



Cañada College
CURRICULUM COMMITTEE
Minutes
Friday, October 23, 2020
9:30 a.m. – 11:30 a.m., Zoom

Members Present: Lisa Palmer, Sumathi Shankar, Chris Burns, Danielle Pelletier, Katie Chen, Maureen Wiley, Maria Lara-Blanco, Ana Miladinova, Nick Carr, Soraya Sohrabi, David Monarres, Tammy Robinson, José F. Peña, Bernadette Newland, Gloria Darafshi, Leonor Cabrera

Members Absent: James Aganon

Guests: Max Hartman, Hyla Lacefield, Ellen Young, James Carranza, Nick DeMello

1) Adoption of Consent Agenda

Motion – To adopt revised agenda: M/S Maureen Wiley, Danielle Pelletier

Discussion – none

Abstentions – none

Approval – approved

Consent Agenda

1) Approval of Meeting Minutes – October 9, 2020

2) Approval of Curriculum items –

Academic Support and Learning Technologies

- **Ward, Diva**
 - **LCTR 100 - Effective Tutoring and Practicum (1.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Mode of Delivery Revision, Other (list change(s) below): Adding online modality to the DE addendum effective Spring 2021. The course was previously approved as hybrid only. Textbooks Revision
 - **LCTR 139 - The Research Paper from A to Z (2.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Lab Content Revision, Mode of Delivery Revision, Objectives Revision, Other (list change(s) below): Adding online modality to the DE addendum effective Spring 2021. The course was previously approved as hybrid only. Student Learning Outcomes Revision, Textbooks Revision
 - **LCTR 140 - Professional Writing (2.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Mode of Delivery Revision, Other (list change(s) below): Adding online modality to the DE addendum effective Spring 2021. The course was previously approved as hybrid only Textbooks Revision

- **LCTR 698 - Supervised Tutoring/Academic Assistance (0)** (Modified Course Proposal)
Proposed Changes: Distance Education Addition, Mode of Delivery Revision, Other (list change(s) below): Revising DE addendum so that the course can be taught fully online (was previously approved as hybrid only)

Business, Design & Workforce

- **Cañada Curriculum Committee**
 - **MART 680CL - Advanced 3D Animation (3.00)** (Cañada Course Deletion)

Humanities & Social Sciences

- **Maher, Doniella**
 - **ENGL 847 - Accelerated Academic Reading and Writing (5.00)** (Modified Course Proposal)
Proposed Changes: Content Review Revision, Distance Education Addition, Mode of Delivery Revision, Other (list change(s) below): Addition of DE addendum effective Spring 2021 so that this course can be taught as an online/hybrid course, Textbooks Revision
 - **LIT. 200 - American Literature (3.00)** (Modified Course Proposal)
Proposed Changes: Content Review Revision, Distance Education Addition, Mode of Delivery Revision, Textbooks Revision
- **Meckler, David**
 - **MUS. 202 - Music Appreciation (3.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Mode of Delivery Revision, Other (list change(s) below): Adding online modality to the DE addendum effective Spring 2021. The course was previously approved as hybrid only. Textbooks Revision
 - **MUS. 240 - Music of the Americas (3.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Mode of Delivery Revision, Other (list change(s) below): Adding online modality to the DE addendum effective Spring 2021. The course was previously approved as hybrid only. Textbooks Revision

Science & Technology

- **Luu, Julie**
 - **BIOL 132 - Human Biology Laboratory (1.00)** (Modified Course Proposal)
Proposed Changes: Content Review Revision, Distance Education Addition, Mode of Delivery Revision, Other (list change(s) below): Addition of DE addendum effective Spring 2021 so that this course can be taught as an online/hybrid course, Representative Assignments Revision, Textbooks Revision
- **Young, Ellen**
 - **BIOL 225 - Biology Of Organisms (5.00)** (Modified Course Proposal)
Proposed Changes: Content Review Revision, Distance Education Addition, Lab Content Revision, Mode of Delivery Revision, Other (list change(s) below): Addition of DE addendum effective Spring 2021 so that this course can be taught as an online/hybrid course, Textbooks Revision

