

Cañada College—Spring 2013—Spanish 110 WBX Elementary Spanish:
Tuesday/Thursday 13-212 (CRN 40161)
Prof. Sarah Harmon, PhD

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Voicemail: (650) 738-7301 x19588

**Please leave your name and number/email with each voicemail message. It may take up to a week for me to respond to your voicemail.

Office Hours: Tuesdays, 12:30-2pm, or by appointment, 3-216

Virtual Office Hours: Tuesdays 3:30-5pm via WebAccess

Course website: <http://smccd.mrooms.net>—log on with your G-number and 6-digit birthday—Click on Spanish 110

Required Materials:

Puntos de partida (2012—9th edition) by Knorre, Marty, et. al. McGraw-Hill Publishing: San Francisco

--textbook and workbook are required

--supplemental materials are recommended, but not necessary

IT IS ABSOLUTELY CRUCIAL THAT YOU HAVE A COPY OF THE TEXTBOOK WITHIN THE FIRST 2 WEEKS OF THE COURSE. THE 8TH EDITION IS A LESS-EXPENSIVE ALTERNATIVE. IF YOU CANNOT PURCHASE EITHER THE 8TH OR 9TH EDITION OF THE TEXTBOOK WITHIN THE FIRST 2 WEEKS OF CLASS, YOU NEED TO RECONSIDER TAKING THE COURSE AT THIS TIME.

Recommended:

- ✓ --The CD-ROM and CDs that accompany the *Puntos de Partida* text
- ✓ --A good Spanish-English dictionary (Larousse, Webster's, Oxford)—'concise' or larger
- ✓ --*501 Spanish Verbs* by C. Kendris Barron's Educational Series (available in all major bookstores)

Course Description:

The five units of SP 110 WBX are transferable. There is no prerequisite to take this course; however, ***if you have prior study or experience in the Spanish language, the professor has the right to refer you to a more appropriate level.***

Different cultural aspects and accents from different parts of the Spanish-speaking world are emphasized. Most of the material of the textbook from chapters 1-10 will be covered. The class schedule will be based on the group dynamics. Therefore, the instructor will decide when and how the material is covered. Thus the schedule on the syllabus and calendar is merely tentative. Additions and subtractions to it will be made.

Small-group activities (2-3 students), cultural readings, presentations, projects, essays, videos and oral exercises are all part of the class. By the end of the semester, the average dedicated student will know about different ways to see the world and different pieces of literature from several Spanish-speaking authors.

This course relies on heavy use of the Internet. All handouts, worksheets, and other class documents are posted on the course website (<http://smccd.mrooms.net>)—each and every student is required to download and print all documents. No extra copies of any of these documents will be brought to class by the professor, so each student must come to class prepared. In addition, there is a discussion board linked to the site, which will be used to do online activities associated with each chapter. ***Every student is required to either check their my.smccd.edu account or to forward it to another email that they check on a regular and consistent basis.***

Student Learning Outcomes:

After successfully completing the course Spanish 110, the dedicated students, i.e., the ones who follow this syllabus and the instructions of the professor in addition to the rules of the Cañada College Code of Conduct posted in the Cañada College Catalog will be able to:

- ☑ Carry on basic-level conversations related to daily tasks, work, school, their identity, the weather, food, pastimes and activities, descriptions of people and things around them, social graces, and greetings. They will be able to form questions in the language, as well.
- ☑ Form and use the Present Indicative tense, the Periphrastic Future forms, the Preterite Indicative and the Imperfect Indicative forms. In addition, the student will be able to recognize gender and number for all nouns, pronouns, and adjectives, as well as be able to use the various pronouns of Spanish.
- ☑ Estimate and compare scenarios in regard to social, political or economic issues between their own culture and the others in the Hispanic-Latino-world. They will also know more about the cultures and mannerisms of the Hispanic areas of the United States, Mexico, Nicaragua, Costa Rica, Guatemala, Panamá, Honduras, El Salvador, Cuba and Colombia.
- ☑ Tolerate uncertainty by accepting and reacting positively to being exposed to the Spanish language.
- ☑ Respect differences between people of different cultures.
- ☑ Recognize different accents of the diverse Spanish-speaking world.
- ☑ Write, read and comprehend at a basic level simple yet connected texts dealing with a variety of basic and social needs with an increased understanding of them.
- ☑ Navigate the internet in order to practice Spanish and learn about other cultures.

