

## Student Services Planning Council

### Meeting Notes

Wednesday, September 23, 2009

1:00-3:00 9-354

In Attendance: Aja Butler, Alejandra Reyna, Romeo Garcia, Ari Alvarez, Ruth Miller, Margie Carrington, Soraya Sohrabi, Eliazer Ayala-Austin, Peter Barbatis, Regina Blok, Mike Walsh, Rita Sabbadini, Alfredo Silva

#### I. Accreditation Follow-Up Report

- SSPC members will review for omissions, content, continuity
- Send to Peter by Friday, Sept. 25
- Reviewed next week at CPC
- To Board of Trustees Oct. 8
- Document will go to ASCC for discussion
- Faculty equivalent – how they are credentialed in their areas

#### II. Calendar of Events

##### i. New Initiatives Workgroups

##### ii. New Student Group Advisement

##### 1. Needs to happen now

##### iii. Open House / Preview Day

##### 1. Committee: Ari Alvarez, Kathy Sammut, Rita Sabbadini

##### 2. BBQ

##### iv. Parent Orientation – Freshman Impression

##### 1. Committee: Alejandra Reyna, Ari Alvarez, Eliazer Ayala-Austin, Romeo Garcia, Soraya Sohrabi

##### 2. Link to PEP

##### a. Combine Open House and Parent Orientation?

- Go to classrooms
- Developmental classes – go into classes
- New students – group sessions
- Check online orientation, then attend group advisement and registration
- Have instruction, honors for students who are thinking about college
- Conference format – Parents: FERPA, Loans

- Look at schedules, dates, websites

v. Review of Publications Website

1. Committee: Regina Blok, Ruth Miller, Soraya Sohrabi, Alejandra Reyna, Eliazer Ayala-Austin, Mike Walsh, Roberta Chock, Robert Hood
2. Needs to happen now
3. Link on home page that goes directly to ASCC

III. TRiO Grants – Romeo Garcia

Additional Grant Opportunity to work with ESL students

Romeo Garcia and Regina Blok will write new grant

IV. Other

Discuss with Greg Stoup – Student Services Surveys

Bldg 5/6 will close in January and reopen in Aug. 2011

Student Services Retreat – Friday, 9/23 from 8:30-12:00 at the Downtown Public Library in Redwood City

V. Next Meeting – October 14, 1:00-3:00