Motion – To approve consent agenda, including meeting minutes of 10/09/20 and curricular items: M/S: Maureen Wiley, Danielle Pelletier

Discussion—none

Abstentions – Leonor Cabrera (not present at 10/9 meeting)

Approval – approved

Substantive Agenda

1) Adoption of Substantive Agenda

Motion – To adopt substantive agenda: M/S: Danielle Pelletier, Bernadette Newland

Discussion—none

Abstentions – none

Approval – approved unanimously

2) Curriculum items:

i. Young, Ellen

1. BIOL 110 - Principles Of Biology (4.00) (Modified Course Proposal)

Proposed Changes: Distance Education Revision, Lab Content Revision, Mode of Delivery Revision, Objectives Revision, Other (list change(s) below): Adding online modality to the DE addendum effective Spring 2021. The course was previously approved as hybrid only. Recommended Preparation Revision, Textbooks Revision

Ellen Young presented on behalf of this course. Ellen explained that this course is Biology for non-majors that has a lab component. Ellen shared that it was previously offered as a face-to-face and hybrid course particularly for College for Working Adults program. Ellen stated that she is proposing to have this offered as a fully online class with two lectures online per week and labs at home using take-home lab kits for students. Ellen stated that the lectures are synchronous and students are meeting in real time. Ellen also stated that the recommended prep was changed to include ENG 100 to ensure students were feeling prepared for the level of reading and writing that would take place in the course. Lisa shared that any student who is interested can take ENG 100. Maureen noted that possibly, Eng 105 should also be included as it fulfills the same requirement. José shared this was something that should be changed at some point in time if English faculty feel they are on the same level, because in terms of prerequisites, they are not. Maureen clarified that ENG 105 is the same as ENG 100, it just includes additional hours. José clarified that it is recommended that they complete ENG 100 or 105 prior to enrolling in this course.

Motion – To approve modifications to BIOL 110: M/S: Leonor Cabrera, Bernadette Newland

Discussion—Lisa noted that she applauds the Biology faculty for creating this course to be offered fully online.

Abstentions – none

Approval – approved unanimously

3) Information/Discussion/Reports/Approval Items

a. Chair's Report

- i.** Lisa shared that the district Curriculum Committee meeting took place this past week, and two significant items were discussed: the movement to consider how to give students credit for courses they have taken or for licenses they possess that are equivalent of courses the district offers. There are no action items at this point, but this is something that is being discussed. Lisa mentioned that veterans are a population that this will affect as these

students have historically enrolled with skills or classes they have taken that are not clearly articulated with district offerings, but have the potential to be, so this is being explored.

Secondly, Lisa shared that CSU Ethnic Studies Area F has been approved and stipulations have been presented including what core competencies need to be included to be accepted by CSUs. Lisa shared that the local Ethnic Studies Committee as well as the District Ethnic Studies Committee is working to ensure this is implemented. Gloria shared that the campus submits the general education requests to the UC and CSUs in December, and for Ethnic Studies classes, an extension has been granted through February 4 to allow for more time to review and revise classes if necessary.