Course Policy:

Disruptive behavior is any behavior that interferes with the instructional, administrative, or service functions of the college and our Spanish class. Assessing disruptive behavior can be very subjective. Students who disrupt the class will be asked to leave the classroom immediately and they should not contest it. The students' presence in the class shows that they accept these rules and conditions. The same regulations apply to visitors that come to observe the class.

Attendance and Absences:

- Attendance, while not mandatory, is absolutely crucial. It is highly recommended that students **do not** miss classes unnecessarily. The attendance in class, as well as participating in the group exercises, reinforces the grammatical lessons covered. The more you do, the better your mastery of the language will be.
- If you know that you cannot attend class, please keep current with the assignments and readings for the class that you missed, and get the notes from someone in the class.
- If you know ahead of time that you cannot attend class, and you wish to turn in the homework assignment, please contact the professor **before the start of class via email or voicemail**. By doing this, you have an excused absence. Any work missed via an excused absence must be turned in at the next class attended.
- According to college policy, a student may be withdrawn from class if he or she misses the equivalent of two (2) weeks of instruction.

Classroom Behavior:

- Attendance and instructor-oriented participation are the keys to success in class.
- Interaction with other students in the class will only be accepted if relevant to the class content.
- **Students must not come to class to socialize.**
- No conversation is allowed in class if not instructor-induced.
- Respect, professionalism and politeness are mandatory.
- Do not interrupt the class; this includes extreme tardiness. There will be time allowed for questions in every class.
- Any student who does not comply with classroom etiquette will be asked to leave the classroom.

Classroom Regulation:

- Cheating and plagiarism will not be allowed. Any student who engages in such practices will be asked to abandon the course and will be disciplined by the college. For further information on Plagiarism and Ethics, please see the Cañada Catalog.
- Students should drop the course if they stop attending class. If they fail to do so, they will receive an "F" at the end of the semester.
- **The last day to contact the professor by voicemail or email will be the last day of classes or during the final exam.**
- **If not present during the final exam, the absent student will have his/her grade jeopardized.**

PLEASE NOTE: IN CASE THE PROFESSOR IS LATE, THE STUDENTS ARE REQUIRED TO WAIT FOR HER UNTIL THE CLASS IS OFFICIALLY CANCELLED FOR THE DAY, OR UNTIL 20 MINUTES HAS ELAPSED, WHICHEVER COMES FIRST.

WARNING: DISRESPECTFUL, INAPPROPRIATE OR DISRUPTIVE BEHAVIORS WILL NOT BE TOLLERATED AT ALL. THE STUDENT WHO ENGAGES IN THIS KIND OF CONDUCT OR HAS A POOR ATTITUDE WILL BE DISCIPLINED BY THE COLLEGE.

Course Evaluation:

Participation (7%): This consists of students actively participating in class in some way; if students leave halfway through class, or are not participatory, they will not receive credit for the day.

Classwork/Homework (6%): This includes all work done in and out of class; homework can be turned in late only if the student has an excused absence. Classwork cannot be made up.

Oral (13%)

Hablando del Tema (9%): Within each chapter there will be in-class student interviews, whereby the students will conduct interviews to practice grammar and vocabulary. The student's skills will also be evaluated by the professor. The lowest grade will be dropped.

Cultural Presentation (4%): Based off of one of the cultures looked at this semester. To be done at the end of the semester.

To Be Arranged (TBA) Hours (7%): The work here will all be done on WebAccess, the grade consisting of the following exercises:

Preguntas de la semana: Each week there are assigned topics which must be answered on WebAccess. A list of these topics is provided to the students.

Culture Activities: There will be three assignments, where the students will have to learn more about the cultures discussed in *Puntos de Partida*, as well as reflect on their knowledge and learning experience.

Vocabulary Quizzes: For each chapter, there will be a vocabulary quiz that students will take by a certain due date. These quizzes will only be done on WebAccess. The better score out of two tries will be taken.

Written Production (9%)

Escritos Breves: For each chapter, there will be a short writing that utilizes the vocabulary and grammar for the chapter, as well as recycling topics and grammar from previous chapters.

