



**District Participatory Governance Council Minutes**  
**Monday, October 1, 2018**  
**SMCCCD Board Room**

**Members Present:** Mitchell Bailey (Co-chair), Monana Bathai, Grace Beltran, Kathryn Browne, Juanita Celaya, John Cuevas, Jeri Eznekier, Chris Gibson, Gabriela Topete Eng Goon, Karen Pinkham, Paul Rueckhaus, Mary Vogt, Jeramy Wallace, and Johnny Yang.

**Members Absent:** Mariegail Mijares, Megan Rodriguez Antone, Richard Rojo and Leigh Anne Shaw (Co-chair)

**Others Present:** Harry Joel, Aaron McVean, Karrie Mitchell, and Mwanaisha Sims

**1. Call to Order (Quorum)**

The meeting was called to order at 2:19 p.m.

**2. Statements from the Public on Non-Agenda Items**

No statements made on non-agenda items.

**3. Introduction of Members**

Introductions were made among the Council members.

**4. Action Items**

**A. Review and Approval of Minutes from the September 17, 2018 Meeting**

It was moved by Mr. Gibson and seconded by Ms. Bathai to approve the minutes of the September 17, 2018 meeting.

**B. Board Policies for Final Review**

**1. 2.36 – Use of Student E-Mail Addresses**

*BP 2.36 was presented for approval; polling resulted in all members at the (a) level (“I support the recommendation completely”) and the recommendations **will be forwarded** to the Board of Trustees for action.*

After discussion by the Council of BP 2.36, it was agreed to:

- Edit the title PIO to Director of Marketing and Community Relations (Public Information Officer).
- Edit language to reflect the following: E-mails sent by faculty and program staff, who are students that are members of their classes and programs, are not considered to be mass e-mails even if they exceed more than 100 students.

**2. 2.52 – Local Law Enforcement**

Questions/Comments by the Council and Guests:

- Where are the written agreements between the District and the local police/sheriff agencies for review? Mr. Bailey recommended talking with Bill Woods, Director of Public Safety.
- Item #1 - Should 5150 be included in the list?
- Do the written agreements include non-violent and traffic violations?
- Clery Act - Ms. Mitchell said the Clery Act requires specific reporting by local jurisdictions.

Mr. Bailey said that in May 2018, after finishing consultations with the constituent groups, the Board agreed with the following recommendations:

- Clarification of the role and mission of the Department of Public Safety.
- Reject the consultant recommendation to move to a sworn department; the Board agreed.
- Engage in additional conversation with local law enforcement to explore ideas on how to enhance safe campus environments.

Mr. Bailey said he would invite Bill Woods to the November 5, 2018 Council meeting.

The Council unanimously agreed to hold the policy for further review.

## 5. Informational Items

### A. Board Policies for First Review

*The following policies were presented, with noted comments/edits. Council members were asked to take the policies to their respective constituencies for review. These policies will be placed on the agenda for the next DPGC meeting for discussion and final approval.*

#### 1. 3.00 – Applicability of Chapter III Policies

Mr. Rueckhaus said that not all members are part of Bargaining Unit #1493 but all faculty members are covered.

#### 2. 3.15 – Employee Requirements

No edits were recommended.

#### 3. 3.30 – Pay Period for Faculty

A brief discussion was held noting that the policy does not mention summer employment.

#### 4. 3.35 – Payroll Deductions

No edits were recommended.

### B. Update on the District Strategic Plan

(Reference: District Strategic Plan - <https://smccd.edu/strategicplan/>)

Mr. McVean updated the Council on the District Strategic Plan (Plan).

The Plan was adopted in 2015 and was intended to be a 5-year plan guiding the efforts of the Districts. At the heart of the Plan is that students are first and are at the center of what we do; there is an intentional focus on this Plan. We are a community-supported District, we have greater flexibility on how we invest our resources; with that, comes a greater responsibility on how we spend those resources. As the Council looks at policies, sometimes policies are brought forward that are part of the implementation of the Plan that are helping us realize the tenets of the Plan. Mr. McVean said that we

do not want to lose sight of the connection of the policies and how they support the Strategic Plan in ensuring we are putting students first in our decision-making.

If your constituency group would like a presentation on the Plan, please contact Mr. McVean.

**6. Closing Remarks**

Mr. Bailey reminded the Council to share among the constituencies the four policies in 5A. These policies will be brought back to the November 5, 2018 Council Meeting for further discussion.

If you have major suggestions for changes, send them to Mr. Bailey and he will look at them and prepare for the Council to review.

**7. Adjournment – 3:16 p.m.**