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**TO:** ACCREDITATION OVERSIGHT COMMITTEE

**FROM:** MONIQUE NAKAGAWA, ALO

**SUBJECT:** ACCREDITATION UPDATE

**CC:**

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**Writing Team Update:** Kristi Ridgway, Dean of Language Arts, has graciously agreed to be the Lead Writer for our Midterm Report. Kristi has proposed a different approach to the job. Where conventionally the Lead Writer will apply a unifying voice to bring together multiple parts written by multiple individuals, Kristi will apply her journalism training to interview writing team members, to synthesize the findings, and to write the vast majority of the report. Writing team members will remain responsible for formulating the substantive points for each section and for compiling and sourcing the supporting evidence. Welcome, Kristi!

Upcoming Key Dates:

- Thursday, May 11<sup>th</sup>, 1:00pm – 2:00pm: Writing Team check-in with draft key points and evidence
- Tuesday, July 11<sup>th</sup>, 2:30pm – 3:30pm: Draft report review

**ACCJC Annual Report and Annual Fiscal Report:** The Annual Report and the Annual Fiscal Report were submitted on April 14<sup>th</sup> and April 13<sup>th</sup>, respectively. Copies are attached and will be posted to the Accreditation website.