Cañada College Academic Senate Governing Council

Meeting Minutes for Thursday, April 11, 2013
Room: CIETL (9-154)
2:10 to 4:10 p.m.

Academic Senate Governing Council Members in Attendance: David Clay, Sandra Mendez, Alicia Aguirre, David Meckler, Ana Miladinova, Monica Malamud, Doug Hirzel, Denise Erickson.

Academic Senate Members in Attendance: Michelle Morton, Anniqua Rana, Anne Nicholls, Elsa Torres, Nancy Wolford, Sarah Harmon, Heather Schwappach, James Carranza (CSM)

Guests in Attendance: Dean Lopez, VPSS Robin Richards, President Buckley, VPI Hayes, Sunny Choi, Lizette Bricker, Lucy Carter, Dean Roecks

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1. Call to Order: 2:17PM.

2. Adoption of Agenda: Moved/seconded/approved unanimously.

3. Approval of Minutes 3/28/13: Moved/seconded/approved unanimously (with minor changes).

4. Public Comment: Request to place the ASGC meeting minutes for 2012-13 on the Cañada College website.

5. Committee Reports:

5.01 Curriculum – On Friday, April 26, 2013 at 9:30 am – 12:30 pm in building 22, room 116 the meeting will be dedicated to the presentation of comprehensive program reviews. Please come to support your colleagues.

April 24th at 2PM district wide committee informational presentation on Mooks. Please contact Alicia Aguirre for further details.

5.02 PBC – Finished work on accreditation. Review of Shared Governance Participatory survey.

5.03 SSPC – Review of three 2013-2014 Annual Program Plans: Student Life & Leadership, Career Services, and Transfer & Articulation. SSPC will continue to have presentations at the next meeting.

5.04 IPC – No report.

5.05 CSE – No report.

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5.06 AFT: Academic Calendar survey will soon be available via email. AFT will be starting negotiations very soon.

5.07 CIETL – Two-day seminar on Autism awareness was very successful. The event was well attended. Cañada College is piloting E-portfolios with a sample of students this term. Hyla Lacefield, MART professor, is working with them on the logistics of creating an E-portfolio.

5.08 Professional Development: 48 short-term projects and one long-term project have been funded this academic year. Remind faculty to turn in application no later than May 28th (or sooner) for any summer projects.

5.09 ASGC Treasury: No report.

5.10 Basic Skills Committee – Basic Skills Faculty Orientation will be held during the summer. Tentative date May 21st 9-12 noon. Further details will be provided.

6. Old and On-going Business
~~**6.1: Share Area Meeting Food Costs with CSM AS?**~~

6.2 Committee Appointments: Strategic Enrollment Task Force

Final committee membership: Michelle Mendoza, Martin Partlan, David Clay, and Alicia Aguirre. Motion to: approve faculty representation on the Strategic Enrollment Task Force. Moved/seconded/approved unanimously.

6.3 ASGC Election: Final nominations? Date and details for election

ASGC Ballot 2013 Candidate's statements:
President:
David Clay – Goal is to continuing working on the college enrollment plan, reworking the bylaws, working more with hiring communities and curriculum.

Monica Malamud - Involved with the senate for the past 7 years in various capacities (i.e., college council representative, humanities and social sciences representative, secretary of senate, etc). Enjoys representing faculty in any capacity- in particular through ASGC.

Doug Hirzel – Has been at Cañada for 13 years in various capacities. Through his active role on the Accreditation Coordinating Team he had the opportunity to look at the big picture of the college. He would like to continue to represent faculty through ASGC.

VP:
Monica Malamud – See above.

Anne Nicholls – Has been at Cañada for the past 23 years. Involved with work experience programs and has served as the representative for the business division for several years.

Voting discussion – Can a candidate run for two positions at once during the same election? Yes, if candidate resigns from an office the candidate with the second highest vote will get the position. Motion to: approve the 2013 ASGC voting ballot. Moved/seconded/approved unanimously.

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6.4 Faculty Replacement Hires

Dr. Nancy Wolford notified in August 2012 the Cañada Administration (Interim President, Interim Vice President of Instruction, Interim Dean of Business, Workforce, and Athletics) in addition to Vice Chancellor of Human Resources, SMCCCD, of her retirement, effective June 1, 2013.

