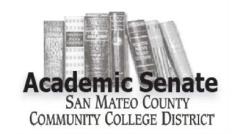
## **Governing Council Officers 2017-2018**



Leigh Anne Shaw *President* 

Diana Bennett Adam Windham

DAS Past President/Vice President District Curriculum Committee Chair

Hyla Lacefield Diane Tedone-Goldstone

Cañada College AS President Cañada College AS Vice President

Jeramy Wallace Peter von Bleichart

College of San Mateo AS President College of San Mateo AS Vice President

Kate Williams Browne Jesse Raskin

Skyline College AS President Skyline College AS Vice President

# Agenda

Monday, Mar 12, 2018 2:15 – 4:30 pm District Board Room 3401 CSM Drive, San Mateo, CA

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

## 1. Opening Procedures – 5 minutes

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	2:15	Note-taker: Jeramy Wallace	Procedure
1.2	Roll/Introductions	Secretary			Procedure
1.3	Consent agenda	President			Procedure
1.4	Adoption of today's agenda	President			Action
1.5	Adoption of the minutes of previous meetings	President			Action
1.6	Public Comment	Public			Information

## 2. Standing Agenda Items – 40 minutes

	Item	Presenter	Time	Details	Description
2.1	President's Report	President	2:20	• BOT	Information
				o Excellent progress made by math faculty districtwide	
				<ul> <li>LAS unable to attend March 28 BOT meeting</li> </ul>	
				• DPGC	
				o met 3/5/18; policies	
				<ul> <li>After discussion of costs of construction and labor</li> </ul>	
				shortage, DAS is asked to begin conversations on	
				program offerings at colleges to alleviate building	
				trades shortages (take to curriculum	
				committees/program development bodies)	
				• Other	
				<ul> <li>Area B meeting Fri. Mar 23</li> </ul>	
				o Spring Plenary April 12-14	
2.2	College reports	College	2:30		Information
		Senate Presidents &			
		DCC Chair			

2.3	Equity Matters	Shaw	2:50	• EEOC Diversity Grant Project (email from Whitlock 2/2)  Action Item:	Discussion & Action Item
				<ul> <li>Equity in Faculty Hiring Institute: Rebecca Taveau from Cañada added to team.</li> <li>M: S:</li> </ul>	

#### 3. New Senate Business – 90 minutes

	Item	Presenter	Time	Details	Description
3.1	Revision of bylaws	Shaw	3:00	DAS bylaws will be voted on	action
3.2	Timeline for DAS	Shaw	3:15	Nominating committee identified	discussion
	elections			Timeline	
3.3	Revision of	Shaw	3:45	Evaluation form revisions will be discussed.	discussion
	<b>Evaluation Forms</b>				
				Format for forums will be finalized.	
3.4	Updates on review of	All colleges	4:20		discussion
	local Professional				
	Development				
	practices				

#### 4. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
4.1	Announcements	All			information
4.2	Next meeting/Future Agenda items	Shaw		Meetings and note-takers for Spring 2018: March 12: Jeramy April 9: Diana May 14: Hyla	information
4.2		Cl	4.20	Future agenda item: Review of Statement of Ethics	
4.3	Adjournment	Shaw	4:30		action

In accordance with the Ralph M. Brown Act and SB 751, minutes of the SMCCCD Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

 $All\ agendas,\ minutes,\ and\ handouts\ can\ be\ found\ at\ \underline{http://smccd.edu/academicsenate/agenda-and-minutes.php}$ 

All SMCCCD Board Policies and Procedures can be found at http://smccd.edu/boardoftrustees/policies.php

#### 2016 – 2017 District Academic Senate Goals

- 1. Senate leadership and succession planning focus
- 2. Sharing of best practices and review of local senates handbook
- 3. Continued facilitation of development of DE Policy and implementation of OEI rubric
- 4. Review and revision of Faculty and Administration Selection Guidelines documents to clarify hiring processes
- 5. Pursue clarity on the next step for STOT (or its iteration) and ensuring that those resources remain dedicated to faculty training in online teaching and technology

- 6. Explore opportunities within the Open Educational Resources initiative and other strategies for addressing financial barriers to accessing educational materials.
- 7. Ensure a strong faculty voice in the movement towards Guided Pathways.
- 8. Work with AFT to improve the faculty evaluation forms (language and format).