



**CURRICULUM COMMITTEE
MEETING MINUTES OF**

**Friday, December 9, 2011
9:30 am, Building 02, Room 10**

Members Present: Alicia Aguirre, Lorraine Barrales-Ramirez, Danielle Behonick, Kurt Devlin, Jeanne Gross, Maria Lara, Sheila Lau, José Peña (Ex-Officio), Sarah Perkins (Ex-Officio), Paul Roscelli, Soraya Sohrabi, Jithan Tenakoon (ASCC rep.)

Members Absent: Pamela Jones, Michelle Morton.

Guests: Ronda Chaney, Denise Erickson, Valerie Goines, Linda Hayes, Christine Li, Jeanette Medina, Lisa Palmer, Carol Rhodes, Janet Stringer, Gregory Stoup, Elsa Torres, Nancy Wolford.

1) **Approval of Agenda** – Approved as amended to move LIT. 200 & 252 to the beginning of the agenda, and all information/discussion times as presented.

2) **Approval of Minutes** – December 2, 2011 - **Approved**

3) **Modification of Courses**

- **ESL 901 Language Skills for Workforce Careers 1**
Change in content, changed FROM 8 objectives TO 4 objectives, removed 16 TBA hours, removed ESL 800 as a prerequisite, textbook information. – **Approved**
- **MEDA 150 Medical Office Procedures**
Changed in prerequisite FROM completion of or concurrent enrollment in MEDA 100 and 110 TO Completion of or concurrent enrollment in MEDA 100, 110, and 111 – **Approved**
- **FASH 195 Portfolio Development**
change in method of grading FROM Pass/No Pass TO Grade option, change FROM .5 units, 8 lecture hours TO 1.0 units, 16 lecture hours, increased objectives due to increase of unit value, added reading and writing assignments - **Approved**
- **BIOL 110 Principles of Biology**
Removed 16 HBA, modified course objectives, updated topics, change method of instruction. – **Approved**
- **MATH 241 Applied Calculus I**

Change in basic skills advisory level FROM eligibility for READ 836, and ENGL 836 or 400 TO eligibility for ENGL 100. – **Approved**

- **MATH 242 Applied Calculus II**
Change in basic skills advisory level FROM eligibility for READ 836, and ENGL 836 or 400 TO eligibility for ENGL 100, updated textbook. – **Approved**
- **ANTH 200 Ethnographic Film**
Changed in AA/AS GE status from not approved to fulfill Ethnic Studies requirement TO approved to fulfill the Ethnic Studies AA/AS degree requirement. – **Approved**
- **PHIL 320 Asian Philosophy**
change in basic skills advisory FROM Recommended: Eligibility for READ 836, and ENGL 836 or ESL 400 (level 1) TO Recommended: Eligibility for ENGL 100 (level 2), change in content, change in method of grading FROM Grade option TO Letter grade only, change in objectives, change in catalog & schedule course descriptions. - **Approved**

4) Deletion of Courses

- **CHEM 234 Organic Chemistry I**
CHEM 234 and 237 are being replaced by CHEM 231 which has both the lecture and lab components. CHEM 234/237 will be considered equivalent courses. - **Approved**
- **CHEM 237 Organic Chemistry Laboratory I**
CHEM 234 and 237 are being replaced by CHEM 231 which has both the lecture and lab components. CHEM 234/237 will be considered equivalent courses. - **Approved**

5) Addition of Courses

- **BUS 335 Theories and Practices of Global Business**
Introduction to the theories and practices of international business. Various environmental, economic, political, and social constraints on doing business abroad are explored. Topics include: political economy of international trade and investment, global monetary system, foreign market analysis and firms' operational strategy; management issues and challenges.- **Approved**
- **CHEM 231 Organic Chemistry**
Introduction to the chemistry of hydrocarbons with emphasis on structure and reactivity of alkanes, alkenes, alkynes, alkyl halides, and conjugated systems. Mechanisms, stereochemistry and spectroscopy are an integral part of the course. Basic synthesis, separation, purification and spectroscopic techniques are introduced in the laboratory. Designed as the first semester of a one-year organic course – **Approved**
- **ECE 247 Foundations for School Success**

Reviews criteria for curriculum and program planning to prepare children to transition from preschool into kindergarten/early elementary grades. Topics covered include: strategies for parent engagement; play-infused curriculum design to support development in all domains/subject areas; kindergarten expectations and curriculum alignment; current research, policies and issues. – **Approved**

The document with the subject: Update Area of Specialization within the ECE/CD Program applicable to the Child Development Permit – Ready for School, submitted by Val Goines & Dean Linda Hayes was presented. The document states:

Please refer to page 79 in the 2011-2012 Cañada College Catalog and add the new Ready for School specialization for a total of 6 units.

