



**District Participatory Governance Council Minutes
Monday, September 17, 2018
SMCCCD Board Room**

Members Present: Mitch Bailey (Co-chair), Leigh Anne Shaw (Co-chair), Mondana Bathai, Grace Beltran, Kathryn Browne, Juanita Celaya, John Cuevas, Chris Gibson, Hyla Lacefield, Karen Pinkham, Megan Rodriguez Antone, Rich Rojo, Paul Rueckhaus, Mary Vogt, Jeramy Wallace, and Johnny Yang.

Members Absent: Jeri Eznekier and Mariegail Mijares

Others Present: Harry Joel, Aaron McVean, Karrie Mitchell, and Bernata Slater

1. Call to Order (Quorum)

The meeting was called to order at 2:17 p.m.

2. Statements from the Public on Non-Agenda Items

No statements made on non-agenda items.

3. Introduction of Members

Introductions by the Council were made among the Council Members.

4. Welcoming Remarks from Chancellor Galatolo

Mr. Bailey said that due to a conflict in scheduling, this agenda item would be moved to a future Council meeting.

5. Action Items

A. Review and Recommend Edits (if needed) to DPGC Policy

(Reference handout BP 2.08 – District Participatory Governance Process)

As Co-Chairs of the DPGC, Mr. Bailey and Ms. Shaw's role is to make sure the Council members have an equal voice and work in a collegial and consultative manner. Mr. Bailey said the role of the DPGC is to advise the Board of Trustees, via the Chancellor, on policy and other governance issues that affect our District. The work that the DPGC does helps all of our students. The information discussed at DPGC meetings should be shared with all constituents.

Ms. Shaw reviewed the key elements of the BP 2.08 District Participatory Governance Process.

The DPGC makes decisions by consensus by polling appointed members to determine if general agreement has been reached based upon the following levels of responses:

- a. I support the recommendation completely.
- b. I support the recommendation with reservations.
- c. I cannot support the recommendation.

The DPGC is a Brown Act Council, voting cannot be done by proxy; your constituency must designate a specific person to vote during the DPGC meetings.

A recommendation will be forwarded to the Chancellor when 60% of members are present are at any one level.

In an effort to meet quorum for voting purposes, Committee member attendance is important at DPGC meetings. If members are unable to attend a meeting, please contact Roxanne Brewer ASAP.

A question was brought forth to the Council regarding representation of the Classified Senates by CSEA. Ms. Celaya's understanding is that unless the Board of Trustees recognizes the Classified Senates as an official body, then CSEA has been designated to represent classified. Mr. Joel said that it is part of the language in Ed Code 70901.2. The Council Co-Chairs will research this matter and will report back to the Council.

B. Review and approval of Minutes from March 5, 2018

The Council approved the minutes from the March 5, 2018 Council Meeting.

6. Informational Items

A. District Budget Update

(Reference: 2018/2019 Final Budget PowerPoint Presentation)

Mr. Bailey introduced Bernata Slater, Chief Financial Officer, who presented a PowerPoint presentation on the 2018/2019 Final Budget that was adopted by the Board of Trustees during their September 12, 2018 meeting.

B. Board Policies for Additional Review

During the October 1, 2018 Council meeting, Mr. Bailey will bring a full roster showing all of the District's policies; all policies have a 6-year review cycle.

Due to a lack of quorum during the April and May 2018 Council meetings, the following policies (listed under B), were not approved and will be brought back to the October 1, 2018 Council meeting.

Policies where changes are recommended, members will see a redline copy of the suggested changes. If there are no suggested changes, members will see a clean copy.

1. 2.36 – Use of Student E-Mail Addresses

Mr. Bailey said that the use of student e-mail addresses is 'a' tool rather than 'the' tool for communication to students.

Other changes were changes reflected in clarification in language.

A question was brought forth regarding item #6, *At the end of each mass e-mail sent, the student will be given the option to 'Unsubscribe' from the mass e-mail list*, this language has been redlined to ensure that students receive critical college announcements. The District does not want students to unsubscribe from District e-mail messages going to District-issued email accounts.

Ms. Rodriguez said that currently students can unsubscribe by disconnecting their my.smccd e-mail to their personal e-mail address. Mr. Rojo said that #3 lists mass e-mails topics that are

typically communicated to students. The Marketing Departments assist in facilitating and organizing messaging to students.

Ms. Mitchell said that within the Telephone Consumer Protection Act there is language around do not call lists, what we can say to students, etc.

2. **2.52 – Local Law Enforcement**
Changes reflected clarification in language.

C. Board Policies for First Review

Mr. Bailey said that no changes were recommended on the following policies. These policies (listed under C.), will be brought back to the Council during the November 5, 2018 Council meeting.

1. **2.03 – College Presidents**
2. **2.09 – Categories of Employment**
3. **2.10 – Selection Procedures**
4. **2.12 – Employee Rights and Protection, Domestic Partner Rights, and Whistleblower Protection**
5. **2.13 – Dissemination of Employee Information**
6. **2.15 – Collective Bargaining**

D. Notes from April 16, 2018 Meeting

E. Notes from May 7, 2018

7. Closing Remarks

No closing remarks.

Agenda Building

Public Safety – Invite Mr. Woods, Director of Public Safety.

Districtwide Strategic Plan – Invite Mr. McVean, Vice Chancellor of Educational Services and Planning, and Ms. Mitchell, Vice President, Planning/Research/Institutional Effectiveness.

8. Adjournment – 3:30 p.m.