



**STUDENT SERVICES PLANNING COUNCIL
MEETING MINUTES OF**

Wednesday, April 25, 2012
1:00 pm – 3:00 pm
Building 5 – Room 112

Members Present: Robin Richards, Ruth Miller, Kathy Sammut, Soraya Sohrabi, Kim Lopez, Bob Haick, Debbie Joy, Romeo Garcia, Rita Sabbadini, Zhanna Oleshko, Dennis Jung, Regina Blok, Sandra Mendez, Victoria Worch

Members Absent: Gregory Stoup, Sheila Lau, Ariackna Alvarez

Guests: Mario Mihelcic, Lucy Carter, Supinda Sirihekaphong

1. Approval of Minutes –March 14, 2012 and March 28, 2012

2. Business

I. Emergency Hire - Counselor

SSPC voted to approve a second request to hire a Tenure track, full time counselor and voted to forward this request to College Planning Council. This brings the list to two full-time counselors needed.

II. Program Review – Career Services & Counseling

Kathy Sammut, Sandra Mendez, and Bob Haick presented their Program Review for 2012-2013.

III. Program Review – Assessment, Orientation & Registration

Ruth Miller presented the Program Review for 2012-2013.

IV. Educational Master Plan - tabled

3. Other

a. Instructional Equipment Needs:

Counseling – new instructor laptops

b. SSPC Membership

College Planning council endorsed the proposed membership changes for SSPC

c. SLOAC Advisory Council

Kim Lopez volunteered to be the SSPC representative on the SLOAC Advisory Council.

4. Adjournment

Upcoming meetings:

May 9 & 23