

**Annual Review of the Participatory Governance Committees at Cañada
Dialogue at the
[insert name of governance body]
[insert date]**

Attendees:

Participatory Governance Groups: SSPC, IPC, APC, PBC, Academic Senate, Classified Senate

How is the coordination among the governance groups working?

Are the integrated planning calendars in the Participatory Governance Manual working?

Are we achieving the desired levels of awareness and participation from faculty, staff and students?

Is the governance group advancing the appropriate agenda?

Does the group set annual goals? if so, did it meet them?

Does the group set a calendar (plan) of agenda items? if so, was the calendar achievable?

How effective is the group?

What could be changed for the upcoming year?

Communication of Participatory Governance Groups

Are agendas and minutes communicated to the entire campus? Are they posted in a timely manner?

Do they have enough description/explanation to be comprehended by people who did not attend the meeting?

Should we standardize posting minutes on Inside Cañada? (IPC for instance still posts them on Sharepoint)

Annual Planning/Program Review Process

How well did the new hire priority setting process work?

Are there any structural issues that should be addressed?

Recommendations Based on the Dialogue

Please send completed review to Sarah Harmon (harmons@smccd.edu) who sits on the PBC Governance workgroup.