

Cañada Safety Meeting Notes

Tuesday, October 20, 2009

Present: Debbie Joy, Nancy Wolford, Linda Hayes, Peter Barbatis, Danny Glass, Cliff Heap, Linda Rizzoli, Robert Hood, Kathy Smith, Gary Hoss, Tom Mohr.

1. October 15th Drills – went well

a. Evaluations (attached)

We will be revising a few evacuation maps for location changes based on the suggestions we received.

2. Hostile Intruder Drill date (spring 2010)

a. Hold after Hostile Intruder Presentation (fall 2009) Schedule with Mike Celeste.

Committee would like to postpone drill until we have the presentation and get more information out to faculty/staff on what to do.

Robert to follow up with Mike Celeste to get video presentation out to faculty/staff now.

President Mohr agreed that we should have the presentation first and send out information to faculty/staff now and periodically with expectations/information. So the drill will not be until spring 2010.

3. CPR /AED Trainings (10/19/09 training was very informative- Great instructor)

a. Plan to hold trainings once each semester (10 people each training)

Linda Hayes to look into having Doug Hirzel and Harold Borrero facilitate the trainings for free.

We would like AED and Evacuation chair located near the elevator in building 16 and near the north entrance of building 9.

4. UHF Radios

a. Health Center (need to purchase one for health center)

Danny: Radios are being reprogrammed on 10/26/09 and need to be to facilities that day.

Gary: Security to round up all radios to bring to facilities and return them after they are reprogrammed.

5. MSDS Online/Chemical Inventory/Online Hazardous Waste Training
(Library of data sheets) (Material Safety Data Sheet)

a. MSDS Online-\$3,500 for online access divided by 3 colleges

b. \$1,166.67 per year for more than one license?

c. Colleges fined if data sheets are not on campus

d. Time for Chemical Inventory

Debbie to get more clarification from district as to what this is? Can't we get this info free online? Each department already has these sheets. Fire department would like this list. Suggestion made to have hazard sign posted outside each of these rooms so first responders are aware of what is inside.

6. Waterfall Document

a. estimate \$4.00 per document (too much money) get quote to print at central duplication

7. EOC Move (postpone until 2011 after the remodel of building 5/6.

8. District Link to EOC Info

<http://sharepoint.smccd.edu/SiteDirectory/CPD/FPMO/Forms/AllItems.aspx?RootFolder=%2fSiteDirectory%2fCPD%2fFPMO%2fEmergency%20Planning&FolderCTID=&View=%7b442EF00F%2d3DE9%2d475C%2d9025%2dB3C32C9C78D1%7d>

9. Smoking on Campus (Pres. Mohr) is receiving student complaints about having to walk through smoke. Robert will contact CSM and Skyline to see what process they went through to limit the smoking areas on their campus. This will probably go through the shared governance committee. Debbie will contact the Aja, the medical program and the nurse to have them launch a campaign on smoking. Additional signs have been posted around bld. 13.

10. Next Meeting – November 17