class or classes without payment of the fee because of misinformation submitted by him/her during registration shall be subject to disciplinary action and excluded from such class or classes until a payment program is agreed upon by the student and the designated manager. For the purpose of this rule only, such notification may be given at any time during the period of enrollment. Unless a payment program is agreed to by the student and the designated manager, the student shall not be readmitted during the semester or session from which s/he was excluded, nor shall s/he be admitted to any following session or semester until all previously incurred tuition obligations are met. The student may appeal this action in accordance with Rules and Regulations, [7.73](#).
- b. The District shall vigorously pursue collection of non-resident fees and shall, when necessary, initiate legal action to collect such fees.

6. Non-resident Tuition Fee Waiver

- a. The College may waive non-resident tuition fees which were not collected as a result of the College's error and not through the fault of the student and if collection of such a fee would cause the student undue hardship **in accordance with regulations and definitions adopted by the State.**

Reference: Education Code Sections 68050, 68051, 68052, 68130, 76130, 76141; Title 5 Section 54045.5

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