



Governing Council Officers 2018-2019

Leigh Anne Shaw
2018-2019 DAS President

Jeremy Wallace
2018-2019 DAS President-Elect

Diana Bennett
DAS Past President

Teresa Morris
District Curriculum Committee Chair

Hyla Lacefield
Cañada College AS President

Diane Tedone-Goldstone
Cañada College AS Vice President

Jeremy Wallace
College of San Mateo AS President

Peter von Bleichart
College of San Mateo AS Vice President

Kate Williams Browne
Skyline College AS President

Jesse Raskin
Skyline College AS Vice President

Agenda
Monday, November 18, 2018
2:15 – 4:30 pm
District Board Room
3401 CSM Drive, San Mateo, CA

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures Welcome to Trustee Schwarz

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	0		Procedure
1.2	Roll/Introductions	Secretary	1		Procedure
1.3	Consent agenda	President	0		Procedure
1.4	Adoption of today's agenda	President	1		Action
1.5	Adoption of the minutes of previous meetings	President	1		Action
1.6	Public Comment	Public	3		Information

2. Standing Agenda Items

	Item	Presenter	Time	Details	Description
2.1	Campus reports	Senate presidents	20	President's report: <ul style="list-style-type: none"> • BOT • DPGC • Other Senate presidents will briefly share critical items only.	Information
2.2	Senate Handbook	Wallace	30	Senate Handbook p. 40-42 committee appointments The DAS will review p. 40-42 and discuss its application to committee structure at the three campuses. https://www.asccc.org/sites/default/files/local_senates_handbook2015-web.pdf	Discussion
2.3	Equity matters	Shaw and Wallace	15	<ol style="list-style-type: none"> 1. Feedback on ethics statement review 2. Discussion with HR about follow-up to CUE training with a review of job application process to improve for more equitable hiring practices and increase in diversity. 	Discussion

3. New Senate Business

	Item	Presenter	Time	Details	Description
3.1	Equivalencies	Shaw	15	Facilitating equivalencies is a critical, fast-moving piece of senate work. Pres. Shaw will review B.P. 3.05.1 and gather questions for an upcoming best practices guide for senates in facilitating equivalencies in a timely manner. https://smccd.edu/academicsenate/min-quals-equivalency-fsa.php https://downloads.smccd.edu/file?s=/sites/downloads/BoT&du=/sites/downloads/BoT/Procedures/3_05.1.pdf	Discussion
3.2	Encouraging and engaging collegial consultation	Shaw	10	Shaw will share ideas for all 3 campuses to increase collegial consultation with administration and the board. (Idea: collegial consultation award annually awarded to one entity recommended by one of the 3 campuses.)	Discussion
3.3	DEAC update	Lezlee Ware	30	DEAC Co-chair Ware will present the agenda for DEAC and ask DAS approval at a future meeting	Discussion
3.4	Preparation for Joint DAS/AFT meeting on Professional Development	Shaw	20	The DAS will discuss possible structure for joint meeting.	Discussion

4. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
4.1	Announcements	All	5		information
4.2	Next meeting/ Future Agenda items	Shaw	5	December 10 th (Hyla Lacefield - Notetaker)	information
4.3	Adjournment	Shaw			action

In accordance with the Ralph M. Brown Act and SB 751, minutes of the SMCCCD Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

All agendas, minutes, and handouts can be found at <http://smccd.edu/academicsenate/agenda-and-minutes.php>

All SMCCCD Board Policies and Procedures can be found at <http://smccd.edu/boardoftrustees/policies.php>

2018 – 2019 District Academic Senate Goals

1. Work with AFT to improve the faculty evaluation forms (language and format)
2. Review prior role of STOT and current adequacy of compensated online training for faculty
3. Explore opportunities within the Open Educational Resources initiative and other strategies for addressing financial barriers to accessing educational materials.
4. Continued facilitation of development of DE Policy and implementation of OEI rubric
5. Work towards parity at all three campuses on the Strong Workforce Initiative

6. Equity and Social Justice Intentionality
7. Assigning courses to disciplines (District Curriculum Committee)
8. Professional Development Review
9. Increase in Quality of Participatory Governance (to include Local Academic Senate succession)
10. Work with facilities on a review of the impact of the classroom environment on teaching and learning
11. District communication and alignment on Guided Pathways