

UNEDITED DRAFT

Planning Agendas

I B 2

1. State goals in measurable terms which allow the College to readily determine the degree to which they have been met, assign timelines and responsibility for meeting the goals, and communicate extensively the progress toward meeting the goals.

I B 3

2. Incorporate a systematic cycle of planning and evaluation, based on quantitative and qualitative data, into the Strategic Plan.

I B 4

3. Develop a clearly communicated, inclusive process and set of standards for the equitable, transparent allocation of resources.

I B 5

4. Institute an ongoing and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation, and make the results available to the College community and the public.

I B 6

5. Establish a specific time-line for reviewing and modifying the new process in order to assure its effectiveness. Consider providing additional staffing for institutional research.

I B 7

6. Evaluate programs and services systematically and assess the evaluations themselves to ensure their effectiveness in promoting improvement in programs and services.

II A 1 b

7. Continue involvement with DEAC to identify critical issues regarding effective distance education.
8. Provide professional development activities for faculty to learn new teaching strategies.

II A 1 c

9. Complete the identification of institutional student learning outcomes and develop assessment tools to verify student success.
10. Develop tools to assess identified SLOs and use information generated by these tools to improve teaching strategies.

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II A 2 b

11. Identify SLOs for every course and program along with the associated assessment techniques.
12. Use the results of the assessments to modify and improve instructional techniques where appropriate.

II A 2 c

13. Identify new funds for professional development.

II A 2 d

14. Provide continuous faculty development opportunities that focus on teaching students with language and/or basic skills needs.
15. Provide additional opportunities for faculty to learn new technologies and apply them in their classrooms or by offering distance education courses.

II A 2 e

16. Academic Senate needs to determine whether to require a biannual report
17. The Curriculum Committee chair and the Vice President of Instruction need to provide feedback to programs in a timely fashion
18. Assessment of student learning outcomes needs to be made and used to improve student learning.

II A 2 f

19. Develop new funds for professional development.
20. Actively work to develop SLOs for all programs and the associated assessment tools.
21. Publish the results of the assessments

II A 2 i

22. Departmental faculty in all areas will develop program student learning outcomes appropriate for their specific program.

II A 3 a

23. The Curriculum Committee will create a handbook which documents criteria for general education requirements.

II A 6 b

24. Develop a clear process to inform students of program elimination and what students need to do subsequent to elimination.

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II C 1 a

25. Identify resources to provide:
26. Consistent yearly allocation of funding for maintaining print collection
27. More professional personnel to ensure adequate maintenance of collection

II C 1 b

28. Complete the identification of SLOs and SAOs and the assessments of each.
29. Provide more profession staff to improve information competency pedagogy

II C 1 c

30. Increase funding for expanding adjunct librarian hours to cover expanded hours

II C 2

31. Develop evaluation to ascertain effectiveness and comprehensiveness of Library services

III A 1 c

32. Facilitate campus-wide teaching and learning dialog regarding Student Learning Outcomes.

III A 1 d

33. District will adopt a Code of Ethics for all personnel.

III A 2

34. To review the full-time to adjunct ratio of faculty members at Cañada College and bring this ratio to a level determined appropriate by the College.

35. Include a mid-year hire process for faculty positions.

III A 4

36. Reactivate the EEOAC committee at the College and District level.

III A 5 a

37. Develop additional support for workshops, seminars, and guest speakers
38. Collect data for the website and methodologies for evaluating the data

III A 5 b

39. To allocate funding to support travel, hotel, and food expenses that tie directly to professional development requests for conferences and workshops.

III B 1 a

40. Increase the level of custodial staffing.

III C 1

41. Develop a funding plan to maintain currency of appropriate instructional equipment in classrooms.

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III C2

42. Reinststate the Technology Committee on campus to assure that technology planning is integrated with institutional planning and that the institution systematically assesses the effective use of technology resources and uses the results of evaluation as the basis for improvement.

III D 1 c

43. The District will develop a plan for addressing the unfunded liability.

III D 1 d

44. Make the budget development process more transparent to the whole College community.

IV A

45. Employee groups—including board, classified staff, and students—will adopt ethics statements and ask that constituency groups to refer to institution mission, vision, values statements when setting goals and objectives.

IV A 1

46. Pursue increased funding for professional development opportunities for all employees.
47. Evaluate the shared governance process and committee obligation to see where committees could be combined, eliminated, or organized more efficiently.

IV A 2 a

48. Review existing systems which provide orientation and leadership training to student leaders. Specifically, student leaders need to be informed of their Title V rights and responsibilities, of how to meaningfully participate on governance bodies and of how to access institutional resources.
49. Review the relationships between the student clubs, student club advisors, and student leadership organizations.
50. Develop Meet and Confer working condition representation for Confidential/Supervisory employees and administrators who are not represented by collective bargaining agents.

IV A 2 b

51. The Academic Senate will develop processes to empower the Curriculum Committee to broaden its agenda to develop program development policies.

IV A 4

52. Address the need for educational master planning.

IV A 5

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53. Develop an annual schedule to review shared governance systems.

IV.B.1.g.

54. The Board will review its evaluation tool.

IV B 2 a

55. Examine the distribution of work among the administrators.

IV B 2 b

56. Complete the established Strategic Planning process.

IV B 2 d

57. Formalize and schedule regular analysis and reporting of budget and financial matters.

IV B 3 a

58. The district will publicize the location of existing information about its roles, responsibilities, and services.

IV B 3 b

59. Use facilities program review data to evaluate the need for additional staff in order to make improvements in the area of facilities cleanliness. Develop survey document and procedures, so that all District faculty, staff, and administration can provide input into evaluation of all District services.

IV B 3 g

60. The district will assess the newly created functional map and evaluate its value as a tool in delineating governing and decision-making structures and processes and as a tool for communicating these processes district wide.

61. The District will study the need for a process to regularly evaluate governance and decision making structures and processes.