



Governing Council Officers 2022-2023

Kate Williams Browne
2022-2023 DAS President

Jeremy Wallace
DAS Past President

Arielle Smith
2022-2023 DAS President-Elect

Sarah Harmon
District Teaching & Learning

Jessica Hurless
District Curriculum Committee Chair

David Eck
Cañada College AS President

Natalie Alizaga
Cañada College AS Vice President

Todd Windisch
College of San Mateo Senator

Jesenia Diaz
College of San Mateo AS Vice President

Lindsey Ayotte
Skyline College AS President

Cassidy Ryan
Skyline College AS Vice President

Agenda
Monday, May 8, 2023
2:15 – 4:30 pm
SMCCCD Board Room
3401 CSM Drive, San Mateo, CA, 94402
<https://smccd.zoom.us/j/87199863660>
Meeting ID: 871 9986 3660
Phone: +1 669 900 9128

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	1		Action
1.2	Roll/Introductions	Clerk	1		Procedure
1.3	Adoption of today's agenda	President	1		Action
1.4	Adoption of the minutes of previous meetings	President	1	April 2023 Minutes	Action
1.5	Public Comment	Public	3		Information

2. Standing Agenda (15 minutes)

	Item	Presenter	Time	Details	Description
2.1	Campus reports	Senate presidents	5	Senate presidents and others will briefly share critical, non-agenda items only.	Information
2.2	Standing Committee Reports	DCC, DTL	5	Standing committee chairs will briefly share critical items.	Information
2.3	Presidents' Report	President, President-Elect, Past President	5	President and Past President will briefly share district-wide information. <ul style="list-style-type: none"> • DPGC • BOT 	Information

3. New Senate Business (30 minutes)

	Item	Presenter	Time	Details	Description
3.1	Discussion with Chancellor Moreno	All	30	Discussion with Chancellor Moreno about topics important to local and district senates	Information

4. Ongoing Senate Business (80 minutes)

	Item	Presenter	Time	Details	Description
4.1	Task Group Updates	All	45	Updates from DAS website, process for class sizes, faculty equivalency, compressed calendar	Information
4.2	Student Leadership and Shared Governance	Ta, Hurless	5	Presentation of DSC resolution on effective student leadership in shared governance	Information
4.3	By-Laws Revisions Task Group Update	All	15	Vote on District Academic Senate by-laws revision	Action
4.4	Faculty Collegiality	Ayotte, Smith, Eck	15	Updates on and endorsement of local senates' faculty collegiality statements	Action

5. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
5.1	Announcements	All	5		information
5.2	Adjournment	Browne			action

2022-23 District Academic Senate Goals

- 1. By-laws Revisions:** Update election policies and procedures (Lindsey Ayotte, Cassidy Ryan, Jessica Hurless, and Kate Browne)
- 2. DAS Website Update:** Update the District Academic Senate website (David Eck, Jessica Hurless, and Sarah Harmon)
- 3. Processes for Determining Class Sizes:** Develop and propose processes for determining class sizes, including class minimums and maximums (Jeremy Wallace and Todd Windisch)
- 4. Course Schedule Presentation/WebSchedule:** Work on issues related to how students interact with course schedules, WebSchedule, and CRM (Sarah Harmon & DTL)
- 5. Improve equivalency processes:** Find ways to improve the efficiency of the equivalency process (Lindsey Ayotte, Cassidy Ryan, Jeremy Wallace, and Aaron McVean)

Long-term District Academic Senate Goals

- 1. The “10+1” in Changing Times:** Continue to support faculty in responding to academic and professional matters in the current pandemic, in the recovery, and in future conditions (DTL)
- 2. Cross-District Curriculum Alignment:** Implement a process for aligning curriculum across the District (DCC)

3. **Compressed calendar:** Investigate a compressed calendar and other calendar interventions for increasing enrollment and access (David Eck, Cassidy Ryan, and Natalie Alizaga, Arielle Smith)

2022-23 Projects of Interest/Oversight

1. **Article 13 Professional Development:** DAS task group has completed work and revisions have been forwarded to AFT. (David Eck)
2. **Faculty Evaluation Procedures:** DAS task group has completed work and revisions have been forwarded to AFT. (Jeramy Wallace)
3. **Equity Minded Faculty Hiring:** EEOC is working on faculty hiring and District faculty have been involved. (Natalie Alizaga & Kate Browne)
4. **Academic Senate Alignment and Collaboration**
 - a. **Shared governance structures:** Discuss how each college approaches shared governance structures and processes
 - b. **Expand Noncredit Offerings:** Facilitate collaboration between the three local senates on noncredit offerings
 - c. **Enrollment Processes:** Advocate for changes to enrollment processes as developed by local senates
 - d. **Course scheduling and modalities:** Facilitate discussions on how each college is scheduling their courses and which modalities are being scheduled.
5. **Marketing:** Stay informed on the District's plan on a centralized marketing department and potentially take a position/make a recommendation.
6. **Fee Payment Policies:** Learn about payment policies for enrollment fees and investigate how these policies are impacting enrollments