



**District Participatory Governance Council (DPGC)
Meeting Minutes
April 8, 2019**

- Members Present:** Mitch Bailey (Co-Chair), Leigh Anne Shaw (Co-Chair), Kathryn Browne, Juanita Celaya, Jeri Eznekier, Chris Gibson, Jacob Korf, Megan Rodriguez Antone, Rich Rojo, Paul Rueckhaus, Diana Tedone, Gabriela Topete Eng Goon, Karen Pinkham and Mary Vogt
- Members Absent:** Mondana Bathai, Grace Beltran, John Cuevas/Tony Burrola, Jeramy Wallace and Johnny Yang
- Others Present:** Roxanne Brewer (Recorder), Harry Joel, and Aaron McVean

1. Call to Order/Establish Quorum

The meeting was called to order at 2:18 p.m. and quorum was established. Ms. Shaw welcomed Jacob Korf to the Council and reviewed the DPGC voting process; introductions were made.

2. Statements from the Public on Non-Agenda Items

None

3. Action Items

A. Approval of Minutes from the March 4, 2019 Meeting

The Council unanimously approved the minutes from the March 4, 2019 meeting with the following corrections: *Mondana Bathai* and *Jeramy Wallace* were not present at the meeting.

4. Information Items

A. Board Policies for First Review (*Continued Discussion from the March 4, 2019 meeting*)

1.01 – District Mission – Mr. Bailey said this policy definitely needs full constituent participation. Mr. Bailey updated the policy with suggestions made at the March 4, 2019 Council meeting and divided it into two parts. The first part will have a general review through the Council and their constituent groups. The second part would include a more comprehensive review every three years that would engage all of the constituents, the colleges, along with aligning with the work VC McVean is doing with the District Strategic Plan and the College Mission Statements. Revisions can still be made, although, we want to get this policy in place in preparation for the upcoming accreditation. In fall of 2019, the Council can review again.

1.05 – Student Trustee – Mr. Bailey said he discussed this policy with Ms. Topete Eng Goon and there is additional work that needs to be done on this policy. There is a lot of procedural language that needs to be within the policy due to the nature of the position. There has been a request from the colleges to shift the dates of the student trustee election that parallels the Academic Senate's election. Ms. Topete Eng Goon said that looking at the District Student Trustee Meetings; breaks should be reflected within the policy.

Ms. Shaw strongly advocates for Academic Senate representation on the Calendaring Committee when the District Calendar is developed.

2.26 – Drug-Free Workplace and Educational Environment – Mr. Bailey said that *marijuana* and *other drugs* have been included in the draft policy. Mr. Joel checked with the League regarding suggested language on this policy; unfortunately, 2012 was the last time it was updated. Mr. Joel took the Council's suggestions and added them to the draft policy. He has not checked into the procedural process on this policy. He said we might want to look at the policy and separate out the procedural aspects.

2.28 – Safety, Injury and Illness Prevention Program - Minor technical revisions were made to the policy.

Mr. Bailey pointed out that we do not have Rules and Regulations anymore; we have Policies and Procedures. He will also update the policies that specifically name an individual to state Chancellor (or Designee).

2.34 – Computer and Network Use – Minor revisions were made. Mr. Joel pulled language from the League removing obsolete language. Ms. Shaw asked if there was any follow-up guidance to take into consideration in terms of respecting the rights of others with computer use. Mr. Bailey said that we could look at what other community college districts are doing as they may evolve over time depending on technology.

2.60 – Resignations – Minor grammar revisions were made.

4.45 – Dismissals and Disciplinary Action – Classified Employees – Mr. Joel said revisions were made after looking at the original policy, the CSEA Contract, and recommendations from the League.

Mr. Rueckhaus asked how much does policy overlap contract. Mr. Joel said contract supersedes policy; the policy mirrors the contract. He felt some of the language in the policy seemed procedural. Ms. Shaw said that there is not a policy like this for Faculty or Administrators and it seemed odd to have a policy for one group of people. Mr. Joel said that there are Classified Employees who are not represented by a contract, such as, Classified Supervisors, Classified Managers, Confidential Employees, etc.

Ms. Vogt said that in Item 10.o, the language seemed conflicting. Ms. Topete Eng Goon asked how the language regarding a criminal act would reflect on Dreamers, especially if the Federal law changes. Mr. Bailey will review and modify the language.

5.16 - Managers: Evaluations – On Item #3, the word '*may*' will be removed and an '*s*' will be added to the word include.

5.26 –Academic Supervisors: Evaluation - On Item #3, the word '*may*' will be removed and an '*s*' will be added to the word include.

B. Board Policies Not Requiring DPGC Review

Mr. Bailey said that the following three policies are brought to the Council for informational purposes. These policies do not affect faculty, staff, or students.

1.45 – Agendas for Meetings - Minor technical changes were made.

1.60 – Rules of Order for Board Meetings - Minor technical changes were made.

2.06 – Board Policies and Administrative Procedures - Minor technical changes were made.

5. Closing Remarks/Agenda Building

Mr. Bailey said that during the May 6, 2019 Council meeting, no new policies would be brought forth to the Council. After reviewing the above noted policies, if there are any suggested modifications, please contact Mr. Bailey with those suggestions prior to the next Council meeting.

Bernata Slater, CFO, will be invited to the May 6, 2019 Council meeting to present the tentative budget. The tentative budget will be taken to the Board of Trustees in June 2019 with the final adoption of the budget in September 2019.

Ms. Shaw said that at the Board of Trustees meeting on April 10, 2019, there would be a student session on the Accreditation Report. Discussion will be held regarding accreditation and the required roles and responsibilities we must take. Ms. Shaw encouraged everyone to attend.

Adjournment: 2:58 p.m.