

District Participatory Governance Council (DPGC)
Updated - Meeting Minutes
March 4, 2019

Members Present: Leigh Anne Shaw (Co-chair), Grace Beltran, Kathryn Browne, Juanita Celaya, Jeri Eznekier, Gabriela Topete Eng Goon, Chris Gibson, Mariegail Mijares, Paul Rueckhaus, Diana Tedone, Mary Vogt, and Johnny Yang

Members Absent: Mitch Bailey (Co-chair), John Cuevas/Tony Burrola, Mondana Bathai, Karen Pinkham, and Megan Rodriguez Antone, Rich Rojo, and Jeremy Wallace

Others Present: Roxanne Brewer (Recorder) and Harry Joel

1. Call to Order/Establish Quorum

The meeting was called to order at 2:30 p.m., quorum was established.

2. Statements from the Public on Non-Agenda Items

None

3. Action Items

A. Approval of Minutes from the February 4, 2019 Meeting

The Council unanimously approved the minutes from the February 4, 2019 meeting with the following corrections: *Diana Tedone* was present and correction to the agenda and minutes title for BP 5.60 should read '*Confidential Employees: Employment and Transfer.*'

B. Board Policies for Final Review

*The following policies were presented for approval; polling resulted in the majority of the members at the (a) level ("I support the recommendation completely"), the recommendation **will be forwarded** to the Board of Trustees for action.*

5.10 - Managers, Employment and Reassignment

5.12 - Managers: Responsibilities

5.14 - Managers: Compensation and Benefits

5.15 - Non-Represented Employees: Employment Requirements

5.20 - Academic Supervisor: Employment and Reassignment

5.24 - Academic Supervisors: Compensation and Benefits

5.60 - Confidential Employees: Employment and Transfer

5.64 - Confidential Employees: Compensation and Benefits

5.66 - Confidential Employees: Evaluation

5.16 - Managers: Evaluation

The Council unanimously approved BP 5.16 removing the word '*may*' and adding an '*s*' to include in Item 3. The sentence should read, 'Within a three-year period, each manager will undergo a comprehensive evaluation which *includes* self-assessment, evaluation by peers and others (including those supervised) and evaluation by supervisor.'

5.26 - Academic Supervisors: Evaluation – Hold for further research.

The Council questioned if this policy includes a 360-degree evaluation.

4. Information Items

A. Board Policies for First Review

1.01 – District Mission – The Council felt the policy language needed to be broadened to include social justice, purpose and practice, professional growth, and basic skills. In Item #8 - bullet point #8, change ‘*Shared governance*’ to ‘*District Participatory Governance.*’

- A. Currently this policy is in First Review. If this policy needs to be approved prior to accreditation purposes, the Council would be willing to approve voting at Level B - I support the recommendation with reservations, with the following statement included:

The District Participatory Governance Council hereby approves BP 1.01 District Mission and requests the District Administration review this policy within the timeframe of one year, involving input from all constituencies’ at all three campuses, to review the District Mission and to revise and update the language to reflect a focus on equity, inclusion, social justice, and education for personal growth.

1.05 – Student Trustee – The Council suggested that this policy should be reviewed to remove procedure language from the policy. It was also suggested that specification should be given in Items 5 & 6, similar to Item 4.

2.26 – Drug-Free Workplace and Educational Environment – The Council suggested that this policy should be reviewed to remove procedure language from the policy. The Council also questioned if marijuana, and any other controlled substances, should be included in the language due to changes in the law. Item 1, last sentence, references employees and students; in Items 10 through 14, there is no reference to students. Additional research is requested on this policy.

2.28 – Safety, Injury and Illness Prevention Program - The Council felt the policy does not reflect a modern lens. (Based on the outcome of the Margolis Healy Report). What does this policy specifically focus on? Should there be language on other safety issues?

2.34 – Computer and Network Use – The Council felt the policy was oddly written; Item 7 does not sound like a policy.

2.60 – Resignations – Harry Joel passed out an updated copy of BP 2.60 that showed minor changes in Items 1 & 2.

4.45 – Dismissals and Disciplinary Action – Classified Employees – Harry Joel said changes in Items 1, 2, 3 and 10 were recommended by the League. The Council questioned Item 10.o. regarding conviction language, Mr. Joel will review and update accordingly.

Due to the fact, there were several changes within the language; the Council requested that updated copies of the policies be provided prior to communicating the suggested changes to their constituents.

5. Closing Remarks/Agenda Building – None

6. Adjournment: 3:56 p.m.