b. Articulation Officer's Report

Legend		C = Completed	IP = In-Progress	P = Planned				
Area A: English Language Communication and Critical Thinking				9 units Required		C	IP	P
One course required from each section in area A								
A1 Oral Communication:	COMM 110, 127, 130, 140	• Other: _____						
A2 Written Communication:	ENGL 100, 105	• Other: _____						
A3 Critical Thinking:	ENGL 110, 165 PHIL 103, 200 PLSC 103	• Other: _____						
Area B: Scientific Inquiry and Quantitative Reasoning				9 units Required		C	IP	P
One course from Physical Science, one from Life Science, and one from Math Concepts. Also must include one lab course from B3 or any course indicated by an *								
B1 Physical Science:	ASTR 100 CHEM 114*, 192*, 210*, 220*, 231*, 232*, 410* ENVS 115 GEOG 100 GEOL 100, 121* METE 100 OCEN 100 PHYS 114*, 210*, 220*, 250*, 260*, 270*, 405	• Other: _____						
B2 Life Science:	ANTH 125 BIOL 100, 110*, 130, 225*, 230*, 240*, 250*, 260* BWS 115 GEOL 121* OCEN 100	• Other: _____						
B3 LAB: These courses meet the lab requirement, but they must be taken concurrently or after completing the corresponding lecture course. Courses with () meet area B3 Lab requirements.								
	ANTH 126 ASTR 101 BIOL 132 ENVS 101 GEOG 101 GEOL 101 OCEN 101	• Other: _____						
B4 Math Concept:	Math 125, 130, 150, 200, 222, 225, 241, 243, 251, 252, 253, 270, 275	• Other: _____						
Area C: Arts and Humanities				9 units Required		C	IP	P
Choose at least one course from the Arts and at least one course from the Humanities. Courses must be from at least two disciplines.								
C1 Arts:	ART 101, 102, 103, 104, 105, 114, 116, 118, 119, 250, 306 DANC 100 DRAM 101, 140, 160+, 200, 233, 300.4 INTD 150, 151 LIT 441, 442 MUS. 100, 202, 210, 215, 240, 250, 260, 271, 275	• Other: _____						
C2 Humanities:	DRAM 151 ENGL 110, 161, 164 ECE. 191 HIST 100, 101, 104, 106, 201, 202, 245+, 246+, 247+ LIT 151, 200+, 205, 231, 232, 252+, 266+, 371+, 372+, 373+, 375+, 441, 442 PHIL 100, 175, 160, 190, 240, 300, 312 SPAN 110, 120, 121, 122, 131, 132, 140, 145, 150+, 152+, 162+	• Other: _____						
Area D: Social Sciences				9 units Required		C	IP	P
The 3 courses selected must be from at least two disciplines.								
Social Institutions:	ANTH 110, 200, 351 BUS. 100, 101 COMM 150+, 180 ECE. 201, 212+ ECON 100, 102, 230+ ENGL 200 GEOG 110, 150 HIST 100, 101, 104, 106, 201, 202, 242+, 245+, 246+, 247+, 422+ LING 200 PLSC 130, 150, 170, 210+, 310+, 320 PSYC 100, 106+, 200, 205, 300, 340, 410 SOC 100, 105, 141+, 205							
The following courses will fulfill the CSU requirements for United States History and Constitution and American Ideals (The California State University, before awarding a degree, requires students to complete courses or examinations that address: the historical development of American institutions and ideals Area US-1; and the Constitution of the United States and the operation of representative democratic government under that Constitution Area US-2; and the process of California state and local government Area US-3. Courses approved in two US areas may be used to satisfy both areas.)								
US-1:	ECON 230+ HIST 201, 202	US-2:	HIST 201, 202	US-3:	PLSC 210+, 310+	• Other: _____		
Area E: Lifelong Learning & Self Development				3 units Required (max. 2 units from EZ)		C	IP	P
E1:	BIOL 310 CRER 137 HSCI 100, 116 KINE 101, 105, 109 PSYC 200, 340							
E2:	DANC 115.1, 115.2, 115.3, 115.4, 121.1, 121.2, 121.3, 121.4, 125.1, 125.2, 125.3, 125.4, 130.1, 130.2, 130.3, 130.4, 140.1, 140.2, 140.3, 140.4, 150.1, 150.2, 150.3, 150.4, 151.1, 151.2, 151.3, 151.4, 220, 400.1, 400.2, 400.3, 400.4 FITN 112, 117, 118, 119, 122, 128, 152, 153, 154, 210, 227.1, 227.2, 227.3, 227.4; 235, 304.1, 304.2, 304.3, 304.4; 332.1, 332.2; 334.1, 334.2, 334.3, 334.4; 335.1, 335.2, 335.3, 335.4 INDV 160.1, 160.2, 160.3, 160.4; 251.1, 251.2, 251.3, 251.4; TEAM 105, 111.1, 111.2, 111.3, 111.4; 132.1, 132.2, 132.3; 141.1, 141.2, 141.3, 141.4; 148.1, 148.2, 148.3, 148.4, 171.1, 171.2, 171.3, 171.4; 183, 184, 185, 186, 187 VARS 104, 114, 140, 154, 170, 340	• Other: _____						

