

**CLASSIFIED SENATE MEETING MINUTES**  
**Monday, September 20, 2010 – 1:30 p.m., 8-119**

Present: Roberta Chock (President), Jonna Pounds (Secretary), Jo'an Rosario (Vice President), Soraya Sohrabi (co-Activities Coordinator), Maggie Souza (Treasurer), Helia Ying (co-Activities Coordinator); Edith Flores, Maria Huning, Debbie Joy, Jai Kumar, Gloria Peña, Jose Romero, Rita Sabbadini, and David Vigo

Guests: Thomas Mohr, President and Benita Briones, 4CS President

CONTENT	PROCESS	WHO
1. Approval of Minutes	Minutes from 8/13 and 8/31 meetings approved	Roberta Chock
2. Introduction of New Employees	David Vigo, Budget Office Financial Analyst; Yesenia Haro, Office Assistant II in Student Services; Faamanu Alala, Bookstore Cashier; and Victoria Worch, Student Life Activities Coordinator..	Roberta Chock
3. Presentation of Model Senate Award	Benita Briones, president of the California Community Colleges Classified Senate (4CS), personally presented Cañada College Classified Senate with the Model Senate Award – there are 63 Classified Senates statewide.	
4. Hiring	President Mohr wants to hire 4 positions this year – asked Vicky Nunes to put in these positions – created a \$1 million deficit. However, he feels we could manage this and have an ending deficit of \$400,000-\$500,000. President Mohr showed a timeline of the hiring justification process. Currently there are 53 fulltime faculty at Cañada. Our staffing is already low compared to CSM and Skyline which results in Cañada taking a “harder hit” amid budget cuts. Roberta Chock mentioned the process is going to be done twice annually instead of once – meetings are taped. Debbie Joy asked why Classified Senate was not represented on the timeline – it’s because CSEA has the lead role in classified hiring. Roberta brought up the issue of people working overtime without compensation that they should make sure their supervisors know exactly how much time it takes to get their job done, especially as we move through the planning process, so that supervisors can fairly assess staffing needs.	Thomas Mohr
5. Facilities	District has a list of building/renovation projects but President Mohr thinks 3 more projects should be added. He adamantly stressed that Cañada needs to be in this discussion – our “voice must be heard”. The College needs new Science/Workforce Development labs, new athletic field – not enough sports programs on our campus, and a swimming pool. Science/Workforce building was well received. Building 1 is in “terrible condition” and needs to be updated. However, it depends on how these projects are funded – bond money allows for changes but State supported projects cannot be altered after plans are	Thomas Mohr

CONTENT	PROCESS	WHO
	finalized.	
6. Smoking Policy	Committee members have been identified and there is a meeting scheduled on 9/23 at 4 p.m. Currently CSM has restricted smoking to parking lots only and Skyline is moving in the same direction.	Debbie Joy
7. Classified Senate Financial Report	Currently have \$2,602 in savings; \$482 in checking account; and \$100 in petty cash. Classified Senate made \$192 selling bottled water at Commencement. Most recent expenditures were \$51 for BBQ and \$50 for Cañada Vista clubhouse reservation.	Maggie Souza
8. Discretionary Fund for Student Life	Gave \$200 in the past for student emergencies – bus passes, lunches, etc. Classified Senate agreed to fund \$400 (annual limit) and will give \$50 to Edith Flores (evening emergency fund).	Roberta Chock
9. Events Update: - Happy Hour - Thanksgiving Lunch - Holiday Baskets	Friday, 10/15, at Chevy's starting at 5 p.m. Friday, 11/19, at Cañada Vista, 12-2 p.m. Safeway catered - \$20 per person and must RSVP 11/19 deadline – will send out themes	
10. Classified Senate Goals	Roberta reminded everyone about the excellent Team Building workshop presented by Maria Huning this past spring. Emphasized building community, being accountable, participation, and raising awareness of Classified involvement on our campus.	Roberta Chock
11. Committee Reports:	CPC, IPC, and SSPC discussed hiring justifications and position submission process	
12. Public Comments	There will be a Veterans Resource Fair on Thursday, 9/23, 3:30-8:30 p.m.	
<b>VII) Next meeting:</b>	The next meeting will be on Monday, 10/18 at 1:30 p.m. in 8-119	
<b>ADJOURNED AT:</b>	3:10 p.m.	