



Governing Council Officers 2019-2020

Jeremy Wallace <i>2018-2019 DAS President</i>	Vacant <i>2018-2019 DAS President-Elect</i>
Leigh Anne Shaw <i>DAS Past President</i>	Jessica Hurlless <i>District Curriculum Committee Chair</i>
Diana Tedone-Goldstone <i>Cañada College AS President</i>	David Eck <i>Cañada College AS Vice President</i>
Arielle Smith <i>College of San Mateo AS President</i>	Peter von Bleichert <i>College of San Mateo AS Vice President</i>
Kate Williams Browne <i>Skyline College AS President</i>	Jesse Raskin <i>Skyline College AS Secretary</i>

Agenda

Monday, April 6, 2020
2:15 – 4:30 pm

<https://smccd.zoom.us/j/322081051>

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures

Item	Presenter	Time	Details	Description	
1.1	Call to order	President	1	<u>Recording at 2:19 p.m.</u>	Procedure
1.2	Roll/Introductions	Secretary	1		Procedure
1.3	Consent agenda	President	0		Procedure
1.4	Adoption of today's agenda	President	1	<u>Motion to Adopt</u> <u>Motion: Peter B.</u> <u>Second: Arielle S.</u>	Action
1.5	Adoption of the minutes of previous meetings	President	1	<u>3/10 Minutes - no revisions</u> <u>3/24 Minutes - no revisions</u>	Action
1.6	Public Comment	Public	3	<u>No public comment.</u>	Information

2. Standing Agenda Items (15 minutes)

Item	Presenter	Time	Details	Description	
2.1	Campus reports	Senate presidents	15	<p>President's report Senate presidents will briefly share critical, non-agenda items only.</p> <p><u>Local Senates should reach out to programs that face unique challenges when transitioning online, e.g. Allied Health, Cosmetology, Auto, and other CTE to discuss options: transition online, suspend temporarily, or cancel.</u></p> <p><u>At Skyline College, Vice President of Instruction Jennifer T-M., commits to bringing Academic Senate and CTE faculty into ongoing conversations with deans.</u></p>	Information

				<p><u>Note: faculty want to know if any courses will be allowed to return to campus early.</u></p> <p><u>+Limited access to Campus 3/7 – 3/9 to pick up textbooks and equipment. Please sign up for a time via email.</u></p> <p><u>+ Submit questions for Chancellor’s search by 3/6 at 5.</u></p> <p><u>+ Submit nominations for DAS officers.</u></p>	
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3. New Senate Business (110 min).

	Item	Presenter	Time	Details	Description
3.1	Summer 2020 Modality Recommendation	Wallace	15	<p>Finalize board recommendation for summer 2020 modality</p> <p><u>DAS supports discussion of Emergency Remote Teaching Addendum at District Curriculum Committee</u></p> <p><u>DAS recommends instruction and all services go online as much as practicable for Summer 2020. This includes:</u></p> <ul style="list-style-type: none"> <u>+ counseling</u> <u>+ mental health services</u> <u>+ tutoring services</u> <u>+ specific support for students to learn to learn online</u> <u>+ library</u> <u>+ technology access (Wi-Fi hotspots and Chromebooks)</u> <p>Unanswered Questions:</p> <p><u>What about access to offices, career education, and other things that need to happen face to face?</u></p> <p><u>How will the schedule clearly communicate the meeting days/times for synchronous online courses?</u></p> <p><u>MOTION to Recommend to BOT that we move all summer 2020 courses Online using the Emergency Temporary Distance Education Blanket Addendum.</u></p> <p><u>Motion: Jesse R., Second Peter B. Amend Jessica H.</u></p> <p>Next steps</p> <p><u>If Board accepts recommendation, colleges must direct deans to contact each faculty who is signed up to teach f2f this summer and give them the choice of synchronous or asynchronous. AND, training and resources must be provided ensure a good elearning experience for students.</u></p>	Action
3.2	Fall 2020 Modality	Wallace	35	<p>Discuss board recommendation for fall 2020 modality</p> <p><u>Macro-context: we will follow Health Officials guidance.</u></p> <ul style="list-style-type: none"> <u>+ General support for scheduling face-to-face with readiness to transition.</u> <u>+ Concern voiced on the risk of being exposed to covid in face to face courses.</u> 	Discussion