Note: Courses indicated by + meet Cañada's Associate Degree Ethnic Studies requirement



Intersegmental General Education Transfer Curriculum (IGETC) 2020-2021

The Intersegmental General Education Transfer Curriculum (IGETC) is a general Education pattern that fulfills the lower-division general education requirements for most University of California (UC) and all California State University (CSU) campuses. IGETC is also accepted by some private/independent or out-of-state universities. There are instances when a Cañada course is approved for IGETC but the same course at CSM or Skyline is NOT approved for IGETC (or visa versa). Check with a Counselor for complete information.

Legend	C = Completed	IP = In-Progress	P = Planned			
Area 1: English Communication			6-9 Semester Units	C	IP	P
UC requires two courses, one from Group A and B CSU requires three courses one course from each group below.						
1A: English Composition - ENGL 100, 105			• Other: _____			
1B: Critical Thinking - English Composition – Select one Course: ENGL 110, 165			• Other: _____			
1C: Oral Communication (CSU requirement only) – Select one course, - COMM 110, 127, 130, 140			• Other: _____			
Area 2: Mathematical Concepts and Quantitative Reasoning			3 Semester Units	C	IP	P
One course: MATH 125, 200, 222, 225, 241, 243, 251, 252, 253, 270, 275			• Other: _____			
Area 3: Arts and Humanities			9 Semester Units	C	IP	P
Three courses with at least one from Area 3A (Arts) and one from Area 3B (Humanities)						
3A - Arts: ART 101, 102, 103, 104, 105, 114, 116, 118, 119, 250, 306 DANC 100 DRAM 101, 140, 160+, 200, 233 LIT 441, 442 MUS. 100, 202, 210, 240, 250, 271, 275			• Other: _____			
3B - Humanities: DRAM 151 HIST 100, 101, 104, 106, 201, 202, 242+, 245+, 246+, 247+, 422+ LIT 151, 200+, 205, 231, 232, 252+, 266+, 371+, 372+, 373+, 375+ PHIL 100, 160, 175, 190, 240, 300, 312 SPAN 131~, 132~, 140~, 145~, 150~+, 152~+, 162~+			• Other: _____			
Area 4: Social and Behavioral Sciences Three courses selected must be from at least two disciplines.			9 Semester Units	C	IP	P
ANTH 110, 200, 351 COMM 150+, 180 ECE. 201, 212+ ECON 100, 102, 230+ ENGL 200 GEOG 110, 150 HIST 100, 101, 104, 106, 201, 202, 242+, 245+, 246+, 247+, 422+ LING 200 PLSC 130, 150, 170, 210+, 310+, 320 PSYC 100, 106+ 200, 205, 300, 340, 410 SOCI 100, 105, 141+, 205			• Other: _____			
Area 5: Physical and Biological Sciences			7 Semester Units	C	IP	P
Two courses are required: one from 5A and one from 5B. At least one course must have lab. Courses identified by an * will satisfy the lab requirement. Courses listed in Area 5C are lab courses that must be taken concurrently or after successfully completing the corresponding lecture course.						
5A - Physical Science: ASTR 100 CHEM 114, 192*, 210*, 220*, 231*, 232* ENVS 115 GEOG 100 GEOL 100, 121* METE 100 OCEN 100 PHYS 114, 210*, 220*, 250*, 260*, 270*			• Other: _____			
5B - Biological Sciences: ANTH 125 BIOL 100, 110*, 130, 225*, 230*, 240*, 250*, 260* ENVS 115 OCEN 100			• Other: _____			
5C - Science Laboratory: These courses meet the lab requirements, but they must be taken concurrently or after successfully completing the corresponding lecture course. ANTH 126 ASTR 101 BIOL 132 ENVS 101 GEOG 101 GEOL 101 OCEN 101			• Other: _____			
Area 6: Language other than English (LOTE) - UC Requirement only						
To demonstrate proficiency in a LOTE, one of the following must be completed:						
<ul style="list-style-type: none"> • Successful completion of one of the following Cañada courses: SPAN 110, 120, 122, 131~, 132~, 140~, 145~, 150~+, 152~+, 162~+ • Successful completion of two years of high school in one language (grade of C or higher) – must be verified by an official high school transcript • Successful completion of a course at a college or university (with a grade of C or higher) - must be verified by an official transcript: _____ • Successful completion, grade of C or higher (2.0), of two years of formal schooling at six grade level or higher in an institution where the language of instruction is not English. • Satisfactory score of 3 or higher, on College Board Advanced placement examinations in languages other than English • Satisfactory score of 5 or higher, on International Baccalaureate higher level examinations in languages other than English • Other – Please consult with a counselor 						

