

1.55 Order of Business and Procedure

1. Three members will constitute a quorum for the transaction of business. **The presence of the Student Trustee is not considered in determining the constitution of a quorum.** An affirmative vote of the majority of all **regular** Board members will be required for the passage of a motion except where otherwise provided by law. **No action shall be taken by secret ballot.**
2. The order of business at a regular meeting of the Board shall be:
 - a. Roll Call (6:00 p.m.)
 - b. Pledge of Allegiance
 - c. Discussion of the Order of the Agenda
 - d. Minutes
 - e. Presentations to the Board by Persons or Delegations (subject to advance arrangement with the Chancellor)
 - f. Statements from Executives **and Student Representatives**
 - f.g. Board Series Presentation – Innovations in Teaching, Learning and Support Services**
 - ~~g~~-h. Statements from the Public on Non-Agenda Items
 - ~~h~~-i. Unfinished Business
 - ~~i~~-j. New Business
 - i. Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel; **other personnel items**
 - ii. Approval of Consent Agenda
 - iii. Other Recommendations
 - ~~j~~-k. Information Reports
 - ~~k~~-l. Statements from Board Members
 - ~~l~~-m. Communications
 - ~~m~~-n. Recess to Closed Session (when needed)
 - ~~n~~-o. Reconvene to Public Session
 - ~~o~~-p. Closed Session Actions Taken
 - ~~p~~-q. Adjournment
3. The President of the Board may rearrange the agenda during a meeting of the Board if there is no objection from a majority of the members present.

Reference: Education Code Section 72000(d)(3)

(Revised ~~2/09~~xx/11)