



Governing Council Officers 2019-2020

Jeremy Wallace
2019-2020 DAS President

Vacant
2019-2020 DAS President-Elect

Leigh Anne Shaw
DAS Past President

Jessica Hurless
District Curriculum Committee Chair

Diana Tedone-Goldstone
Cañada College AS President

David Eck
Cañada College AS Vice President

Arielle Smith
College of San Mateo AS President

Peter von Bleichert
College of San Mateo AS Vice President

Kate Williams Browne
Skyline College AS President

Jesse Raskin
Skyline College AS Vice President

Agenda

Monday, June 8, 2020
2:15 – 4:30 pm

<https://smccd.zoom.us/j/93440244902>

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	1	2:20pm	Procedure
1.2	Roll/Introductions	Secretary	1	Jeremy Wallace, Arielle Smith, Cindy Moss, David Eck, Kate Browne, Aaron McVean, Jesse Raskin, Jessica Hurless, Kathleen Sammut, Kim Saccio-Kent, Nicole Porter, Peter Nannarone, Peter von Bleichert, Richard Rojo, Rika Yonemura-Fabian, Sarah Harmon, Timothy Rottenberg, Vincent Chandler, Nick DeMello, Kim Roderick, Diana Tedone-Goldstone, Leigh Anne Shaw, Monica Malamud, Steven Lehigh, Joaquin Rivera, Amy Sobel	Procedure
1.3	Consent agenda	President	0		Procedure
1.4	Adoption of today's agenda	President	1	M: Smith/S: Raskin/U	Action
1.5	Adoption of the minutes of previous meetings	President	1	Minutes adopted.	Action
1.6	Public Comment	Public	3	No public comment	Information

2. Standing Agenda Items (15 minutes)

	Item	Presenter	Time	Details	Description
2.1	Campus reports	Senate presidents	15	President's report <ul style="list-style-type: none"> District Faculty Equivalency Committee membership: Equivalencies policy has been approved, and we now have to staff an FEC. Training is required before service begins. Each campus needs to provide 2 faculty of different disciplines. Wallace and Shaw will work on the 	Information

				<p>creation of messaging for Senate leaders to send out to their campuses to recruit members.</p> <p>Senate presidents will briefly share critical, non-agenda items only.</p> <ul style="list-style-type: none"> • Browne: Leadership 2020 proposal was brought to district cabinet on 28 May; chancellor has approved the proposal. Talking with presidents and VPIs about it. Will have final word on it going into effect 2020. 2.6 reassigned time for each senate (some individual differences for how that is allocated). • Browne: The BOT has hired Dr. Melissa Moreno from Santa Barbara City College as president of Skyline College. • Browne: CARES Act proposal – it has been agreed that the 25% of the remaining CARES Act be designated directly to faculty professional development. The amount that it will take to train faculty for fall exceeds the 25%. • Tedone-Goldstone: 2 forums at Cañada discussing equity. District, college, student, & community speakers. • Smith: Faculty resource toolkits; equity meeting coming up. Regular/effective contact training and QOTL starting this week. 	
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3. New Senate Business (110 min)

	Item	Presenter	Time	Details	Description
3.1	Virtual Campus Update	McVean	10	<p>Update on the SMCCCD virtual campus</p> <p>Web services team ready to launch virtual campus at https://virtual.smccd.edu/ VC is accessible from each campus, which has its own branded version. Feedback garnered from student focus groups resulted in collection of all information in one location.</p> <p>CRM success teams will launch at the end of this month enabling students to access student success counseling teams. Areas of continued focus and improvement: translations of content, language of the Zoom function to ensure that Canvas is the teaching portal, videos to orient.</p>	Information
3.2	Faculty Evaluation Revisions	Wallace	20	<p>Discuss potential revisions to Fall 2020 faculty evaluations</p> <p>COVID-19 MOU being discussed; plans to delay evaluations for tenured/part-time faculty till Spring 2021; campus closure shall not count as a break in service; tenure-track faculty will be evaluated in Fall 2020, but will not be evaluated on their use of the DE modalities. Concerns expressed how to evaluate and which forms to use; asking for a revision to forms to indicate what we can/cannot evaluate, and more detail needed on how to evaluate librarians and counselors.</p>	Discussion