Courses indicated by *+* meet Cañada's Associate Degree Ethnic Studies requirement

Courses indicated by ~+~ are listed in multiple areas; they shall not be certified in more than one area except for courses in Languages Other Than English, which can be certified in both areas 3B and 6A.

Gloria shared the above document with the committee, the CSU General Education pattern. Gloria explained that students complete the entire GE pattern, Maria Lara-Blanco certifies it, and after students transfer, they do not need to complete any more lower division course work at the campus they transfer to, although there are nine units of upper division coursework that will need to be completed. This process saves students a significant amount of work. If students do not complete this pattern, a minimum must be completed: All of Area A and at least 30 of the 39 units. For the CSU patter, Areas A, B, C, D, and E are included and an F will be included in fall 2021. For the CSU patter, letters are used.

With IGETC, students can use this pattern for UC and CSUs, so they would likely select this pattern if applying to both systems. There are not significant differences; IGETC does require an area 6 where there is a language other than English requirement, but students can use two years of high school language to satisfy that requirement. Also, CSU GE requires communication and IGETC does not. With IGETC, numbers are used, but it is very similar to the CSU GE pattern. Sometimes you will see courses on CSU GE that will not be included in IGETC. Gloria wanted the committee to have a background on this information and asked if the committee had questions.

Nick asked if the inclusion of the new F area is a segue into the multicultural requirement. Gloria shared that for CSU GE, Area F where social sciences will shift from 9 to 6, and the overall pattern will still have the same number of units but Area F will now be included. Nick asked if the internal standard is in the process of being aligned with the CSU standard. Gloria shared that the campus is in the process of figuring out how to do that. An Ethnic Studies requirement at the campus level is included in a local degree and is under a competency as opposed to a GE pattern to align local GE with CSU and at that time, CSU did not require Ethnic Studies. It was therefore moved from the GE pattern to a competency. The question is if the locally approved courses will meet the CSU Ethnic Studies requirement and the process for determining this will need to take place. Soraya shared that the campus will need to approve the pattern the campus currently follows to align with CSU GE. Gloria explored Area E: Lifelong Learning and Self Development with the committee

