2.13 Dissemination of Employee Information

- 1. For employment verification inquiries, T the District shall provide only dates of employment, the location of assignment and job title, and the gross salary of an employee.
- 2. Upon the written permission of an employee, A any information about the employee may be released on the written request of the employee. In addition, information about an employee shall be furnished in compliance with a court order, or to an official, employee or contractor of this District or another public agency, provided that such person has a legitimate reason to have the information.
- 3. The District reserves the right to release public information regarding its employees provided there is good reason to do so and the release of such information would not be an unwarranted invasion of privacy.

(Rev. 1/89 11/09)