The new Ready for School Specialization includes the following 2 ECE/CD courses:

ECE. 244	Prekindergarten Learning and Development Guidelines	3 units
ECE. 247	Foundations for School Success	3 units

- **Approved**

- **INTD 403 Green/Sustainable Practices**
Provides the opportunity to develop green/sustainable design projects for the community in commercial, residential, and historic buildings for real clients and locations using the green design principles and codes. – **Approved**

6) Modification of Associate Degrees and/or Certificate Programs

- **Small Business** (*AS and Certificate 18+units*)
change in Program Title FROM Small Business TO Entrepreneurship and Small Business Management; b) updated and changed course offerings to be in alignment with today's needs for current and potential small business owners. Added the following courses to the core requirements section: ACTG 200, BUS. 100 and 180; deleted the following courses from the core requirements: ACTG 194, 196 (replaced by ACTG 200), BUS. 101, 108, 399 (2 units), CBOT 435 and 480. Furthermore, all of the selective requirements have been removed (COOP 670, 672 and BUS. 398). - **Approved**
- **Fashion Design: Custom Dressmaking/Small Business Oriented** (*AS and Certificate 18+units*)
FASH 195 - Portfolio Development will increase from .5 to 1 unit and change Selectives to 4 units. Total units for degree are now 31 units. – **Approved**
- **Fashion Merchandising** (*AS and Certificate 18+units*)
Updated and streamlined course offerings to be in alignment with today's needs for merchandising students. Deleted the following courses from the core requirements: FASH 113,

150 and 672. Total required units are now 18. – **Approved**

- **Technical (Apparel Industry Oriented) (AS and Certificate 18+units)**
Updating FASH 195 from .5 to 1.0 unit and changed Electives to 7 units from 7.5 units. Total units for both the degree and certificate are now 33. – **Approved**

7) Experimental Courses

- **IDST 685CA Interdisciplinary Forum on Sustainability**
This multi-dimensional course explores the social, cultural, economic and ecological issues related to sustainability. Presentations by faculty and guest-speakers from diverse disciplines examine the earth's systems, sustainability in practice, and the shared responsibility for the future. Students engage in collaborative interdisciplinary groups to research and evaluate the systems in our region. - **Approved**

8) Information/Discussion Items

- **Distance Education** – no report
- **AA-T update**
Each division representative have continued the discussion in their respective divisions.
- **Research update** – none
- **CIETL**
Carol Rhodes reported that the CIETL group is eager to work with Curriculum Committee to provide faculty trainings such as CurricUNET. Any of the group members can be contacted.
- **GE Institutional Learning Outcomes**
The document was approved at the Academic Senate meeting on December 8, 2011. Attached is the approved document.
- **Cañada College AA/AS Degree Requirements**
The GE subcommittee will continue to meet to define the Cañada College AA/AS Degree Requirements.
- **CurricUNET training**
The training will be provided when division representatives are available and will be set up with CIETL. By January 2012, we will be more informed on which parts needs more work, then a training will be provided. It was recommended that the training provided on a Friday, after a Curriculum Committee meeting.

9) Subcommittee Reports

- **General Education**
Vice President Perkins reported that the group will meet next week.
- **Articulation** – no report

10) **Others**

- Curriculum Chair, Alicia Aguirre, was recognized as the new Mayor of Redwood City.
- Paul Roscelli was recognized as the faculty scholar for PTK.
- Curriculum Chair Aguirre reported that at the District AS meeting, prerequisite alignment was discussed and is implemented. She also requested that Curriculum Committee members give her feedback about how to balance the agenda items. Due to the high volume of “special requests” made this year, it was announced that special requests can only be approved if the faculty is teaching at the same time that the meeting takes place.

Adjournment

The meeting adjourned at 11:30 am.

College Learning Outcomes:

(Approved by Academic Senate on December 8, 2011 as GE SLOs; Will be reviewed by campus shared governance groups as College SLOs)

1. **Critical & Creative Thinking:** Select, evaluate, and use information to solve problems, investigate a point of view, support a conclusion, or engage in creative expression.
2. **Communication Skills:** Use language to effectively convey an idea or set of facts, including the ability to use source material and evidence according to institutional and discipline standards.
3. **Understanding Society & Culture:** Understand and interpret various points of view that emerge from a diverse world of peoples and/or cultures.
4. **Scientific & Quantitative Reasoning:** Represent complex data in various mathematical forms (e.g., equations, graphs, diagrams, tables, and words) and analyze these data to make judgments and draw appropriate conclusions.