



## Governing Council Officers 2018-2019

Leigh Anne Shaw  
2018-2019 DAS President

Jeremy Wallace  
2018-2019 DAS President-Elect

Diana Bennett  
DAS Past President

Teresa Morris  
District Curriculum Committee Chair

Hyla Lacefield  
Cañada College AS President

Diane Tedone-Goldstone  
Cañada College AS Vice President

Jeremy Wallace  
College of San Mateo AS President

Peter von Bleichert  
College of San Mateo AS Vice President

Kate Williams Browne  
Skyline College AS President

Jesse Raskin  
Skyline College AS Vice President

**Agenda**  
Monday, February 11, 2019  
2:15 – 4:30 pm  
District Board Room  
3401 CSM Drive, San Mateo, CA

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

### 1. Opening Procedures

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	1		Procedure
1.2	Roll/Introductions	Secretary	1		Procedure
1.3	Consent agenda	President	0		Procedure
1.4	Adoption of today's agenda	President	1		Action
1.5	Adoption of the minutes of previous meetings	President	1		Action
1.6	Public Comment	Public	3		Information

### 2. Standing Agenda Items (45 minutes)

	Item	Presenter	Time	Details	Description
2.1	Campus reports	Senate presidents	20	President's report: <ul style="list-style-type: none"> <li>• BOT</li> <li>• DPGC</li> <li>• Other</li> </ul> Senate presidents will briefly share critical items only.	Information
2.2	Equity matters	Shaw	15	Shaw will give an update on desired changes to language in hiring documents and district values statement on diversity in faculty hiring.	Discussion

### 3. New Senate Business (90 min)

	Item	Presenter	Time	Details	Description
3.1	Follow-up on Article 13 Professional	Shaw	30	Shaw will give an update on the developments since the December meeting.	Information

	Development Study Session of December 2018				
3.2	Campus Closures guidance	Shaw	15	Shaw will present a draft of guidance for faculty impacted during campus closures. Senates are asked to take this to their constituents and report back at the April meeting.	Information
3.3	Process for DAS appointments	Shaw	15	Shaw will discuss process of DAS appointments and how to ensure fairness and efficiency. DAS appoints: <ul style="list-style-type: none"> <li>• DEAC (co-chair)</li> <li>• Study Abroad Advisory Committee (SAAC reps)</li> <li>• Housing Board rep</li> </ul>	Information
3.4	Dual Enrollment Study Session (planning)	Shaw	15	With many questions about dual enrollment, it may be advisable to host a study session to inform faculty. Suggestion for March 11 meeting.	Information
3.5	Elections Timeline	Shaw	15	Suggestions for election timeline will be discussed	Information

#### 4. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
4.1	Announcements	All	5		information
4.2				Select note-takers: February 11 March 11 (LA Shaw out of town) April 15 May 13	information
4.3	Adjournment	Shaw			action

In accordance with the Ralph M. Brown Act and SB 751, minutes of the SMCCCD Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

All agendas, minutes, and handouts can be found at <http://smccd.edu/academicsenate/agenda-and-minutes.php>

All SMCCCD Board Policies and Procedures can be found at <http://smccd.edu/boardoftrustees/policies.php>

#### 2018 – 2019 District Academic Senate Goals

1. Work with AFT to improve the faculty evaluation forms (language and format)
2. Review prior role of STOT and current adequacy of compensated online training for faculty
3. Explore opportunities within the Open Educational Resources initiative and other strategies for addressing financial barriers to accessing educational materials.
4. Continued facilitation of development of DE Policy and implementation of OEI rubric
5. Work towards parity at all three campuses on the Strong Workforce Initiative
6. Equity and Social Justice Intentionality
7. Assigning courses to disciplines (District Curriculum Committee)
8. Professional Development Review

9. Increase in Quality of Participatory Governance (to include Local Academic Senate succession)
10. Work with facilities on a review of the impact of the classroom environment on teaching and learning
11. District communication and alignment on Guided Pathways