				Also requested: guidance on portfolios in online format. Jeramy collected questions to give to AFT.	
3.3	Class enrollment caps process	Wallace/ McVean/ TTL	30	<p>Discuss and approve the TTLs draft guidance for establishing class enrollment caps during the COVID-19 pandemic.</p> <p>https://docs.google.com/document/d/1M0Tqns0dyeQoq1xw_Yiw7nDZLpA2vK0bgu5bOoFBUbM/edit?ts=5ede8ba2#</p> <p>There was no desire or attempt to get to a single number; great differences exist among the colleges re: class caps. Guidance is based on existing research and guidance; encourages a data-driven approach that takes faculty online experience and unique aspects of the discipline as factors. Urges deans to work directly with faculty to make the determination.</p> <p>Attendees would like TTL to consider number of preps as well. Concerns over whether the dean will have sufficient understanding of unfamiliar disciplines and faculty's (esp. adjuncts') ability to negotiate with their deans; process is not outlined in this document. McVean offered that process could be added, and concerns could be brought directly to the VPI or to him personally. Attendees requested that rationale for any denials be put in writing, and that timelines be added.</p> <p>Motion to empower the TTL to make revisions discussed today and finalize the document: Raskin/S: von Bleichert/U</p>	Action
3.4	Fall 2020 Hybrid Courses	McVean	20	<p>Continue discussion of Fall 2020 campus access for hybrid courses</p> <p>Different categories being discussed:</p> <ol style="list-style-type: none"> 1) workers in essential areas (health workers, emergency services) 2) impossible-to-convert: STEM labs, courses with hours certification 3) everything else <p>Many labs have discovered percentages of instruction that can still be done online. County health orders have not permitted much change in scenarios. Child development centers are cat 2; not guessing that pushing out access to a later date will be reasonable. Trying to keep labs access consistent across 3 campuses. Assessment done on wireless hubs and developed wifi maps, and it's likely to move forward. McVean, VPs, and deans discussing viable spaces for use; faculty who want to know about their own particular lab/class should already be involved in the discussion with their dean, and if it's not happening, McVean offers to reach out to him personally.</p>	Discussion

3.5	Enacting equity and social justice in the 10+1	All	30	<p>Start discussion on how the senate can promote justice, particularly racial justice, within its purview under the “10+1”</p> <p>Discussion notes:</p> <ul style="list-style-type: none"> • eliminate race-neutrality in hiring • completely revamp hiring process; start over • evaluate and address campus workplace culture • discuss what we really mean by social justice and ensure that we are not merely painting a veneer of equity over our work • look at how instruction happens and analyze how faculty can be part of the transformation • need to look at differences between instructional and noninstructional faculty and their experiences, inequities, invisibility • look at ways to increase the diversity of faculty leaders • Look at “safe spaces” on campus and evaluate them for how safe they really are • Interrogate maternity and family leave policies and how they are accessed by different groups • Create embedded, institutionalized practices, not add-ons • Allow diversity in the discussion on social justice • Create a local resolution to move up into ASCCC to work with Intercollegiate Council of Academic Senates (ICAS) on getting anti-racism into higher ed curriculum as a requirement. • Expand technological access/loans as part of an institutional change, not just in response to an emergency 	Discussion
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4. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
4.1	Announcements	All	5	None	information
4.2				Select note-takers: 6/22: Pete von Bleichert 7/6: 7/20:	information
4.3	Adjournment	Wallace		Meeting adjourned at 4:37pm. Minutes respectfully submitted by Leigh Anne Shaw.	action

2019-20 District Academic Senate Goals

1. Review current state of online training (e.g. STOT) and ensure it is meeting faculty need in serving students

2. Work with facilities on a review of the impact of the classroom environment on our students
3. Continue to focus on equity and social justice intentionality in all aspects of teaching, learning, and student interaction
4. Achieve greater communication between campuses and greater engagement of faculty involvement in local and statewide initiatives
5. Continue to assign courses to disciplines
6. Explore ways to further improve collegial consultation and participatory governance to better serve our campuses
7. Improve access and equitable allocation of resources for professional development at all three campuses
8. Improve the process for equivalency to minimum qualifications
9. Create a board policy to govern the hiring and evaluation of temporary full-time faculty hires and grant-funded hires
10. Create a statement of support for OER initiatives and cost-lowering innovations for students at all three campuses
11. Work towards parity at all three campuses on the Strong Workforce Initiative
12. Develop policies and procedures that will promote equity in the hiring process
13. Develop new-faculty, both part-time and full-time, onboarding guidelines
14. Collaborate with administration to develop policies and procedures for offering dual enrollment courses