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				<p><u>Possible solution: giving faculty flexibility to change fall schedule requests now in context of risks.</u></p> <p><u>Recommendations: (1) clear and empathetic messaging to students and (2) consider compressed calendar to end fall early and start spring late to avoid flu/covid season)</u></p> <p><u>Discussion will continue next DAS meeting</u></p>	
3.3	Pass/No Pass Grading	Wallace	30	<p>Discuss UC and CSU P/NP memos and potential SMCCCD move to P/NP grading for spring and summer 2020</p> <p><u>Develop talking points for consistency for everyone, to give students chance to make informed decision on P/NP, being mindful of transfer concerns, graduate school, maximum number of units for local degrees. Students could make choice up to last day of course.</u></p> <p><u>Request that DAS give clear guidance on this. Discussion/Vote at next DAS meeting</u></p>	Discussion
3.4	Excused Withdrawals	Wallace/McVean	20	<p>Information on excused withdrawals and refunds for spring 2020</p> <p><u>EW is generally better than D/F but there are exceptions to this, e.g. implications for "satisfactory academic progress," financial aid, and veterans. Students could make choice up to last day of course.</u></p> <p><u>Currently being discussed in parallel at ESC. Recommendation: these conversations should merge. Thus, DAS President will recommend that the ESC include counseling faculty both for their discipline expertise and because it appears they are often called upon to explain to students the outcome of the discussion.</u></p> <p><u>Request that DAS give clear guidance on this. Discussion will continue next DAS meeting</u></p>	Information
3.5	Instructional Committee Appointments	Wallace	20	<p>Appoint faculty to district instructional continuity committee</p> <p><u>This "Taskforce on Transition to Remote and Distance Teaching and Learning" will be making recommendations to DAS. Meeting now through summer and potentially fall.</u></p> <p><u>Purpose and focus: to support faculty in transition to remote learning and distance learning.</u></p> <p><u>Motion: Kathryn B. Second: Diane T. Caveat: the membership is approved for discussions of transition to remote and distance learning BUT may not be as well</u></p>	Action

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				<p><u>calibrated to other concerns, so the membership is approved for now, not for an indeterminate time period.</u></p> <p><u>We will appoint more faculty next at next DAS meeting</u></p> <p>[Add list]</p>	
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4. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
4.1	Announcements	All	5		information
4.2				Select note-takers: 4/13: <u>Kate B.</u> 4/20: 4/27: 5/4:	information
4.3	Adjournment	Wallace			action

2019-20 District Academic Senate Goals

1. Review current state of online training (e.g. STOT) and ensure it is meeting faculty need in serving students
2. Work with facilities on a review of the impact of the classroom environment on our students
3. Continue to focus on equity and social justice intentionality in all aspects of teaching, learning, and student interaction
4. Achieve greater communication between campuses and greater engagement of faculty involvement in local and statewide initiatives
5. Continue to assign courses to disciplines
6. Explore ways to further improve collegial consultation and participatory governance to better serve our campuses
7. Improve access and equitable allocation of resources for professional development at all three campuses
8. Improve the process for equivalency to minimum qualifications
9. Create a board policy to govern the hiring and evaluation of temporary full-time faculty hires and grant-funded hires
10. Create a statement of support for OER initiatives and cost-lowering innovations for students at all three campuses
11. Work towards parity at all three campuses on the Strong Workforce Initiative
12. Develop policies and procedures that will promote equity in the hiring process
13. Develop new-faculty, both part-time and full-time, onboarding guidelines
14. Collaborate with administration to develop policies and procedures for offering dual enrollment courses

