

Cañada College Academic Senate Governing Council

Meeting Minutes for Thursday, December 13, 2012

CIETL Center

2:10 to 4:10 p.m.

Academic Senate Governing Council Members in Attendance: David Clay, Sandra Mendez, Leonor Cabrera, Alicia Aguirre, Denise Erickson, David Meckler, Ana Miladinova, Evan Innerst, Lorraine Barrales-Ramirez, Monica Malamud.

Academic Senate Members in Attendance: N/A

Guests in Attendance: Linda Hayes, Anniqua Rana, Jenny Castello, Jim Keller, Dennis Jung

1. Call to Order: 2:13PM.

2. Adoption of Agenda: Moved/seconded/approved unanimously.

3. Approval of Minutes 11/18/12: Moved/seconded/approved unanimously.

4. Public Comment: 1. Environmental sustainability committee. The first step was to create plan. A recommendation was put forth for the ESC to be a subcommittee of ASGC.

2. The District International Advisory Committee is looking for an ESL faculty member from Cañada College from the ESL department (at least should be on the campus committee). Candice Nance and Jenny Castello were both appointed to this committee.

5. Committee Reports:

5.1 Curriculum Committee: Next meeting will be held on 12/14/12. Topics include: course repeat policy, new course review, and taking a closer look at cut-off scores for Engl/ESL/Math.

5.2 Budget Committee: The last scheduled joint Budget Committee/College Planning Council meeting will take place on 12/19/12. Topics include: reviewing the Cañada College Grant Decision Making Model and modifying the College Athletic Trainer Position from 11 to 12 Months.

5.3 CPC: Same as above.

IPC – The grant decision making model will be reviewed. This model, if approved by the Planning and Budgeting Council, will be used to provide information about whether the College should apply for specific grants.

SSPC – At the last SSPC meeting, the positions put forth were reviewed and some adjustments were made based on the “type” of request. The new Participatory Governance Manual describes different processes to be used for the different categories of requests (“NEW” position vs. changed/replacement/categorical position). The Grant Decision Making Model was

Academic Senate Governing Council – 2012-2013

President: David Clay (x3379 / clayd@smccd.edu), Acting Vice President: Karen Olesen (x3415/ olesen@smccd.edu).

Secretary: Sandra Mendez (x3564/ mendezs@smccd.edu), Treasurer: Leonor Cabrera (x3158/ cabreral@smccd.edu),

Curriculum Chair: Alicia Aguirre (x3222 / aguirre@smccd.edu), Professional Personnel Chair: Denise Erickson: (x3352/ ericksond@smccd.edu),

Humanities and Social Sciences Division Representative: David Meckler (x3439 / mecklerd@smccd.edu), Science and Technology Division Representative: Evan Innerst (x3256 / innerst@smccd.edu), Business, Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / miladinovaa@smccd.edu), Counseling and Enrollment Services Representative: Lorraine Barrales-Ramirez (x3462/ ramirezl@smccd.edu)

presented by Kay O'Neil. SSPC agreed, by consensus, to approve the overall model so it can be forwarded to PBC for approval.

CSE – CSE Outlined the "Goals" section of the Equity Plan.

5.4 AFT: A survey will be created and administered to all faculty to determine workload issues. The goal is to determine a way to package load for part-time non teaching responsibilities.

5.5 Professional Personnel: All faculty members are encouraged to seek professional development opportunities. Faculty should apply now for summer as well. Applicants should complete the application before the May 31st deadline.

CIETL – January flex day workshops will be provided. Ideas for workshops are always requested by CIETL.

5.6 ASGC Treasury: \$13, 703.97.

5.7 Technology Committee: No report.

5.8 Basic Skills Committee: Last meeting will be held on 12/18/12. 1. Math program-support for Basic Skills Math students. 2. Basic Skills counselor Michelle Mendoza will be going over her plan for the Spring 2013 which includes intrusive counseling for on/off campus classes.

