



Governing Council Officers 2021-2022

Kate Williams Browne
2020-2021 DAS President

Jeremy Wallace
DAS Past President

Vacant
2020-2021 DAS President-Elect

Sarah Harmon
District Teaching & Learning

Jessica Hurless
District Curriculum Committee Chair

David Eck
Cañada College AS President

Natalie Alizaga
Cañada College AS Vice President

Teresa Morris/Arielle Smith
College of San Mateo AS President

Jesenia Diaz
College of San Mateo AS Vice President

Lindsey Ayotte
Skyline College AS President

Cassidy Ryan
Skyline College AS Vice President

Approved Minutes

Monday, November 8, 2021
2:15 – 4:30 pm

<https://smccd.zoom.us/j/83725621824>

Meeting ID: 873 2562 1824
Phone: +1 669 900 9128

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	1		Action
1.2	Roll/Introductions	Clerk	1	Present: Kate Browne, Jeremy Wallace, David Eck, Natalie Alizaga, Teresa Morris, Jesenia Diaz, Lindsey Ayotte, Cassidy Ryan-White, Jessica Hurless, Sarah Harmon, Aaron McVean Others Present: Board President Tom Nuris	Procedure
1.3	Consent agenda	President	1	Resolution to continue virtual District Academic Senate meetings	Procedure
1.4	Adoption of today's agenda	President	1	M: Teresa, S: Sarah H.	Action
1.5	Adoption of the minutes of previous meetings	President	1	October 2021 Minutes – Jeremy did not send minutes out, so October minutes will be approved in December.	Action
1.6	Public Comment	Public	3	Teresa: <ul style="list-style-type: none"> • Suggested mandatory flex be divided between both flex days. This will be added to the December agenda. • Asked if EW guidance is still in effect. Kate will get more information from Aaron McVean. Jessica: <ul style="list-style-type: none"> • Some foreign language faculty have expressed concern about changes to the Language Other Than English (LOTE) form. A change has been made that allows faculty to sign off on the requirement. Jessica will follow up with Aaron. 	Information

2. Standing Agenda (35 minutes)

	Item	Presenter	Time	Details	Description
2.1	Campus reports	Senate presidents	15	<p>Senate presidents and others will briefly share critical, non-agenda items only.</p> <ul style="list-style-type: none"> • SKY: <ul style="list-style-type: none"> ○ Skyline AS has worked with their VPI to appoint a faculty member to the FT faculty allocation committee (FTEFAC) (will serve as a co-chair) ○ Skyline AS's created a cross-constituency class cancellation task group to collaborate on a class cancellation process ○ Skyline AS discussed next spring's return to campus. Questions brought by faculty were given to Dr. Moreno, who will be addressing them. • CSM: <ul style="list-style-type: none"> ○ CSM AS is reading over the college's program reviews from instruction, student services, labs, and learning communities. They will be looking closely at the pandemic's impact on college programs. ○ Teresa was recently asked about the PIV process, and in her research, found the process/forms outdated. She suggested that DAS discuss this process. • CAÑ: <ul style="list-style-type: none"> ○ Cañada AS approved their goals, including enrollment management, antiracism, and compressed calendar ○ This week, they will be looking at three faculty vacancies and discussing the spring 2022 return to campus 	Information
2.2	Standing Committee Reports	DCC, DTL	10	<p>Standing committee chairs will briefly share critical items.</p> <ul style="list-style-type: none"> • DCC: <ul style="list-style-type: none"> ○ DCC has started asking district programs to fill out their credit for prior learning charts (AP/IB/CLEP) • DTL <ul style="list-style-type: none"> ○ DTL has been working on definitions for instructional modalities. DTL will be sharing it with DAS in December. ○ DTL started working on Spring 2022 Guidance and they plan to have a draft document by December's meeting. 	Information
2.3	Presidents' Report	President, Past President	10	<p>President and past President will briefly share district-wide information.</p> <ul style="list-style-type: none"> • DPGC <ul style="list-style-type: none"> ○ Three items of importance: 	Information

				<ul style="list-style-type: none"> ▪ Board policy on district preamble, mission, vision, and values (BP 1.01) second-read. The District Antiracism Council policy workgroup provided feedback. DPGC will look at workgroup’s suggestions. ▪ New board policy on fee waivers for undocumented students is being drafted and will be voted on in December. ▪ COVID-19 Vaccine Requirement: DPGC is soliciting feedback from students on how to manage exemptions. District is creating process for exemptions for employees (medical and religious) and students (medical). Board will be discussing religious exemptions for students on Wednesday, 11/10. <ul style="list-style-type: none"> • ASCCC Plenary <ul style="list-style-type: none"> ○ David: AB925: Student Transfer Reform Act and AB1111: Common course number system ○ Teresa: DEI in faculty hiring breakout; breakout on creating more hybrid meetings as a way to attract more people to faculty leadership ○ Sarah: attended several breakouts in DEI in the classroom, which included discussions on culturally competent teaching and grading practices 	
--	--	--	--	--	--

