CAÑADA COLLEGE SAFETY COUNCIL AGENDA May 6, 2005 10:00 AM – 11:30 AM in Building 1 Room 101

Members: Susan Traynor Linda Hayes Peggy Lew Pete Katsumis Danny Glass Rachel Corrales Lesli Sachs	Events Coordinator and Chair Dean of Business Division Budget Officer Lead Security Officer Campus B & G, Facilities Maintenance Supervisor Operations II Lead Health Services
5	
Alex Andrade	AFSCME Night Representative
Jozsef Veres	AFSCME Day Representative

Guests: Phyllis Lucas-Woods

View past minutes at: http://www.canadacollege.edu/inside/safety

CONTENT	PROCESS	WHO	ACTION	O/C
1) APPROVAL OF THE MINUTES 2/15/05 Meeting				
2) Accident Reports:		Lesli Sachs		
3) Campus Update		Danny Glass		
4) Old Business	Inner Campus phone numbers update.	Susan Traynor		
	Deans Office "residential" phone line locations and status of phones	Susan Traynor		
	Emergency preparedness contact list updates	Susan Traynor		
	Stairs and walkways: striping, handrails	Danny Glass		
	Emergency Flip charts	Susan		
	Nextel phone training	Traynor		
	Phone list to be hung in each classroom after approval	Rachel Corrales		

	Additional assistance for people into building 8. Scheduling for new training emergency preparedness Request for Defribulators from Nicolas Carr Evacuation chairs overview from the	Susan Traynor Linda Hayes Linda	
5) Now Rusiness	district meeting	Hayes	
5) New Business	Scheduling CPR and First Aid for Safety Committee and other key campus faculty and staff.	Susan Traynor	
	"no cost" local Office of Emergency Services (OES) courses	Jose Nunez	
5) Next meeting 5/20/05	Room 1-101		
ADJOURNED AT:			