Articulation Report – 10/23/2020

GE Submissions December, 2020							
Course #	Course Title	# of units	CSUGE	CSUGE Area	IGETC	IGETC Area	Notes
AQUA							
127.1	Swim Stroke Development I	1	X	E2			
AQUA							
127.2	Swim Stroke Development II	1	X	E2			
INDV							
121.1	Badminton I	1	X	E2			
INDV							
121.2	Badminton II	1	X	E2			
VARS 300	Varsity Basketball: Women	1.5	X	E2			
VARS 350	Women's Varsity Badminton	3	X	E2			
VARS 400	Women's Varsity Water Polo	3	X	E2			
FITN 128.1	Core Strength and Functional Training I	1	X	E2			
FITN 128.2	Core Strength and Functional Training II	1	X	E2			
FITN 301.1	Spinning I	1	X	E2			
FITN 301.2	Spinning II	1	X	E2			
FITN 301.3	Spinning III	1	X	E2			
DANC							
117.1	Tap Dance I	1	X	E2			
DANC							
117.2	Tap Dance II	1	X	E2			
DANC							
117.3	Tap Dance III	1	X	E2			

Course #	Course Title	# of units	CSUGE	CSUGE Area	IGETC	IGETC Area	Notes
DANC 117.4	Tap Dance IV	1	X	E2			
DANC 161.1	Tango Argentino I	1	X	E2			
DANC 161.2	Tango Argentino II	1	X	E2			
DANC 161.3	Tango Argentino III	1	X	E2			
DANC 161.4	Tango Argentino IV	1	X	E2			
MUS. 260	Music in Film, Television & Multimedia	3	approved	C1	X	3A	
ART 131	Art History Goes to the Movies	3	X	C1	X	3A	if approved, backdate to F'20
BUS. 113	Personal Finance	3	X	B4			
HIST 245	Race, Ethnicity & Immigration in the U.S.	3	X	US-1/2			
BUS. 101	Human Relations in the Workplace	3	X	E1			if approved, backdate to F'20
KINE 119	First Aid/Adult & Pediatric CPR/AED	3	X	E1			if approved, backdate to F'20
MUS. 215	Music, Culture, & History	3	approved	C1	X	3A	if approved, backdate to F'20
ECE. 191	Children's Literature	3	approved	C2	X	3B	if approved, backdate to F'20
ESL 400	Composition for Multilingual Students	5	X	C2	X	3B	
DRAM 150	Script Analysis	3	X	C1	X	3A	if approved, backdate to F'20
DRAM 201	Acting II	3	X	C1	X	3A	if approved, backdate to F'20
BUS. 125	International Business	3	X	D			if approved, backdate to F'20
BUS. 230	International Marketing	3	X	D			if approved, backdate to F'20
FITN 308.1	Hiking & Trekking for Fitness I	1	X	E2			

Gloria shared the above document. She explained that these are the classes so far that will be submitted in December. Another list will be created to include Area F courses to be submitted in February. The committee discussed the background of BUS 113 and clarified questions regarding the inclusion of this course on the list. Lisa asked for clarification regarding if the Curriculum Committee body or the college as a whole decides if a course transfers to the CSU system. José clarified that this is the Curriculum Committee body. Gloria shared that the committee decides if the course is at a baccalaureate level, and if so, the committee approves the course for CSU transfer. Gloria shared that the courses offered that do not transfer for CSU are the courses below transfer English and Mathematics, as well as some of the Learning Center courses. José clarified that basic skills and courses that are not degree applicable are not included typically. Lisa asked which body decides to adopt the new CSU Area F or if the campus will attempt to make courses match the core competencies of the CSU Ethnic Studies area. José believed it was the Curriculum Committee that makes this decision. Maria Lara clarified that in the current catalog, there are sections that include all of the courses the campus offers that are considered CSU transferrable and another section that shows all of the courses that are UC transferable. Maria shared that this is different from the GE or ICTEC certification. Maria elaborated on the process behind changing the GE pattern. Maria asked Gloria if a special prefix was needed for the Ethnic Studies courses. Gloria clarified that a generic ethnic studies prefix or a prefix that aligns with the four ethnic groups that are identified in the competencies was needed, alternately the option of cross-listing may be possible. Lisa suggested that this be included as an action item in a future meeting. José clarified that there is no question that the CSU GE pattern and local degrees must match, but rather, the question is if the committee still wants to keep the ethnic studies requirement that is outside of the CSU GE pattern, and from his understanding, we are not. After Technical Review Committee meets, bringing in David Eck and Lezlee Ware to ensure all parties are on the same page will be necessary. Gloria asked that a group of people review courses for area F prior to submission if faculty attempt to revise current courses to meet the new requirements. Gloria stated that this group should act as a filter before supplying submissions to the state. Gloria shared that an exploration of race, ethnicity and history should be the

