



**COLLEGE COUNCIL MEETING MINUTES**  
**Thursday, December 4, 2008**  
**2:00 to 4:00 p.m. – Building 2, Room 10**

**Members present:** Araceli Arias, Nancy Barragan, Margie Carrington, Violeta Crow, Sue Eftekhari, Aldo Garcia, Mike Garcia, Romeo Garcia, Sarah Harmon, Jun Jie Huang, Joan Murphy, Jonna Pounds, Katherine Reite, Ron Trugman,

**Ex-Officio:** Thomas Mohr – President, Martin Partlan – Academic Senate President

**Members absent:** Linda Allen, Cathy Lipe, Anniqa Rana, Darnell Spellman

**Guests:** Regina Blok, Aja Butler, Roberta Chock, Kurt Devlin, Robert Hood, Vickie Nunes, Terry Watson, Nancy Wolford

AGENDA ITEM	CONTENT	PRESENTER
<b>1) APPROVAL OF MINUTES OF NOVEMBER 20, 2008</b>	The minutes were approved as submitted.	Margie Carrington, College Council Co-Chair
<b>2) BUSINESS</b>		
I. Draft Planning Structure and Process Proposal	An update with the suggested changes to the Planning Structure and Process Proposal for Cañada was reviewed. The next steps would be for College Council to form a small committee to work with the Director of Planning, Research, and Student Success in drafting an executive summary to present to ACCJC and serve as a formal document to complete the Planning Structure and Process for our College. Serving on this sub-committee would be Martin Partlan, Sarah Harmon, Katherine Reite and Margie Carrington. The College Council name will change to College Planning Council along with its membership composition and By-Laws.	Gregory Stoup, Director of Planning, Research, & Student Success
II. Budget Recommendations from Administration	Presented and discussed the Cañada Administration Proposed Savings for 2008-09 which has been endorsed by the Planning & Budget Committee. The Proposed Savings total \$438,098 and includes: Adjunct Faculty                      \$180,000 Coordination                              22,128 Hourly Counseling                        50,000 Student Assistants                        27,970 Short term hourly                        18,000 Memberships                              33,000 Speech Instructor                        27,000 Instructors (HSI curr dev)              10,000 Facility Rental Income                  70,000	Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs

	438,098	
	<p>A motion was made and seconded to move forward in recommending this proposed savings for budget reductions. All members agreed by consensus.</p> <p>The Planning &amp; Budget Co-Chairs also announced that there will be a Planning &amp; Budget All College Meeting on Wednesday, December 10<sup>th</sup> at 2:00 p.m. in 3-142 where Chancellor Galatolo will be speaking on the state of the State Budget and its effect on our District. This will be followed by a Planning &amp; Budget meeting.</p>	
III. Accreditation Progress Report	Presented and reviewed the Accreditation Progress Report which serves a means for us to review the ACCJC recommendations and update regularly the summary of actions we have taken on the ACCJC recommendations. The document would be updated by the responsible Deans. Our Accreditation Liaison Officer would bring the Progress Report to College Council and report on where we are with Accreditation. This item will be brought back to the next College Council meeting as an action item.	Katie Townsend-Merino, Accreditation Liaison Officer
IV. Holiday Party	Reported that we will be having a campus potluck on Tuesday, December 16 <sup>th</sup> from 11:45 to 2:15 p.m. in Building 9, Room 154.	Thomas Mohr, President
<b>3) PLANNING &amp; BUDGET UPDATES</b>	Reported in Item II. under Business	Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs
<b>4) SENATE UPDATES</b>		
District Shared Governance	Employees of our District are not allowed to make political statements representing our District.	Martin Partlan
Academic Senate	Last meeting discussed class size and SLOAC	Martin Partlan
Classified Senate	Holiday Baskets on display – donation \$1 each or 6 for \$5. Proceeds will go to student scholarships. Holiday lunch will be on 12/12. Meeting scheduled for 12/8 has been cancelled.	
<b>5) DIVISION &amp; COMMITTEE UPDATES</b>		
Business, Workforce & Athletics	Division meeting last week where they discussed the semester end party, smoking on campus, and Dean Hayes distributed first aid kits to the faculty and staff. The basketball season has begun.	Ron Trugman
Humanities & Social Sciences	Division meeting today.	

Science & Technology	Division meeting this afternoon.	
Student Services	No Report	
Diversity Committee	Looking into doing student forums, focus groups, and a film series. Working with the Academic Senate in reviewing the Student Equity Plan.	Romeo Garcia
<b>6) MATTERS OF PUBLIC INTEREST</b>	<p>Interior Design Department had an Accreditation Review by the NKBA on their Kitchen &amp; Bath Program earlier this week.</p> <p>Reported that the Cañada website has been receiving a lot of visits from those living in Palo Alto and Redwood City. Thanks to Ari who has been doing a tremendous job on Outreach.</p> <p>VPI Open Forums are on Monday, December 8<sup>th</sup> in Building 2, Room 10. More information will be going out to the campus later this week.</p> <p>Cañada campus will be closed on December 22, 23, 2008 and January 2, 2009. An email will be sent to the entire campus regarding this.</p>	<p>Nancy Wolford</p> <p>Robert Hood</p> <p>Linda Hayes</p> <p>Margie Carrington</p>
<b>7) ADJOURNMENT</b>	The Meeting was adjourned at 3:10 p.m.	Margie Carrington, College Council Co-Chair