



## **BASIC SKILLS COMMITTEE**

### **Agenda**

**Tuesday, April 17th, 2012**

**3:00-4:30pm**

**Building 3- Room 104**

|      | <b>Agenda Item</b>   | <b>Presenter</b>                                      | <b>Time Allotted</b> |
|------|--|---|----------------------|
| I.   | Division Updates:<br>ESL<br>English/Reading<br>Math<br>Counseling<br>Other | Anniqua/Jenny<br>Salumeh/Elizabeth<br>Denise<br>Carla | 20 min               |
| II.  | Writing Center/Basic Skills<br>Coordinator Position                        | Open Discussion                                       | 45 min               |
| III. | Professional Development Needs<br>and Process for applying                 | Open Discussion                                       | 25 min               |
|      |  |   | <b>TOTAL: 90 min</b> |

**Next Meeting:**

**Tuesday, May 15<sup>th</sup>  
Building 3- room 104  
3:00-4:30**