

ACCREDITATION OVERSIGHT COMMITTEE AGENDA

WEDNESDAY, NOVEMBER 1ST 2023 | 2:00PM – 3:00PM

HyFlex: City View 10-401 & Zoom (<https://smccd.zoom.us/j/88204688932>)

MEMBERS PRESENT

Alex Guiriba, Carla Grandy, Daniel Keller, David Lau, Enzo Ferreira, Erica Reynolds, Joseph Martinez, Kohya Lu, Kristi Ridgway, Monique Nakagawa, Natalie Alizaga, Olivia Viveros, Richard Storti, Tarana Chapple, Todd Windisch

MEMBERS ABSENT

Andrea Vizenor, Fauzi Hamadeh, Jeanne Marie Velickovic, Julie Gardener, Rob Dean, Robert Gutierrez, Stephanie Martinez, Yoseph Demissie

2:00-2:10

Call to Order, Agenda Approval, Minutes Approval | Monique

2:10-2:10

ALO Update

- New Interim Liasion is Ginni May. Monique will contact Ginni regarding scheduling of ISER workshops, ISER due date, proposed dates for Peer Review Team review of the ISER, and Focused Site Visit.

2:10-2:15

Old Business

- Planning Manual Update | Fauzi & Jeramy
 - No updates
 - Monique will reach out to Jeramy to see if his role was personal interest specific or role specific as AS President.

2:15-3:00

New Business

- Creation of Standards Oversight Teams
 - Discussion as to whether we want to loop others into the role of Standard Oversight Team leads or have the Leads be current members of the AOC
 - Created 4 groups
 - Faculty asked to participate in teams at least 3 semesters prior to ISER, which would be Spring semester
- Breakout to Teams to Review Standards
 - Noted that some standards were weighted heavily, so may require multiple people per document collection of standard

UPCOMING MEETINGS

Wednesday, December 13, 2023, 2:00pm – 3:00pm; we will review models for ISER committee structures.

REFERENCE DOCUMENTS

ACCJC Accreditation Handbook

<https://accjc.org/wp-content/uploads/Accreditation-Handbook.pdf>

Accreditation Oversight Committee

<https://collegeofsanmateo.edu/accredinfo/>

ACCJC Webinars

<https://accjc.org/webinar/>

The Accreditation Oversight Committee Meeting was adjourned at 3pm by Monique Nakagawa. Minutes taken by Natalie Alizaga.

Standard 1

- 1.1, 1.5 IPC meeting minutes; Summer Leadership Retreat
- 1.2, 1.3, 1.4 PRIE; Program Reviews; Resource Allocation process
- Governing Board documents
- Richard Storti, CSM President
- Natalie Alizaga, PRIE
- Andrea Vizenor, Executive Director of Strategic Initiatives & Economic Development

Standard 2

- 2.1, 2.2, and 2.3 Curriculum Committee; Workforce; Program Review
- 2.4 ITS (WebSchedule); Community Relations and Marketing, Valerie Tyler and Justin Merritt; Counseling; DRC
- 2.5 Deans, VPI
- 2.6 Curriculum Committee, DEAC, Program Review, SLOAC/CTL, Deans, VPI
- 2.7 Library; Joseph Martinez, Learning Center; DRC; Learning Communities; Personal Counseling and Wellness Services
- 2.8 ASCSM; Program Review
- 2.9 PRIE, Program Review

Standard 3

- 3.1 HR Support; District EEOC
- 3.2 Susan Khan, Professional Development Coordinator
- 3.3 Faculty Evaluations
- 3.4 Finance Committee; VPA
- 3.4, 3.5, 3.6, 3.7, 3.10 VPA; Claudia Menjivar, Financial Aid Director
- 3.8 Robert Gutierrez, Facilities Manager
- 3.9 DEAC
- District Code of Ethics
- District Administrative Procedure

Standard 4

- 4.1 Employee/student handbooks; Instructional Designers
- 4.2, 4.3 Meeting minutes – IPC, Academic Senate, Classified Senate, Finance Committee, AOC, CTL, etc.
- 4.4, 4.5, 4.6 Board policies