

ACCREDITATION OVERSIGHT COMMITTEE MINUTES

THURSDAY, AUGUST 24TH 2023 | 2:00PM – 3:00PM

HYFLEX: CITY VIEW 10-401 & ZOOM

This Accreditation Oversight Committee meeting was called to order at 2:05 by Fauzi.

MEMBERS PRESENT

Andrea Vizenor, Arielle Smith, Brittany Rubio, Carla Grandy, David Lau, Enzo Ferreira, Erica Reynolds, Fauzi Hamadeh, Jeanne Marie Velickovic, Joseph Martinez, Julie Gardener, Kristi Ridgway, Kohya Lu, Monique Nakagawa, Natalie Alizaga, Olivia Viveros, Stephanie Martinez, Tarana Chapple

MEMBERS ABSENT

Anthony Djedi, Joshua Moon-Johnson, Jeramy Wallace, Richard Storti, Rob Dean, Robert Gutierrez, Yoseph Demissie

2:00-2:10

Call to Order, Agenda Approval, Minutes Approval | Fauzi

- Introduction around the room and zoom.

2:10-2:33

Old Business

- Planning Manual Update | Fauzi & Jeramy (3 minutes)
 - The Planning Manual will be on the next IPC agenda (9/6). They will recommend the governance and committee portions be separated from the planning portion as a stand-alone manual.
- 2023 Midterm Report Update | Monique & Kristi (15 minutes)
 - Monique and Kristi have made the report available for review and requested feedback from the campus community.
 - Marketing sent out a Campus Announcement email (8/17) requesting feedback.
 - Feedback received from ASCSM (8/21) and Academic Senate (8/22).
 - Carla and Fauzi will review and edit the report later this week.
 - Thank you to all who contributed and edited the report.
 - The Midterm Report will go to IPC for approval (9/6) and then to the Board of Trustees for approval (9/13).
 - Cover A was preferred. The photo may require more editing from Marketing.
- 2024 Accreditation Standards | Monique (5 minutes)
 - The standards have been streamlined from the prior 2014 standards.
 - Our 2026 self-evaluation will use these new standards.
 - ACCJC has upcoming webinars to highlight the key changes in the standards and related processes
 - [Tues., Sept. 12 1:00PM - 2:00PM PDT](#)
 - [Tues., Oct. 10 1:00PM - 2:00PM PDT](#)

2:33-2:48

New Business

- AOC Membership Review | Monique (15 minutes)
 - Monique – A review of the AOC membership for AY2023-24 brought to my attention the fact that the AY 2022-23 committee composition is

significantly different from that laid out in the “CSM Planning Manual 2019-20.” Because the college will begin planning for the 2026 Institutional Self Evaluation Report (ISER) later this fall, I think this is an ideal time to review the composition of the committee membership. Do we really need 28 people to be at AOC? Most of the growth has been in managerial positions. What does it mean to have oversight? What kind of representation is important? Should we enact changes to this year's committee composition or next year's, recognizing that IPC will work on the Compendium of Committees?

- o Fauzi – AOC was established as a standing committee when CSM was put on accreditation warning. At that time, we needed a standing body to “mind the store.” The current committee representation was established by the previous president. Monique brought up some important talking points. The Committee should reflect and come back for a larger conversation.
- o Andrea – The point of AOC is to have a broad perspective of the campus community. Accreditation reaches all parts of the campus.
- o Tarana – Our immediate focus should be on completing the Midterm Report. We should revisit this conversation after the Planning Manual is updated.
- o Jeanne Marie – Happy to step down if required. If restructuring the committee, need to consider the student perspective is important.

UPCOMING MEETINGS

Next AOC Writing Team Meeting: Tues., Sept. 19 2:30PM - 3:30PM
Next Meeting AOC Regular Meeting: Wed., Oct. 4 1:00PM - 2:00PM
(Future Topics: Look ahead at the 2026 ISER)

REFERENCE DOCUMENTS

Accreditation Oversight Committee

<https://collegeofsanmateo.edu/accredinfo/>

2019 Accreditation Documents

<https://collegeofsanmateo.edu/2019accreditation/>

ACCJC Midterm Report Resource Guide

<https://accjc.org/wp-content/uploads/Guidelines-for-Preparing-Institutional-Reportsto-the-Commission.pdf>

ACCJC Webinars

<https://accjc.org/webinar/>

This Accreditation Oversight Committee meeting was adjourned at 2:50 by Fauzi. Minutes taken by Brittany Rubio