

CAÑADA COLLEGE SAFETY COUNCIL MINUTES
April 18, 2006 11:15 AM – 12:45 PM in Building 1 Room 101

Members:

Linda Breen	Faculty Representative
Rachel Corrales	Operations II Lead
Danny Glass	Campus B & G, Facilities Maintenance Supervisor
Linda Hayes	Dean of Business Division
Peter Katsumis	Lead Security Officer
Vickie Nunes	Business Officer
Lesli Sachs	Health Services
Dottie Shiloh	Classified Representative
Kathy Smith	Classified Representative
Susan Traynor	Events Coordinator and Chair
Jozsef Veres	AFSCME Day Representative

Members Absent: Rachel Corrales, Jozsef Veres, Kathy Smith, Dottie Shiloh, Linda Breen

Guests:

View past minutes at: <http://www.canadacollege.edu/inside/safety>

CONTENT	PROCESS	WHO	ACTION	O/C
1) APPROVAL OF THE MINUTES 2/16/05 Meeting	Minutes were approved pending the addition of the word student to the accident report.			
2) Accident Reports:	Gentleman slipped and fell in PK6 on the way to the gym. Abrasion, puncture wound, no 911. Suggestion for stairs and ramps. Faculty member fell off of chair as wheels rolled. Workman's Comp claim filed. Student had a seizure in B20 VN requested a phone be installed that can call 911 and Inter Campus. VN will follow up on phone work order.	Lesli Sachs		
3) Campus Update	No Campus update	Danny Glass		
4) Old Business	Condensed Emergency Procedure Sheet. Committee agreed to not proceed on this sheet; committee approved the continuation of the multi colored flip chart. ST will prepare to send to print.	Susan Traynor		

CONTENT	PROCESS	WHO	ACTION	O/C
	Posting emergency information in each classroom. ST reported that 65 of 67 classrooms are equipped with new poster. LH will receive a poster for the business lab and an instructor or teacher aid will install it.	Susan Traynor		
5) New Business	<p>Campus Wide Disaster Simulation. Report was delivered about the upcoming simulation.</p> <p>Carolyn Jung Resignation. Committee accepts the resignation of Carolyn Jung.</p> <p>New member appointments. A call for new members can go out in fall term.</p> <p>VN wants to be assured that perimeters and parking lots are ADA accessible in the future construction plans.</p>	<p>Susan Traynor</p> <p>Susan Traynor</p> <p>Susan Traynor</p>		
5) Next meeting 5/18/06	Room 1-101			
ADJOURNED AT: 12:45 pm				