

CLASSIFIED SENATE MEETING MINUTES
Monday, October 18, 2010 – 1:30 p.m., 8-119

Present: Roberta Chock (President), Jonna Pounds (Secretary), Soraya Sohrabi (co-Activities Coordinator), Maggie Souza (Treasurer); Sue Eftekhari, Diana Espinoza, Edith Flores, Robert Hood, Debbie Joy, Kathy Kerwin, Joan Murphy, Gloria Peña, Rita Sabbadini, Jeanne Stalker, and Dave Vigo

Absent: Helia Ying (co-Activities Coordinator) and Jo'an Rosario (Vice President)

Guests: Thomas Mohr, President

CONTENT	PROCESS	WHO
1. Approval of Minutes	Minutes from 9/20 meeting approved	
2. Public Comments	President Mohr stated that after Cañada did a staffing study, the District did its own study of all positions. Goals will be based on data – if understaffed now, will likely stay that way. The District Strategic Planning committee is in the process of writing a vision statement – CS reviewed a copy of the draft.	various
3. Treasurer's Report	\$1,500 was moved from savings to scholarships and there is \$100 in petty cash.	Maggie Souza
4. Discretionary Fund Update	The entire \$200 discretionary fund for student emergencies approved at our previous meeting was given to Victoria Worch (Student Life), as the A&R office decided it was best not to have any cash on hand.	Roberta Chock
5. Hiring Process	The hiring process was discussed and a number of questions were raised: Is Classified adequately represented? Does Classified feel confident that positions will be forwarded if needed? Will divisions and administration consider Classified needs? Should Classified have a role somehow distinct from the IPC and SSPC roles, similar to the Academic Senate? President Mohr joined the discussion and expressed his opinion that classified needs are adequately represented with the current process. We decided to give the matter further thought and will continue the discussion at next month's meeting.	Thomas Mohr Roberta Chock
6. Staff Lounge	Once construction is completed on Bldg 5, Student Life will be moved back into Bldg 5, 9-133 will go back to being a workroom and 9-154 will be the staff lounge. However, CIETL will be using 9-154 part-time. What happens to Emergency Center in 9-154?	Roberta Chock
7. Halloween Party	There was a discussion as to whether or not Classified Senate was willing to take on the responsibility of hosting the Halloween/Pat Hanada party every year. For many years it rotated among Divisions, but has fallen on classified over the last several years. The decision was made to go ahead and host a	Roberta Chock

CONTENT	PROCESS	WHO
	simpler event this year, but not to take it on as a classified only responsibility. Roberta will send a letter to the Administrators from Classified Senate requesting that it be rotated among the college constituencies again. There will be a Halloween Party on Thursday, 10/28, 2-4 p.m. in Bldg 8 – mostly finger food and nothing taken out of funds.	
8. Events Update: - Thanksgiving Lunch - Holiday Lunch - Holiday Baskets	Reminded everyone to RSVP for Thanksgiving Lunch on Friday, 11/19 at Cañada Vista – \$20 per person The Classified Holiday Luncheon will be on Friday, 12/10 at Cañada Vista. Deadline for submission of department/division baskets is 11/19 – Roberta sent out possible themes.	Soraya Sohrabi
9. Staff Development	No report	
10. Committee Reports:		
- <u>College Planning Council</u>	Per Greg Stoup's findings, the size of the colleges is a result of the current allocation model – District is willing to review the allocation model. Skyline and CSM receive more per student than Cañada – approx. \$5,000 per student from the State.	Roberta Chock
- <u>Budget Committee</u>	Budget Committee proposed writing a letter to the Chancellor requesting that Measure G funds be divided into thirds.	Robert Hood
- <u>Instructional Planning Council</u>	IPC reviewed a draft of the District Vision Statement to be adopted if approved by end of academic year – further discussion in December. Discussed hiring justifications – six faculty positions forwarded. Classified concerns about hiring process – are Classified adequately represented? IPC member asked if Classified trusted faculty and administration to support Classified staffing needs.	Jonna Pounds
- <u>Student Services Planning Council</u>	Debbie Joy stated that there was no discussion of Measure G at SSPC. There will be an earthquake drill on Thursday, 10/21 during the day at 10:21 a.m. and in the evening at 5:21 p.m.	Debbie Joy
ADJOURNED AT:	3:10 p.m. – next meeting on Monday, 11/15 at 1:30 p.m. in 8-119	