



[District Academic Senate Website](#)

**Governing Council Officers 2015-2016**

Diana Bennett  
*President*

Douglas Hirzel  
*Cañada College AS President*

David Laderman  
*College San Mateo AS President*

Kate Williams Browne  
*Skyline College AS President*

Teresa Morris  
*Chair District Curriculum Committee*

*Cañada College AS Vice-President*

Kathleen Sammut  
*College San Mateo AS Vice-President*

Stephen Fredricks  
*Skyline College AS Vice- President*

**SMCCCD District Academic Senate**

**Agenda 11/23/15**

2:15 pm – 4:30pm

**District Board Room**

*Meetings of Governing Council are open to all members of the campus community.*

Item/Topic	Presenter	Time	Details	Procedure/Discussion/Information /Action
<b>Call to Order</b>	President	1	Time: Timekeeper: Frederick Stephens Recorder: Kate Browne	Procedure
<b>Introductions</b>	President	1	Members present:  Members absent:  Guests:	Procedure
Adoption of Agenda: <b>11/23/15</b>	President	2	M: S:	<b>ACTION</b>
Approval of Minutes: <b>10/12/15</b>	President	2	M: S:	<b>ACTION</b>
<b>Public Comment</b>				
<b>Non Agenda Items</b>	Public		3 minutes per speaker on Non Agenda Items	Information

Presentations				
<b>Community Ed/Corporate ED</b>	Bissell	15	Overview of SMCCCD Community Ed/Corporate ED	Information
Agenda Items				
Consent Agenda:				
<p>Approval of Consent Agenda</p> <p>All items on the consent agenda may, by unanimous vote of the SMCCCD District Academic Senate members present, be approved by one motion after allowing for member questions about a particular item. Prior to a motion for approval of the consent agenda, any member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.</p>				
<b>DE Online Rubric</b>	Bennett	2	SMCCCD DE Online Course Rubric (Adoption of OEI Course Design Rubric for SMCCCD DE courses)	<b>ACTION</b>
Continuing Senate Business:				
<b>President's Update</b>	Bennett	5	President's Update <ul style="list-style-type: none"> <li>• Report VP Council/Cohort 2</li> <li>• Report Trustees Meeting</li> <li>• CCLC Policy/Procedure Workshop</li> </ul>	Information
<b>Elect VP</b>	Bennett	2	Election VP – District Academic Senate (1yr term)	<b>ACTION</b>
<b>Curriculum</b>	Morris	10	District Curriculum Update: <ul style="list-style-type: none"> <li>• District-wide programs/courses/curriculum development process</li> <li>• CurricuNET System Analysis</li> </ul>	Information /Discussion
<b>Policy/Procedure Review</b>	ALL	45	1st Read <ul style="list-style-type: none"> <li>• NEW: Textbook Faculty Selection Policy/Procedure</li> </ul> 2 <sup>nd</sup> Read Feedback/Comments from Cañada, CSM & Skyline AS campuses <ul style="list-style-type: none"> <li>• Revision: 3.15.2 Equivalency to Min Quals</li> <li>• Revisions: 6.13/6.13.1 Curriculum Development, Program Review, and Program Viability</li> <li>• NEW: Regular Effective Contact for Distance ED Courses Policy</li> </ul>	Information /Discussion
			<b>For All Approved Board Polices and Procedures: SMCCCD <a href="#">SharePoint site</a></b>	

New Senate Business:				
<b>LMS Canvas</b>	Bennett	10	A: Adoption Canvas – B: Canvas LMS Migration <ul style="list-style-type: none"> <li>• Timeline</li> <li>• Train the Trainers</li> <li>• Faculty Professional Development</li> <li>• SMCCCD Coordination/Implementation</li> </ul>	<b>ACTION</b>  Information /Discussion
<b>ASCCC Resolutions</b>	Bennett	10	ASCCC 2015 Fall Plenary/Resolutions <ul style="list-style-type: none"> <li>• Report Fall plenary session</li> <li>• Adopted Resolutions – Impact to AS [Workforce Taskforce - CTE Liaison, accreditation, curriculum, disciplines list, faculty development, general concerns, and intersegmental issues]</li> </ul>	Information /Discussion
<b>Spring Retreat</b>	Browne	5	DAS Spring Retreat Review/Update Bylaws & Constitution (AS - District, Cañada, CSM & Skyline)	Information /Discussion
Announcements				
<b>Next Meeting</b>	12/14/15	1	District ASGC December 14 <sup>th</sup>	Information
<b>Flex Day</b>  <b>ASCCC Awards</b>			SMCCCD Faculty Flex Day 11/25/15  <b>ASCCC Awards</b> <ul style="list-style-type: none"> <li>• <b>2016 Exemplary Program Award</b> Application Deadline: <i>November 10, 2015</i></li> <li>• <b>2016 Hayward Award</b> Application Deadline: <i>December 30, 2015</i></li> <li>• <b>2016 Stanback-Stroud Diversity Award \$5,000 Award</b> Application Deadline: <i>February 8, 2016</i> <i>** Skyline President Regina Stanback-Stroud former ASCCC Senate President</i></li> </ul> <b>Awarded details:</b> <a href="http://www.asccc.org/awards">http://www.asccc.org/awards</a>	Information
<b>Adjourn</b>	President	2	M: S:	<b>ACTION</b>
For All Approved Board Policies and Procedures: SMCCCD <a href="#">SharePoint site</a>				