

Cañada College Academic Senate Governing Council

Meeting Minutes for Thursday, February 9, 2012

CIETL Center

2:00 to 4:00 p.m.

Academic Senate Governing Council Members in Attendance: David Clay, Katie Schertle, Leonor Cabrera, Alicia Aguirre, David Meckler, Monica Malamud, Denise Erickson, Ana Miladinova, Evan Innerst

Academic Senate Members in Attendance: Jenny Castello, Lorraine Barrales-Ramirez, Kathy Sammut

Guests in Attendance: Jim Keller, Sara Perkins, Robin Richards

1. Call to Order: 2:08 p.m.

2. Adoption of Agenda: Approved unanimously.

3. Approval of Minutes: Approved with proposed changes.

4. Public Comment: A letter from the Board of Trustees re: the Student Success Task force will be forwarded by David Clay. A link to access the District Regulations will be forwarded as well for review. A discussion about these will be on our next agenda.

5. Committee Reports:

5.1 Curriculum Committee: Repeatability and the Cañada College AA will be discussed at the meeting on 2/10. One goal is to have cross-discipline meetings to help build and maintain standardized requirements and practices (not just within the college but district wide). There have been some complaints about CurricuNet being very slow. Please report problems to Curriculum Chair Alicia Aguirre.

5.2 Budget Committee: The Budget Committee and College Planning Council will be having joint meetings for the remainder of the semester in the interests of more effective communication and a streamlined process.

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5.3 CPC, IPC, and SSPC: Many objectives in the Ed. Master Plan relate to Student Services and are being reviewed. One of SSPC's goals is to align hiring prioritization with IPC's process.

5.4 AFT: No report.

5.5 Professional Personnel & CIETL: Professional Development approved a \$1,527 award last year to Amelito Enriquez which he didn't use. He would like to use a portion of that money (\$944.70) for another conference in March. Normally, when one person is awarded, he or she is prioritized last for the next round of professional development money. Professional Development is asking to give Professor Enriquez the money he has requested this semester since he didn't use it last time, one benefit being that the extra can be rolled over for other awards. Motion to approve Prof. Enriquez's request for \$944.70. Approved unanimously. Former President Tom Mohr gave a wonderful presentation last week for CIETL which was well received. It will be posted on the CIETL website for all to watch. March 2nd Ken O'Donnell will come to the campus to speak at 12:00 noon. March 9th is a Flex Day and the schedule is forthcoming.

5.6 ASGC Treasury: \$14, 256.13 is the current balance.

5.7 Committee for Student Equity: An update of the website is in progress.

6. Old Business

6.1 Committee Appointments: Robin Richards presented a proposed list for the Screening Committee for General Counselor: Kathy Sammut (faculty expert), Sandra Mendes, Doug Hirzel, Raphael Rivera, Kim Lopez (Dean – Administrator). Sandra is second year tenure-track. This is permitted by the current screening committee policy. There are two faculty members from one division and none from H&SS or WD&A. Should a replacement be made to create more diversity from the divisions? Motion to approve the General Counselor screening committee as presented by Robin Richards. Motion passed 6 to 3.

6.2 By-Laws Revision/Task Force: We will be allotting 15 minutes for Bylaws revision on each agenda. If more time is necessary for a given section of the Bylaws, time can be added at that particular meeting.

6.3 Faculty Hiring Proposals: Update on the Faculty Hiring Process: We will be looking at the list of positions and making our recommended prioritization at the next meeting. We will

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not be hearing presentations for each position again. These have already been made in various other venues.

6.4 Student Success Task Force Recommendations: The Board of Governors is drafting legislation; language is being added to focus on capping the number of units a student can register for. We need to continue watching the process as there are still problematic issues with some components of the recommendations. The definition of what constitutes student success is still of major importance for all of us.

6.5 Prerequisites and Computer Enrollment Blocking: Kathy Sammut pointed out that last semester was the first semester the new computer blocking was in effect and this is likely why there were problems experienced by so many people. This semester has gone more smoothly. There are some situations in which faculty members have realized certain courses do not need the prerequisites they currently have; these courses are being brought to Curriculum for revision. Overriding a prerequisite is possible (forms can be accessed and submitted online) and some students are requesting and receiving overrides; however, we can't do blanket overriding. In the best interests of our students, we need to honor and respect the spirit of the prerequisite policy.

6.6 Budget Update: Interim President Jim Keller gave an update about the retreat of the Board of Trustees and the goals they discussed: The district-wide strategic planning group reviewed the SPs of all three colleges in an attempt to come up with common goals. A community needs assessment could be a part of this, including outreach into the community to learn what it is they want and need from us. Increasing the stability of the district, protecting property taxes, Basic Aid status, facility master plans and revised priorities lists for the three colleges, and accreditation were also discussed. The Board is making a commitment to come up with its own definition of student success regardless of what the Student Success Task Force has recommended.

7. New Business: None.

8. Matters of Council Interest: Meetings will now begin at 2:10 p.m. Sarah Perkins proposed the possibility of moving certain kinds of documents (e.g. meeting minutes) off of Share Point for the purposes of organization and accessibility. This will be discussed further at the next CPC meeting.

9. Upcoming Meetings: February 23, March 8, March 22, April 12, April 26, and May 10.

10. Adjourn: 3:38 p.m.

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