Readings (8%): Readings associated with each chapter, along with comprehension questions. The lowest two grades will be dropped.

Exams (50%)

3 Partial Exams—NO MAKE-UP EXAMS ARE GIVEN:

Examen 1—14 February, in class, covering chapters 1-3

Examen 2—21 March, in class, covering chapters 4-6

Examen 3—2 May, in class, covering chapters 7-9

Final Exam: TUESDAY, 23 MAY 2013, 8:10-10:40AM, IN THE HUMANITIES READING/Writing LAB (9-206)

****THE LAST DAY TO TURN IN LATE WORK (APPROVED BY THE PROFESSOR) AND TO NOTIFY THE PROFESSOR OF A CONFLICT WITH THE FINAL EXAM DAY/TIME—9 MAY 2013****

There are 1000 possible points for the semester; a grade breakdown chart will be available to students, so that they are able to track their grades.

Grading:

- All grading will be done a positive-point system.
- Homework grades will be assigned depending on the level of completion and the accuracy of the answers given. A small component of the grade will comprise of the grammatical correctness of the assignment.
- Exam grades will be assigned depending on the accuracy of the answers and the grammatical correctness of the assignment.
- A straight-scale will be used for the final semester grade:

A-: 90-92	A: 93-100	
B-: 80-82	B: 83-86	B+: 87-89
C-: 70-72	C: 73-76	C+: 77-79
D-: 60-62	D: 63-66	D+: 67-69
F: Below 60		

Ethics:

- Students may not use books, notes or dictionaries during exams. However, all relevant references (text, dictionary, notes, and reputable internet sources) can be used both in and outside of class on all other assignments.
- ***All work must be done by the student enrolled in the course. Any violation of this policy will result in, at a minimum, a grade of zero (0) for the work involved.***
- ***Unacceptable academic behavior includes, but is not limited to, cheating on exams, plagiarism, work done or edited by others.***

Written Grading Notations: The following grading notations will be used on student work. Please use this guide as a reference. As always, if there are any questions regarding a notation, please see the professor.

- ☑ **NA**—noun-adjective agreement error; can be between nouns and articles, nouns and demonstratives, nouns and adjectives—anything where gender and number are in question.
- ☑ **SV**—subject-verb agreement error.
- ☑ **VF**—verb form error; can be an error in either tense or mood, or the use of the infinitive.
- ☑ **SP**—spelling error.
- ☑ **PRON**—pronoun error; can be with direct object, indirect object, reflexive, and possessive pronouns, and can signal either the lack or presence of a pronoun where it is/not required.
- ☑ **!?**—error with communication; can be that the student used the wrong word/verb, or that the entire phrase or sentence does not make sense.

Suggestions:

- ✓ Write notes on flash cards or cluster cards, so that studying is readily available.
- ✓ Expect to spend anywhere from 1-3 hours studying and preparing for each class.
- ✓ Keep this syllabus, the course calendar, and the course materials during the semester for clarification and easy reference to policies and assignments.
- ✓ Keep all paperwork until the end of the semester, both for bookkeeping/grading issues and for studying purposes.
- ✓ ***Do not be complacent with your grade!*** Do not be afraid to ask for tutoring or assistance from either the professor or the Tutoring Assistance Program. Make use of the Spanish TBA Workshop site on WebAccess, which has a variety of videos, tutorials, and helpful guides and websites to aide you in your language learning journey. Studying a foreign language is never easy—we *all* need help from time to time.
- ✓ Take advantage of the available support services the college offers, such as the Writing and Reading Assistance Lab, the Library and the Tutorial Assistance Program in the Learning Center.

Disabilities: *"In coordination with the DSPP Office, reasonable accommodation will be provided for eligible students with disabilities. If you do not yet have an accommodation letter, please contact the DSPP Office at (650) 306-3259."*

ATTENDANCE, PARTICIPATION AND PRODUCTIVE WORK IN CLASS AND FOR THE CLASS ARE IMPORTANT. THE STUDENTS WILL BE GRADED ON A REGULAR BASIS. BUT MAKE SURE THAT YOU DO ALL PREPARATIONS FOR THE COURSE. AS LONG AS YOU DO THE ASSIGNED WORK FOR THE ASSIGNED DATE, YOU WILL DO WELL IN THIS COURSE.