

Cañada College Academic Senate Governing Council

Meeting Minutes for Thursday, February 14, 2013

Room: 2-10

2:10 to 4:10 p.m.

Academic Senate Governing Council Members in Attendance: David Clay, Sandra Mendez, Leonor Cabrera, Alicia Aguirre, David Meckler, Ana Miladinova, Lorraine Barrales-Ramirez, Monica Malamud, Doug Hirzel, Achilles Speliotopoulos

Academic Senate Members in Attendance: , Heather Schwappach, Paul Stegner, Anniqua Rana, Jenny Castello

Guests in Attendance: David Johnson, , President Buckley. VPI Hayes, VPSS Richards,.

1. Call to Order: 2:17PM.

2. Adoption of Agenda: Moved/seconded/approved unanimously.

3. Approval of Minutes 1/24/12: Moved/seconded/approved unanimously (with minor changes).

4. Public Comment: None.

5. Committee Reports:

5.1 Curriculum Committee: 106 courses approved; courses are approved on a continuous basis.

5.2 Budget Committee:

5.3 CPC:

PBC – Topics for discussion: Process for reviewing by-laws; accreditation update; evaluation of planning/governance process.

Academic Senate Governing Council for the 2012 – 2013 academic year:

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IPC – Reviewed hiring justifications and accreditation self-report.

SSPC – Tracdat has been updated to display new programs. SSPC reviewed Chapter 7 of the District Policies and Procedures.

CSE – Discussed next steps: Further research; implementation of recommendations and approval of equity plan by admin council.

5.4 AFT: A survey was developed to focus on areas of great concern to all of us, such as reasonable workloads and fair compensation for all. Please complete the survey asap (sent via email) so the union can hear from you about your workload—specifically, about what your job entails and how long it takes you to do it. Workload survey is available. Please complete asap. Academic freedom policy had been created. Updating and evaluating our procedure. Academic calendar start talking about it earlier.

5.5 CIETL/Professional Development:

PD - No report.

CIETL – Planning for Flex day on March 8th. Adjunct faculty portfolio workshop was held on Feb 12 and 13. E-portfolio task force has been meeting. Language and Literacy workshop will be held on Feb 19 CIETL from 3:00-4:30 pm 9-154 (CIETL Center).

5.6 ASGC Treasury:

5.7 Technology Committee:

5.8 Basic Skills Committee: On Wednesday, May 8, 2013 7:30-9:30 PM students who have earned the ACE Award and the PASS Certificate we will recognized at the ESL Recognition Event in the Main Theater. Everyone is invited to attend.

6. Old and On-going Business

6.1 Faculty hiring proposals: Listed here for clarification. On Tuesday, February 19th, the new position proposals for 2013-14 will be presented.

Math

Astronomy/Physics

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English
Fashion Design Merchandising
Medical Assisting
Multimedia
Psychology
Transfer Program Services
Coordinator/Counselor
Kinesiology

Board Policies from District Shared Governance Committee: 2.19 Nondiscrimination; 2.60 Resignations; 6.35 Academic Freedom. Motion to: approve the Board policies. Moved/seconded/approved unanimously.

Hiring Committees:

Instructional Designer/Distance Ed Coordinator (non-tenure faculty position) Anniqua Rana, Ray Lapuz. Motion to: approve the membership of this committee. Moved/seconded/approved unanimously.

EOPS/CalWORKs Counselor and CalWORKs counselor (Categorically funded; tenure track fulltime position). Hiring Committee: Kim Lopez, Lorraine Barrales-Ramirez, Jose Romero, and Sandra Mendez. Consensus was made by ASGC.

7. New Business:

7.1 Majors day – The event will be held on April 17th (12-1PM & 6-7PM). During this event students will be able to vital information about majors and careers. Faculty and staff are invited to participate with this great opportunity for our students.

7.2 Strategic Enrollment Management Task Force - President Buckley has announced the formation of a Task Force to prepare a Strategic Enrollment Management Plan for Cañada College. The Task Force will include faculty from each Division of the college. Purpose of the Strategic Enrollment Management Task Force—maximize efficiency of the college. How do we present ourselves? What is the student's first impression of the college? The ASGC endorses the faculty involvement in developing a Strategic Enrollment Management plan. Moved/seconded/approved unanimously.

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If you are interested in serving on this Task Force, or if you would like more information about it and the responsibilities involved, please contact President Buckley, or your Division Representative to the Academic Senate Governing Council. The task force is expected to meet during the next year or year and a half.

Dean of Institutional Research, Planning, and Effectiveness – discussion was held about this prospective new position which would be similar to the position currently held at Skyline and CSM. This position would replace the Director of Planning, Research & Student Success which is now vacant.

8. Matters of Council Interest:

On Tuesday, February 19th, the new position proposals for 2013-14 will be presented. There are twenty-one (21) new positions proposed (9 faculty, 11 classified, and 1 supervisor/manager). The presentations will take place on February 19, 2013 from 2pm – 4pm Building 2, Room 10.

Please do not forget to mark your calendar for Tuesday, February 26 at 2 p.m. in Bldg. 2, Room 10 to discuss the positions and answer any questions.

9. Upcoming meeting: February 28, 2013.

10. Adjourn: 3:35PM.

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