



**District Participatory Governance Council (DPGC)  
Meeting Minutes  
February 4, 2019**

**Members Present:** Mitchell Bailey (Co-chair), Leigh Anne Shaw (Co-chair), Mondana Bathai, Grace Beltran, Kathryn Browne, Juanita Celaya, Jeri Eznekier, Gabriela Topete Eng Goon, Chris Gibson, Karen Pinkham, Rich Rojo, Paul Rueckhaus, Diana Tedone, Mary Vogt, Jeramy Wallace, and Johnny Yang

**Members Absent:** John Cuevas, Mariegail Mijares, and Megan Rodriguez Antone

**Others Present:** Roxanne Brewer (Recorder), Harry Joel, and Karrie Mitchell

**1. Call to Order/Establish Quorum**

The meeting was called to order at 2:23 p.m., quorum was established.

**2. Statements from the Public on Non-Agenda Items**

Mr. Bailey announced the birth and adoption of Grayson, son of Council member Ms. Rodriguez and her husband. The Council congratulated Ms. Rodriguez.

**3. Action Items**

**A. Approval of Minutes from the December 3, 2018 Meeting**

The Council unanimously approved the minutes from the December 3, 2018 meeting.

**B. Board Policies for Final Review**

*The following policies were presented for approval; polling resulted in the majority of the members at the (a) level ("I support the recommendation completely"), the recommendation **will be forwarded** to the Board of Trustees for action.*

**4.00 - Applicability of Chapter IV Policies**

**4.15 - Employee Requirements**

The Council agreed to one minor revision in Item #6, the sentence will be revised to read, 'Complete other paperwork required by the District or by the Federal, or State governments, or other regulatory agencies.' A question was raised regarding reminders to employees about complying with the TB testing/assessment. It was noted that currently the District does not have a reminder mechanism; the responsibility rests with the employee.

**4.20 – Supervision of Classified Employees**

**4.25 – Employees Not Members of the Classified Service**

**4.30 – Pay Period for Classified Employees**

**5.00 – Applicability of Chapter V Policies**

**5.02 – Non-Represented Employees: Work Year and Workday**

**5.06 – Non-Represented Employees: Conflict Resolution**

**5.07 – Non-Represented Employees: Health Benefits and Leaves of Absence**

The Council agreed to **hold the following polices** to allow for further discussion and clarification.

**4.22 - Classified Staff Development Program**

**5.01 – Definition of Non-Represented Employees**

**5.04 – Non-Represented Employees: Staff Development Programs**

**4. Information Items**

**A. Board Policies for First Review**

**5.10 – Managers: Employment and Reassignment – *No Revisions Recommended***

**5.12 – Managers: Responsibilities – *Minor Revisions Recommended***

**5.14 – Managers: Compensation and Benefits – *No Revisions Recommended***

**5.15 – Non – Represented Employees: Employment Requirements – *Minor Revisions Recommended***

**5.16 – Managers: Evaluation – *No Revisions Recommended***

**5.20 – Academic Supervisors: Employment and Reassignment – *Minor Revisions Recommended***

**5.24 – Academic Supervisors: Compensation and Benefits – *No Revisions Recommended***

**5.26 – Academic Supervisors: Evaluation – *No Revisions Recommended***

**5.50 – Classified Professional/Supervisory Employees: Employment and Transfer – *No Revisions Recommended***

**5.54 – Classified Exempt and Non-Exempt Professional and Supervisors: Compensation and Benefits – *No Revisions Recommended***

**5.56 – Classified Professional/Supervisory Employees: Evaluation – *No Revisions Recommended***

**5.60 – Confidential Professional Employees: Employment and Transfer - *No Revisions Recommended***

**5.64 – Confidential Employees: Compensation and Benefits – *No Revisions Recommended***

**5.66 – Confidential Employees: Evaluation – *Minor Revisions Recommended***

Clarification was given regarding the term Confidential Employee. A Confidential Employee is generally a staff member who is classified but designed as a Confidential Employee due to the work that they do related to collective bargaining.

**5. Closing Remarks/Agenda Building**

Mr. Bailey asked that as college teams go through the accreditation review process, if any Council member become aware of any policy references in the college ISRS that need to be updated, to be mindful that March and April are critical months to make sure any needed policy revisions are submitted so they will be ready by the May 2019 Council meeting.

**6. Adjournment: 2:47 p.m.**