3. New Senate Business (40 minutes)

	Item	Presenter	Time	Details	Description
3.1	Board & Senate Meet & Greet	Browne/ Nuris	30	Board president Tom Nuris will visit the District Academic Senate to engage in dialogue about teaching and learning. <ul style="list-style-type: none"> • Kate asked a series of questions of Tom Nuris and the senate leadership about their journeys to teaching and to the District, about the challenges facing the District in the next year, and about the senate/board relationship 	Discussion
3.2	Academic Calendar First Read	Browne	10	First read of 2023-24 academic calendar. Presidents should share with local senates and provide feedback to Kate. <ul style="list-style-type: none"> • Kate solicited feedback on the 2023-24 academic calendar. Feedback: <ul style="list-style-type: none"> ○ Jeramy: PD coordinators have asked that flex days not be scheduled the Th/F before a holiday (January flex days) 	Information

				<ul style="list-style-type: none"> ○ Sarah: mentioned that a Wednesday start in the fall impacts Monday and Tuesday classes (e.g. lost time with students) ○ David: advocated T/Th flex days because MWF classes are impacted by holidays ○ Lindsey: asked about Indigenous People’s Day (Oct. 11) and whether it is a holiday that is mandated and if not, if we’d want to add it as a district. <ul style="list-style-type: none"> ● Kate will take feedback to calendar committee 	
--	--	--	--	--	--

4. Old Senate Business (50 minutes)

	Item	Presenter	Time	Details	Description
4.1	2021-22 District Academic Senate Goals	All	40	<p>Discuss and approve 2021-22 District Academic Senate goals and leads</p> <ul style="list-style-type: none"> ● Members of DAS were assigned to specific goals as “shepherds” ● Natalie suggested that DAS invite someone from the EEOC work group of the Antiracism Council to collaborate with the DAS task group. Natalie, as a member of the council, will reach out to the workgroup. ● David asked to add a goal on Webschedule and enrollment management in order to investigate and rectify the district’s declining enrollment. Group agreed ● David also asked that compressed calendar be added again. It was originally removed because the members of DAS who wanted to work on it last year are not on DAS this semester. David and Cassidy will work on this goal together. ● Kate asked that the task groups provide updates to DAS at the February meeting <p>M: David, S: Jesenia, Passed</p>	Action
4.2	Spring 2022 Class Sizes	Browne/ Wallace	10	<p>Update on administration’s response to spring 2022 class caps emergency resolution</p> <ul style="list-style-type: none"> ● Jeremy met with Chancellor Claire to share the Spring 2022 class size resolution, and he agreed that we shouldn’t be reverting to pre-pandemic class sizes. ● Kate followed up with Chancellor Claire and confirmed that he did speak to the college presidents. 	Information

5. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
5.1	Announcements	All	5		information

5.2	Adjournment	Browne		M: David, S: Lindsey, Passed	action
-----	-------------	--------	--	------------------------------	--------

2021-22 DRAFT District Academic Senate Goals

1. **Equity-Minded Faculty Hiring:** Engage with the District Antiracism Council to scrutinize and revise the faculty hiring policies and procedures in order to promote equitable hiring practices and to diversify the District’s professorate (Kate and Natalie)
2. **Faculty Evaluation Procedures:** Work with the administration, students, and AFT to revise the faculty evaluation procedures in order to promote equity and justice for our students and colleagues (Jeremy)
3. **Cross-District Curriculum Alignment:** Implement a process for aligning curriculum across the District (Jessica)
4. **The “10+1” in Changing Times:** Continue to support faculty in responding to academic and professional matters in the current pandemic, in the recovery, and in future conditions (DTL)
5. **Article 13 Professional Development:** Work with the AFT to finalize the revisions to short- and long-term professional development policies and procedures (David)
6. **Processes for Determining Class Sizes:** Develop and propose processes for determining class sizes (Jeremy)
7. **Course Schedule Presentation/WebSchedule:** Work on issues related to how students interact with course schedules and WebSchedule (Sarah and Nick)
8. **Compressed calendar:** investigate a compressed calendar and other calendar interventions for increasing enrollment and access (David and Cassidy)