

All Fields Report

Basic Course Information

College	Cañada College
Discipline	ENGL-English
Course Number	829
Full Course Title	Reading, Writing, and Rhetoric
Catalog Course Description	The course helps students succeed in ENGL 826 by offering individualized writing instruction. Students learn to identify and correct errors in grammar, syntax, and mechanics, and to edit their writing for improved clarity.

Proposal Information

Proposed Start	Year: 2022 Semester: Fall
Proposed Curriculum Committee Meeting Date:	05/13/2022
Deadline for submission to Dean's Queue:	04/07/2022
Deadline for submission of curriculum proposal to the Technical Review Committee:	04/19/2022
Proposal Origination Date:	03/22/2022
Justification For Board Report OR Curriculum Inventory update:	<p>1. For NEW Courses: Provide a brief justification statement describing the need for the course, its place in the curriculum, and pertinent information such as the role of advisory committees. New courses require approval of the SMCCCD Board of Trustees. The justification statement will be included on the annual Curricular Board report. Use complete sentences and present tense.</p> <p>2. For all types of Course MODIFICATIONS (modifications, banking, deletions and reactivations): Provide a brief justification statement describing the need for the change. The justification statement will be used for course updates in the State Curriculum Inventory as necessary. Use complete sentences and present tense.</p> <p>Banking pre-transfer English courses pursuant to AB 705</p>
Honors Course	No
Open Entry/Open Exit	No 0

Equivalent Courses

Will this course replace an existing course in the catalog, or an experimental course?	No
If yes, identify and explain.	

Similar Courses

Is there a similar or equivalent course in SMCCCD?	No
Added Similar Courses	

Units/Hours

Unit Types	Fixed
Units	Min: 0.50
Variable Range	Range (or)

Hours

Please enter hours as per term values

Method	Min Hours	Max Hours	Min Faculty Load	Min Units
Lecture	0.00	0.00	0.00	0.00
Lab	24.00	27.00	0.00	0.50
TBA	0.00	0.00	0.00	0.00
Work Experience	0.00	0.00	0.00	0.00
Field Experience	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Homework	0.00	0.00	0.00	0.00

Other Hours

Course Details

Repeatable for Credit	No
Grading Methods	Pass/No Pass Only
Audit	Yes

Materials Fee

Fee Required?	No
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Student Learning Outcomes

Upon successful completion of this course, a student will meet the following outcomes:

1. Identify and differentiate the components of paragraph structure
2. Identify parts of speech
3. Effectively use revision techniques

Course Objectives

Upon successful completion of this course, a student will be able to:

1. Identify their reading and writing needs.
2. Read and write effectively.
3. Revise and edit compositions for improved readability.

Course Lecture Content

Course Lab Content

1. Strategies to develop reading comprehension including
 1. identifying main ideas and supporting details of paragraphs
 2. identifying organizational patterns
 3. differentiating between fact and opinion
 4. understanding purpose tone, and bias.
2. Strategies to develop study skills including
 1. Summarizing and paraphrasing
 2. Annotating
3. Strategies to develop proofreading skills including
 1. identifying and correcting most common errors

TBA Hours Content

Frequently Recommended Preparation

Frequently Recommended	Open Curriculum.
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Justification for Frequently Recommended Preparation

Why is the knowledge of the recommended course(s), skill(s) or information necessary for students to succeed in the "target" course? Specify the relationship between the recommended knowledge and skills required of students and those taught in the "target course? (Please list the specific proficiencies students must possess in order to succeed in the "target" course.)

Other Recommended Preparation

You have no defined requisites.

Prerequisites/Corequisites

Drag and Drop to Reorder

Edit/Delete	Requisites	Analysis
	Corequisite Concurrent enrollment in	
	Corequisite ENGL 826	

Content Review

ENGL 826 - Corequisite
(Objective to Objective)

Historical

Mode of Delivery

Modes of Delivery

Online
Hybrid
Lab

Representative Instructional Methods

Methods	Lab Directed Study Activity Individualized Instruction
Other Methods	

Representative Assignments**Writing Assignments**

(List all assignments, including library assignments. Outside assignments are not required for lab-only courses, although they can be given.)

1. Grammar and Mechanics Exercises (1-2 pages/week)
2. Pre-writing Practice (1 page/week)

Reading Assignments

(List all assignments, including library assignments. Outside assignments are not required for lab-only courses, although they can be given.)

1. Students will read handouts on grammar and punctuation (2 pages/week)
2. Students will read handouts on paragraph instruction (2 pages/week)
3. Students will read short articles about the writing process, as assigned (2 pages per week)

Other Outside Assignments

(List all assignments, including library assignments. Outside assignments are not required for lab-only courses, although they can be given.)

1. Students will complete weekly quizzes on coursework including
 1. Commas and semi-colons
 2. Sentence structure
 3. Paragraph structure

- 4. Essay structure
- 5. Essay organization
- 6. Critical thinking

2. Students will watch weekly videos and powerpoint presentations

To be Arranged Assignments

(List all assignments, including library assignments. Outside assignments are not required for lab-only courses, although they can be given.)

- Not applicable

Representative Methods of Evaluation

This section defines the ways students will demonstrate that they have met the student learning outcomes.

Student grades will be based on multiple measures of student performance. Instructors will develop appropriate classroom assessment methods and procedures for calculating student grades, including the final semester grade. The following list displays typical assessment methods appropriate for this course. The actual assessment methods used in a particular classroom and section will be listed in the instructor's syllabus.

Methods must effectively evaluate critical thinking. Credit courses must include written communication, problem solving, and/or skills demonstrations.