6. Old and Ongoing Business

6.1 Committee Appointments:

Request to have a director of learning and resources. Appointment of Ray Lapuz interim position for Spring 2013. Motion to: approve Ray Lapuz as a faculty representative on this committee. Moved/seconded/approved unanimously.

Motion to: approve President of ASGC as representative for the new committee (planning and budget). Moved/seconded/approved unanimously.

Planning & Budget Committee – The new committee will need 4 faculty division representatives - one from each academic division, and one from Student Services (including Library). The PBC membership will also include an adjunct faculty representative - (Sarah Harmon has graciously agreed to continue her term from CPC). Motion to: approve Martin Partlan and Hyla Lacefield to serve on this committee. Moved/seconded/approved unanimously.

E-Portfolio Task Force: Dave Meckler, Jenny Castello, and Hyla Lacefield. Motion to: approve the members of the task force. Moved/seconded/approved unanimously.

6.2 Updates: Faculty hiring proposals are being put through. Faculty evaluation with administrators- How should we proceed? Should administrators have within their process opportunities for other members to have formal input? All three colleges could ask how their concerns fall within the purview of their evaluation on their campus. How are they being supervised?

Academic Senate Governing Council – 2012-2013

President: David Clay (x3379 / clayd@smccd.edu), Acting Vice President: Karen Olesen (x3415/ olesen@smccd.edu),
Secretary: Sandra Mendez (x3564/ mendezs@smccd.edu), Treasurer: Leonor Cabrera (x3158/ cabreral@smccd.edu),
Curriculum Chair: Alicia Aguirre (x3222 / aguirre@smccd.edu), Professional Personnel Chair: Denise Erickson: (x3352/ ericksond@smccd.edu),
Humanities and Social Sciences Division Representative: David Meckler (x3439 / mecklerd@smccd.edu), Science and Technology Division
Representative: Evan Innerst (x3256 / innerst@smccd.edu), Business, Workforce Development and Athletics Division Representative: Ana Miladinova
(x3147 / miladinovaa@smccd.edu), Counseling and Enrollment Services Representative: Lorraine Barrales-Ramirez (x3462/ ramirezl@smccd.edu)

Agenda item to have further discussion. Why do you want? Why is it important? DAS has agreed to look at it first thing in the spring 13.

BY LAWS revision – DAS are marginally better than ours; it should be a priority.

7. New Business:

7.1 Majors Day – Goal is to increase student’s awareness about Majors available. Spring 2013 (humanities and social sciences) - What are some things to consider? What employment opportunities are available? Majors week – each major category should be showcased.

Need to discuss the idea of the college hour to support all events/activities on campus. ASGC supports the idea of Majors Day.

8. Matters of Council Interest: Congratulated President Jim Keller for all his great work at Cañada College.

9. Upcoming meeting: January 24, 2013.

10. Adjourn: 4:00PM.

Academic Senate Governing Council – 2012-2013

President: David Clay (x3379 / clayd@smccd.edu), Acting Vice President: Karen Olesen (x3415/ olesen@smccd.edu),
Secretary: Sandra Mendez (x3564/ mendezs@smccd.edu), Treasurer: Leonor Cabrera (x3158/ cabreral@smccd.edu),
Curriculum Chair: Alicia Aguirre (x3222 / aguirre@smccd.edu), Professional Personnel Chair: Denise Erickson: (x3352/ ericksond@smccd.edu),
Humanities and Social Sciences Division Representative: David Meckler (x3439 / mecklerd@smccd.edu), Science and Technology Division
Representative: Evan Innerst (x3256 / innerst@smccd.edu), Business, Workforce Development and Athletics Division Representative: Ana Miladinova
(x3147 / miladinovaa@smccd.edu), Counseling and Enrollment Services Representative: Lorraine Barrales-Ramirez (x3462/ ramirezl@smccd.edu)