The college must replace her with another full-time faculty member for the program to maintain the current high quality as well as grow; a single full time faculty member cannot do this alone. There are two major thrusts now to this program, the Interior Design – Residential and Commercial and Kitchen and Bath programs, the core of the program, and the new Green/Sustainable Design program (the strength of the recently hired full-time faculty member). One person cannot manage both of these areas, in addition to the multitude of other tasks – department scheduling, curriculum development, faculty hiring and evaluation, student mentoring, professional networking, NKBA Accreditation process, to name but a few. Supporting and strengthening a signature workforce program that is recognized for excellence nationally, in the state, and has been copied throughout California by other colleges, evolving to keep up with the fast paced and ever changing occupational needs for the broad spectrum of design professionals in the Bay Area.

Motion to: approve request for Hiring Replacement Full-time Faculty for Interior Design. Moved/seconded/approved unanimously.

Motion to: approve Fulltime Faculty for Interior Design hiring committee: Nancy Wolford, Rhonda Chaney, Elsa Torres, David Clay, and Jan Roecks. Moved/seconded/approved unanimously.

7. New Business:

7.1 University Center's A2B Program

The A2B Grant - Associates to Bachelors – is designed to support students who have completed 30 units of coursework and have declared their intent to pursue a bachelor's degree taught on campus by one of the college's four-year university partners. San Francisco State University, Notre Dame de Namur University, and National Hispanic University are all partners on the grant. The $3.5 million over five years would fund mentors and case managers from the four-year partners that would work at Cañada to keep students on the path towards completion of their bachelor's degree.

How can the university center meet the needs of our diverse students? Perhaps, create cohorts based on student interest – major driven cohorts.

Currently working on the A2B program mission. Goal is to continue to bring new university center programs and develop a process to engage faculty on increasing the number of programs.

What makes a university program successful? - Relevance; current BA offerings; alignment with AA-T; faculty qualifications, reputation, scholarship possibilities, flexibility, common goals, ranking, accreditation status, graduation status.

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University Center Day will be held on May 1st from 11-1PM.

7.2 Summer Institute on High School GPA Placement

Are HS transcripts are better predictor of college success than our current math and English placement test results?

HS students finish English and Math and still come in and place into basic skills courses. LBCC will use a rubric to analyze their transcripts, if they meet a certain standard; they get to go straight into ENGL 100 even if they place in basic skills.
*Went from 14% to 56% placing into ENGL 100; pass rate went from 70 to 350
*Went from 70 to 450 students into college level math; pass rate doubled

If it does look like transcripts are a better predictor for success than placement tests statewide, can we consider this?

Summer High School Transcript-Based Placement Institute will be held on Wed June 26th 2013

Invited Terrance Willett, Math & English faculty, counselors, admin, HS counselors, K-12 admin to provide feedback and recommendations on how best to proceed at Cañada.

7.3 Review of new CSM Program Review Process:

James Carranza, College of San Mateo Academic Senate President presented an overview of the new CSM Program Review Process. In Spring 2012 the revision process began as an effort to better integrate program SLO and student learning data assessment into the Institutional Planning Committee's (IPC) overall planning and self-assessment cycle. The Program Review Revision Group, an ad hoc Academic Senate committee charged with reviewing and revising program review, is made up of the Academic Senate President, Academic Senate committee chairs, appointees, and the Dean of the Office of Planning, Research, and Institutional Effectiveness (PRIE).

The topics presented by Carranza included,
    Major Changes to Program Review
    Integrated Planning Hierarchy
    Institutional Planning Cycle
    Program Planning Cycle
    Integrated Planning Cycle

A more complete summary of the presentation is available on the ASGC web page at Inside Cañada. See "CSM Program Review Process, Spring 2013." Documents for the CSM Program revision are on the CSM Academic Senate web page:
http://collegeofsanmateo.edu/academicsenate/programreview.asp

The Senate will consider starting a review of the Cañada's Program Review/Planning Process at our next meeting.

7.4 Annual Governance Review

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The Council briefly reviewed the Annual Review of the Participatory Governance Committees questionnaire which was developed by the SSPC and reviewed at PBC. The goal is to create dialogue and provide input which will be forwarded to PBC. The ASGC will discuss questions as a group at our April 25 meeting. The questions for review will be posted on the AS web page.

7.5 Date for Year End celebration Thursday, May 16th 3-5PM Cañada Vista

8. Matters of Council Interest:

8.1. Majors Day 4/17/13 – The event will be held on April 17th (12-1PM & 6-7PM). During this event students will be able to vital information about majors and careers. Faculty and staff are invited to participate with this great opportunity for our students.

Adjourn: 3:55PM.
Next meeting: April 25th