Multiple measures may include, but are not limited to, the following:

Methods	<ul style="list-style-type: none"> • Class Participation • Class Performance • Class Work • Exams/Tests • Lab Activities • Quizzes • Students will complete weekly modules that include handouts, powerpoints, videos and culminating quizzes.
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Representative Texts

Textbooks such as the following are appropriate:

Formatting Style	MLA
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Textbooks

You have no textbooks defined.

Manuals

You have no manuals defined.

Periodicals

You have no periodicals defined.

Software

You have no software defined.

Other

1. Online lab content is provided through college WebAccess/Canvas.

Degree/Certificate Applicability**Designation**

Non-Degree Credit

Basic Skills

Proposed For**Course Designation**

Are there degrees/certificates to which this course applies?

Text**General Education/Degree/Transfer Course**

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By Lisa Palmer

CSU Transfer Course

Does not transfer to CSU Approved

Course Distance Education**Distance Ed Supplement**

Revision to existing distance education supplement

Distance Education

Distance education component was developed by an instructor with training in online pedagogy.

Training: Several faculty members on the team had completed STOT 1 and 2 training.

Method of Distance Education

Online, Hybrid, Web Assisted Course; (If there are limitations on how this course would be offered please explain below)

Online Method Limitations**Other Methods****Course Content and Methodology**

The objectives and content of the course are adequately covered by the methods of instruction, assignments, evaluation of student outcomes, and instructional materials. If this course is currently taught in a lecture mode, the department faculty have determined that the same objectives can be achieved in a distance learning mode. The instructional equipment and materials are sufficient. The preparation and training of faculty are sufficient. Regular personal contact between students and instructor is sufficient. Methods of student evaluation are designed to maintain examination security. Evaluation of student outcomes is sufficient to permit review and assessment of the effectiveness of distance education for this course and to provide information for the annual distance education report.

Instructional Methodologies (How will you deliver the course content?):

Announcements/Bulletin Boards
Chat Rooms
E-mail

	Online Presentations Resource Links
Representative Courseware/Textbooks Materials:	a) Instructor-generated assignments, discussions, and quizzes b) The OWL at Purdue-- informational handouts, exercises, quizzes c) MyWritingLab (Pearson) d) The Bedford Handbook (online) e) Rules for Writers (online) f) A Writer's Reference (online)
Methods of Evaluation of Student Performance:	A) proficiency demonstrated by passing weekly quizzes B) proficiency demonstrated by improved writing ability (assessed 3-4 times/semester) C) proficiency demonstrated by improvement on associated class assignments (assessed 3-4 times/semester)
How are you ensuring that students with disabilities can access your course in accordance with Section 508?	Videos are accessible through YOUTUBE, which has a closed caption option. Students enrolled in this course also attend a F2F course in which additional accommodation needs can be addressed.

Plan for Regular Effective Communication Contact Between Faculty and Student (Title 5, 55204). "Local policies should establish and monitor minimum standards of regular effective contact."

You have no defined contact types.

Resources Needed

Adequate Library Resources	Consultation with the Coordinator of Library Services regarding the adequacy of campus and online information resources to fulfill course objectives is required prior to course approval. Inadequate to support the course Please Specify:
Affected Resources	Which of the following resources do you expect to be affected by the offering of this class? Check as many as appropriate. None of the above

Explain what effect the areas you have checked will have upon this college:

This course is equivalent to ENGL 826 and READ 826. Library materials are already in place.

Comparable Transfer Course Information

Are there comparable courses?	Yes
Edit/Del	College Info

Minimum Qualification

No Minimum Qualifications For this Course

CB Codes

CB03 TOP Code	1501.00 - English
CB04 Course Credit Status	C - Credit - Not Degree Applicable
CB05 Course Transfer Status	C = Not Transferable

CB08 Course Basic Skill Status (PBS Status)	1B = Course is a basic skills course.
CB09 SAM Code	E - Non-Occupational
CB11 California Classification Codes	Y - Credit Course
CB21 Levels Below Transfer	B = 2 Levels Below
CB23 Funding Agency Category	Y = Not Applicable
CB25 Course General Education Status	Y - Not Applicable
CB26 Course Support Course Status	N - Course is not a support course

Codes/Dates	
Entry of Special Dates	
Instruction Office Review	
Last Outline Revision	
Content Review	
CC Approval	05/13/2022
DE Approval	
Effective Term	Term: Fall Year: 2022
Web Catalog	
Course Family	
Web Catalog	<input type="checkbox"/> Exclude from Web Catalog
Instructional Services	
Implementation Date	
Originator	Lisa Palmer
Origination Date	03/22/2022
Proposal Type	Cañada Course Banking
Parent Course	ENGL 829 Reading, Writing, and Rhetoric Active (8798)
C-ID Numbers	
CB00 State ID	CCC000532405
CB03 TOP Code	1501.00 - English
CB04 Course Credit Status	C - Credit - Not Degree Applicable
CB05 Course Transfer Status	C = Not Transferable
CB08 Course Basic Skill Status (PBS)	1B = Course is a basic skills course.

Status)	
CB09 SAM Code	E - Non-Occupational
CB10 Course COOP Work Exp-ED	N = Not part of Coop Work Exp
CB11 California Classification Codes	Y - Credit Course
CB13-Special Class Status	N - Not Special
CB21 Levels Below Transfer	B = 2 Levels Below
CB22 Non Credit Course Category	Y - Not Applicable
CB23 Funding Agency Category	Y = Not Applicable
CB24-Program Course Status	2 = Stand-alone
CB25 Course General Education Status	Y - Not Applicable
CB26 Course Support Course Status	N - Course is not a support course

Web Catalog Metadata