primary content of these courses as opposed to one component within the courses. James Carranza reiterated that it was crucial to ensure the committee is mindful of the spirit of the law that the content of the courses and the program would truly reflect ethnic studies. Maria asked if there is a grade requirement for the Ethnic Studies Courses. Gloria shared that a D would be appropriate according to the standards, and Maria voiced that she would still like the implementation of a C or better to be included. Lisa asked if this was an option, and Maria shared that it was. Lisa considered that this should be similar across the district. The committee discussed various hypothetical scenarios with different grade outcomes. Lisa considered incorporating the other campuses in this discussion to receive their input on the minimum grade allowable. The committee discussed the importance of a formal discussion being present at a future meeting.

Lisa mentioned that the campus is planning on cloning CSM ethnic studies courses so that something will be present in the area for next fall, and there will be more time to modify courses or create courses for that area later as well. Gloria shared that she felt the campus has some really strong courses with strong ethnic studies content that she feels strongly about possibly with only minor changes. Gloria also shared that she believes some local classes could also be approved with minor changes. Soraya asked if the Ethnic Studies courses at CSM are all meeting the CSU criteria. Lisa shared that this would be something the Ethnic Studies Committee would need to confirm.

c. Office of Instruction Report

- **Vice President of Instruction (VPI)- none**
- **Curriculum & Instructional Systems Specialist**
 - José shared that as of today, all of the courses that were supposed to have been approved for DE have except for one, including all of the courses that are being offered in spring 2021.

d. Distance Education (DE) Coordinator

- i. Nick shared that the college is in the process of identifying programs that can be offered fully online as opposed to only courses that can be offered online. Nick will be working with marketing to for promotion. Deans have a list of programs that have been identified as potentially being able to be offered online, and if faculty members feel there are other programs that have the potential to be offered fully online, they should complete the form found here for further discussion with Nick: <http://etea.ch/fullyonline>

Maria asked if the committee should discuss the credit for prior learning update. Gloria shared that last she heard, this was something that Aaron McVean's office would be overseeing. Nick shared that Karen Engel has reached out to form a committee to create a proposal for this program. Maria stressed the importance of faculty buy-in and resources as far as counseling for this process to be successful. An assigned counselor working with these students using this type of credit will need to be in place. Nick shared that the initial objective is to work out a process so mappings of courses taken during military service can be outlined so implementation will be easier. Maria shared that part of the issue is understanding what the CSU will allow, and Gloria clarified that whether or not the department accepts the credit in the major is a second component. Incorporating veteran perspective is also going to be necessary.

4) Division Reports

-Danielle shared that Rebekah Taveau has been working hard to get ESL400 approved for IGETC and CSU 2. This has been declined before and now the campus is working with Skyline and CSM to see if the same language can be included in the articulation submission. The proposal will be brought to the November 13th meeting. Additionally, ESL 100 will be offered for the first time fully online in the spring and Danielle will

be teaching.

5) Adjournment

Motion – To adjourn meeting: M/S: Maureen Wiley, Danielle Pelletier

Discussion—none

Abstentions – none

Approval – approved unanimously

Meeting adjourned at 10:39am.